



Republic of the Philippines
Department of Education



PROCUREMENT MANAGEMENT SERVICE

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines
Telefax: 633-93-43 ☎ 633-65-43 / email: depedcentral.bacsecretariat@deped.gov.ph

Bids and Awards Committee II

Minutes of Pre-Bid Conference

Project(s) : **Repair, Rehabilitation, and Restoration of Romulo Hall, Quirino Hall, Roxas Hall, Albert Hall and Administration Building in BTC**
ABC : **PhP 34,999,781.92**
Date & Time : **August 1, 2018, 1:00 P.M.**
Venue : **ProcS Conference Room, Rm. 419 4th Floor, Mabini Bldg., DepEd Complex, Meralco Ave., Pasig City**

Present:

Bids and Awards Committee (BAC) II: Asec. Revsee A. Escobedo, Chairperson; Dir. Robert M. Agustin, Vice-Chairperson; and Atty. Cornelio A. Pacala, Provisional Member

Procurement Management Service: Mr. James Ronald G. Ybiernas, PDO III; Ms. Jessa B. Buena, AO II; and Ms. Lady Love S. Arenas, TA (BAC Secretariat Division)

Technical Working Group (TWG): Engr. Aldrin Jerik C. Tagao, EFD; Engr. Marlon A. Mendoza, EFD; Engr. Crisan P. Coronel, EFD; Arch. Cesar Andrew Alaban, BTC; and Mr. Romeo Millan, BTC

End-User Representative(s): Supt. Diosdado S. Medina, BTC

Prospective Bidder(s): 1.) Ayana Construction and Trading (Mr. Albert P. Escobar); 2.) Nulas Builders (Mr. Rommel Nucup); 3.) Traccor Builders (Mr. Tracy M. Tupe); 4.) Soy Eng Construction (Mr. Jhester Vanz Barbaso); and 5.) Golden 3T Construction Corp. (Ms. Shiela Nina B. Saballero)

I. CALL TO ORDER

Asec. Revsee A. Escobedo, BAC II Chairperson, presided and called the pre-bid conference to order at 1:18 P.M. The BAC Secretariat documented the minutes of meeting.

II. CERTIFICATION OF QUORUM

The BAC II Chairperson certified that the quorum of the BAC was present to transact business. He acknowledged the presence of the BAC members, BAC

56 Secretariat, Technical Working Group, and end-user representative, and made
57 a roll call of the prospective bidders in the attendance registry.
58

59 III. HIGHLIGHTS OF DISCUSSION
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61 The BAC II Chairperson welcomed everyone to the pre-bid conference.
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63 Dir. Robert M. Agustin, BAC II Vice-Chairperson, asked for the origin of the
64 prospective bidders. Mr. Albert P. Escobar (Ayana Construction and Trading)
65 stated that their office is in Nueva Ecija; Mr. Rommel Nucup (Nulas Builders)
66 and Mr. Tracy M. Tupe (Traccor Builders) stated that they are both from
67 Pampanga, and the latter is the current contractor of the Gabaldon buildings;
68 Mr. Jhester Vanz Barbaso (Soy Eng Construction) is located in Zamboanga del
69 Norte with a satellite office in Quezon City; and Ms. Shiela Nina B. Saballero
70 (Golden 3T Construction Corp.) is from Calocan City and currently, the
71 contractor of the repair of various buildings in DepEd Central Office.
72

73 Ms. Lady Love S. Arenas gave a brief description of the project at hand. She
74 added that invitations were sent to the Commission on Audit (COA), Resident
75 Ombudsman and various civil society organizations (CSOs) thru letters dated
76 July 27, 2018. She also reported that no bidder purchased Bidding
77 Documents to date.
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79 Atty. Cornelio Pacala inquired on the manner of sending the invitations. He
80 also asked whether follow-up on the invitations sent was done and if there
81 were proofs of receipt and acknowledgement. Ms. Buena responded that
82 invitations to various CSOs were sent via email. ANSA-EAP acknowledged the
83 invitation, while the letter to COA was physically received. No follow-up has
84 been made.
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86 The BAC II Chairperson clarified that Section 13.3 of RA 9184 only directs
87 that observers shall be sent an invitation in writing at least five (5) calendar
88 days before the date of the procurement activity, and the BAC Secretariat
89 satisfied the requirement. Furthermore, he added that the absence of
90 observers will not nullify the BAC proceedings.
91

92 Mr. Tupe clarified on the eligibility of the bidder in relation to the definition of
93 similar experience and contracts. The BAC II Chairperson responded that
94 the Single Largest Completed Contract is essential in the determination of the
95 eligibility of the bidder as described on the reference to similar contracts:
96 Repair, Rehabilitation and/or Restoration of Buildings.
97

98 Ms. Saballero asked whether the organizational charts showing the list of
99 personnel would be per building or per lot. Arch. Cesar Andrew Alaban stated
100 that the organizational chart will be on a per building as presented in BDS,
101 ITB Clause 12.1 (b)(ii.2).
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103 Mr. Tupe appealed that changes be made on the huge requirement of key
104 personnel per building, i.e., site/construction supervisor (architect, engineer),
105 safety officer and general foreman. He stated that if the works will be done
106 simultaneously, lesser key personnel may be accommodated into the number
107 of buildings indicated per lot. He reasoned that for a one hundred million
108 (100,000,000) project, a procuring entity may only require one or two (1-2)
109 engineers. Arch. Alaban stated that the required personnel is on a per building
110 basis and the use of the same name of a person in numerous organizational
111 chart is not allowed.

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Mr. Tupe followed through with the readiness of BTC to accommodate the number of workers on site. The BAC II Vice-Chairperson responded that BTC has a vast space and will require enough workers to supervise the project. For consideration, the BAC II Chairperson noted on the observation raised. He advised that the concern will be discussed with the TWG and a bid bulletin will be issued if needed.

Ms. Saballero asked whether the sample and brochure/s can be submitted during post qualification and not during the submission of bids. The BAC II Chairperson responded that submission of sample and brochure/s during bid opening may be submitted at the bidder's option, otherwise, it is a requirement during post-qualification.


Ms. Saballero raised the issue of temporary PCAB license. She asked if the BAC will accept the same. Ms. Saballero and Mr. Tupe explained that temporary PCAB license is issued pending verification by the board during renewal period. The BAC II Chairperson noted the concern for further discussion with the TWG.

Ms. Saballero asked if site inspection is required before buying the bid documents. The BAC II Chairperson responded that site inspection is not an integral part of the process of procurement activity for this project. At the prospective bidder's option, they can exercise due diligence before buying the bidding documents. The BAC provided the name and contact information of Arch. Alaban as the focal person in BTC, in case of site inspection. The BAC II Chairperson reminded on the "No Contact Rule" after the deadline of submission of bids.

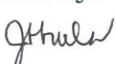
The BAC reminded the prospective bidders to write a clarification letter which may be sent via the BAC Secretariat e-mail address on or before August 3, 2018, 5:00 P.M.

Having no other matters to discuss, the pre-bid conference was adjourned at 2:22 P.M.


Prepared by:


LADY LOVE S. ARENAS
Technical Assistant
BAC Secretariat Division

Reviewed by:


JESSA B. BUELA
Administrative Officer II
BAC Secretariat Division

Noted by:


JAMES RONALD G. YBIERNAS
Project Development Officer III
BAC Secretariat Division

Minutes of Pre-Bid Conference

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Concurred by:
BIDS AND AWARDS COMMITTEE II


ATTY. REVSEE A. ESCOBEDO
Assistant Secretary and Chairperson


ROBERT M. AGUSTIN
Director IV and Vice-Chairperson


ATTY. CORNELIO A. PACALA
Provisional Member