

Republic of the Philippines
DEPARTMENT OF EDUCATION - Main (Central Office)
CY 2018 ANNUAL PROCUREMENT PLAN 8

Code	Name of End-User/ PMO	Total Budget Estimates							TOTAL
		Competitive Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	
OFFICE OF THE SECRETARY									
OSEC1	Special Concerns Unit						P87,500.00	P500,000.00	P587,500.00
ADMINISTRATIVE SERVICE									
AdmS5	General Services Division						P800,250.00		P800,250.00
BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT									
BHROD2	Employee Welfare Division						P783,000.00	P300,000.00	P1,083,000.00
BUREAU OF LEARNING RESOURCES									
BLR2	Learning Resources Production Division	P6,444,101.00	P100,200.00						P6,544,301.00
PUBLIC AFFAIRS SERVICE									
PAS2	Communications Division						P420,000.00		P420,000.00
TOTAL		P6,444,101.00	P100,200.00	P0.00	P0.00	P0.00	P2,090,750.00	P800,000.00	P9,435,051.00

0.00%

Consolidated by:


MARY GAE PURAS
Technical Assistant
Proc. Planning and Mgmt. Division

Reviewed by:


BELINDA T. ARGONZA
Supervising Administrative Officer
Proc. Planning and Mgmt. Division

Reviewed by:



MA. TERESITA S. FULGAR
Chief Administrative Officer
Proc. Planning and Mgmt. Division

Endorsed by:


NEIL SEVILLA ERESTAIN
Director IV
Procurement Management Service

Code	Name of End-User/ PMO	Total Budget Estimates							TOTAL
		Competitive Bidding	Direct Contracting	Shopping	Negotiated Procurement (Agency to Agency)	Negotiated Procurement (Highly Technical Consultants)	Negotiated Procurement (Small Value Procurement)	Negotiated Procurement (Lease of Real Property)	

Recommending Approval:

BIDS AND AWARDS COMMITTEE I

 Usec. TONISITO M.C. UMALI, esq.
 Chairperson

BIDS AND AWARDS COMMITTEE II

 Asec. REVSEE A. ESCOBEDO
 Chairperson

BIDS AND AWARDS COMMITTEE III
 on travel
 Usec. JESUS L.R. MATEO
 Chairperson


BIDS AND AWARDS COMMITTEE IV
 Asec. G.H. S. AMBAT


Recommending Approval:

BIDS AND AWARDS COMMITTEE V

 Usec. ALAIN DEL B. PERCUT
 Chairperson



BIDS AND AWARDS COMMITTEE VI

 Usec. NEPOMUCENO A. MALALUAN
 Chairperson

APPROVED BY:

 LEONOR MAGTOLIS BRIONES
 Secretary
 Head of Procuring Entity

ANNEX A

DEPARTMENT OF EDUCATION (Office of the Secretary - Special Concerns Unit) - Annual Procurement Plan for FY 2018

Office of the Secretary - Special Concerns Unit

Activity Code	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Government Industry											
OSEC-032	ASEAN Qualifications Referencing Framework (Catering Services)	Office of the Secretary - Special Concerns Unit	Small Value Procurement (NP-SVP)	2018-07-26			2018-08-25	OSEC	P87,500.00	P87,500.00		
OSEC-033	ASEAN Qualifications Referencing Framework (Venue with meals for 1 day (AM and PM Snacks, Lunch))	Office of the Secretary - Special Concerns Unit	Lease of Real Property (NP-LRP)	2018-07-26			2018-08-25	OSEC	P500,000.00	P500,000.00		
TOTAL									P587,500.00	P587,500.00	P0.00	

Type of Contract	Total
Goods and Services (GS)	P587,500.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P587,500.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P87,500.00
Lease of Real Property (NP-LRP)	P500,000.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P587,500.00

DEFINITION

- PROGRAM (BEST)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's operations.
- PROJECT (BEST)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project
- Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.

6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund

7. **Estimated Budget** - Agency approved estimate of project/program costs

8. **Remarks** - brief description of program or project

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

ANNEX A

DEPARTMENT OF EDUCATION (AS-General Services Division) - Annual Procurement Plan for FY 2018

AS-General Services Division

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Current Fund											
	GASS											
Adm55-012	Supply, Delivery and Installation of Phil. Standard Time	General Services Division	Small Value Procurement (NP-SVP)	2018-03-14			2018-04-13	MOOE	P300,000.00	P300,000.00		Originally, the project title is Supply, Delivery and Installation of Phil. Standard Time (PST) Digital/LED Wall Clocks
Adm55-018	Procurement of Tires for DepEd Service Vehicles Including Wheel Alignment/ Mounting	General Services Division	Small Value Procurement (NP-SVP)	2018-06-25			2018-07-25	MOOE	P380,250.00	P380,250.00		
Adm55-019	Procurement of Service Provider for the Preventive Maintenance of Two (2) Elevators	General Services Division	Small Value Procurement (NP-SVP)	2018-01-23			2018-02-22	MOOE	P120,000.00	P120,000.00		
	<u>TO BE DELETED</u>											
Adm55-003	Procurement of Service Provider for the Annual Medical Physical Examination for DepEd Employees	General Services Division	Competitive Bidding (CB)	2018-03-06	2018-03-25	2018-04-20	2018-05-25	MOOE	(P1,500,000.00)	(P1,500,000.00)		Bumped off with APP Code Nos. Adm55-018 and Adm55-019
								TOTAL	P680,250.00	P680,250.00	P0.00	

Type of Contract	Total
Goods and Services (GS)	P680,250.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P680,250.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P680,250.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P680,250.00

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

DEFINITION

- 1. **PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. **PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. **PMO/End User** - Unit as proponent of program or project
- 4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. **Estimated Budget** - Agency approved estimate of project/program costs
- 8. **Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

breakdown into MOOE and CO for tracking purposes, aligned with budget documents.
Any remark that will help GPPB track programs and projects

ANNEX A

DEPARTMENT OF EDUCATION (BHROD - Employee Welfare Division) - Annual Procurement Plan for FY 2018

BHROD - Employee Welfare Division

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Current Fund											
	GASS											
	DepEd Foundation Day Celebration											Originally, the project title is DepEd CO Family Day Celebration
BHROD2-003	Rental for event venue (Ynares Gym, good for 1000 pax, airconditioned)	BHROD - Office of the Director	Lease of Real Property (NP-LRP)	2018-10-25			2018-11-24	MOOE	P300,000.00	P300,000.00		Originally, the project title is Rental for event venue (gym, good for 1000 pax, airconditioned), the estimated budget is PhP200,000.00 and the delivery period is September 2018
BHROD2-004	Collared shirt with embroidery	BHROD - Office of the Director	Small Value Procurement (NP-SVP)	2018-10-25			2018-11-24	MOOE	P630,000.00	P630,000.00		Originally, the estimated budget is PhP540,000.00 and the delivery period is September 2018.
BHROD2-009	2018 Sports Festival (Playing uniforms)	BHROD - Office of the Director	Small Value Procurement (NP-SVP)	2018-09-25			2018-10-25	MOOE	P153,000.00	P153,000.00		Originally, the delivery period is October 2018.
	TO BE DELETED											
BHROD2-010	DepEd Foundation Day Celebration (Collared shirt with embroidery)	BHROD - Office of the Director	Small Value Procurement (NP-SVP)	2018-10-25			2018-11-24	MOOE	(P630,000.00)	(P630,000.00)		Double entry with APP Code BHROD2 004
								TOTAL	P1,083,000.00	P1,083,000.00	P0.00	

Type of Contract	Total
Goods and Services (GS)	P1,083,000.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P1,083,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00

Highly Technical Consultants (NP-HTC)				P0.00
Small Value Procurement (NP-SVP)				P783,000.00
Lease of Real Property (NP-LRP)				P300,000.00
Two Failed Biddings (NP-2FB)				P0.00
Grand Total				P1,083,000.00

DEFINITION

Remarks

- 1. **PROGRAM (BESF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. **PROJECT (BESF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. **PMO/End User** - Unit as proponent of program or project
- 4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. **Estimated Budget** - Agency approved estimate of project/program costs
- 8. **Remarks** - brief description of program or project

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

breakdown into mode and cost tracking purposes, aligned with budget documents.
Any remark that will help GPPB track programs and projects

ANNEX A

DEPARTMENT OF EDUCATION (BLR-Learning Resources Production Division) - Annual Procurement Plan for FY 2018

BLR-Learning Resources Production Division

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Current Fund											
	IMS											
BLR2-019	Outsourcing of Braille Transcription	Learning Resources Production Division	Competitive Bidding (CB)	2018-07-06	2018-07-25	2018-08-20	2018-09-24	MOOE	P3,495,000.00	P3,495,000.00		Breakdown of delivery period: October, November and December 2018
BLR2-020	Procurement of Rental of Embosser	Learning Resources Production Division	Direct Contracting (DC)	2018-06-25			2018-07-25	MOOE	P100,200.00	P100,200.00		Breakdown of delivery period: August to December 2018
BLR2-021	Print Braille Learning Resources (Purchase of Production Materials for the Braille and Large Print Learning Resources)	Learning Resources Production Division	Competitive Bidding (CB)	2018-05-06	2018-05-25	2018-06-20	2018-07-25	MOOE	P1,411,975.00	P1,411,975.00		
BLR2-022	Braille Transcription of Texts, Illustrations, Tables, Diagrams, Photos & Graphs in the K to 12 Printed Learning Resources	Learning Resources Production Division	Competitive Bidding (CB)	2018-05-06	2018-05-25	2018-06-20	2018-07-25	MOOE	P1,537,126.00	P1,537,126.00		
								TOTAL	P6,544,301.00	P6,544,301.00	P0.00	

Type of Contract	Total
Goods and Services (GS)	P6,544,301.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P0.00
Grand Total	P6,544,301.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P6,444,101.00
Alternative Methods of Procurement (AMP):	P0.00
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P100,200.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	P0.00
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P0.00
Lease of Real Property (NP-LRP)	P0.00

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
												P0.00
												P6,544,301.00

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- Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- Estimated Budget** - Agency approved estimate of project/program costs
- Remarks** - brief description of program or project

Remarks

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Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

ANNEX A

DEPARTMENT OF EDUCATION (PAS-Communications Division) - Annual Procurement Plan for FY 2018

PAS-Communications Division

Activity Code	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Current Fund											
	GASS											
PAS2-004	Procurement of Consultancy Services	Communications Division (PAS)	Small Value Procurement (NP-SVP)	2018-04-25			2018-05-25	MOOE	P420,000.00	P420,000.00		Originally, the Hiring of highly technical consultant, the mode of procurement is NP-HTC, and the delivery period is January 2018
	TO BE DELETED											
PAS2-006	Conduct of year-end assessment, capacity and team building for Communications Division personnel - Board and Lodging	Communications Division (PAS)	Lease of Real Property (NP-LRP)	2018-10-25			2018-11-24	MOOE	(P180,000.00)	(P180,000.00)		Double entry with APP Code PAS2-005
								TOTAL	P420,000.00	P420,000.00	P0.00	

Type of Contract	Total
Goods and Services (GS)	P0.00
Civil Works (CW)	P0.00
Consulting Services (CS)	P420,000.00
Grand Total	P420,000.00

Mode of Procurement	TOTAL
International Competitive Bidding (ICB)	P0.00
Competitive Bidding (CB)	P0.00
Alternative Methods of Procurement (AMP):	
Limited Source Bidding (LSB)	P0.00
Direct Contracting (DC)	P0.00
Repeat Order (RO)	P0.00
Shopping (S)	P0.00
Negotiated Procurement	
Take-Over of Contracts (NP-TOC)	P0.00
Adjacent or Contiguous (NP-Adj)	P0.00
Agency-to-Agency (NP-AA)	P0.00
Highly Technical Consultants (NP-HTC)	P0.00
Small Value Procurement (NP-SVP)	P420,000.00
Lease of Real Property (NP-LRP)	P0.00
Two Failed Biddings (NP-2FB)	P0.00
Grand Total	P420,000.00

DEFINITION

- PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line
- PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- PMO/End User** - Unit as proponent of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

- 4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. **Estimated Budget** - Agency approved estimate of project/program costs
- 8. **Remarks** - brief description of program or project

Breakdown into mooe and co for tracking purposes; aligned with budget documents
Any remark that will help GPPB track programs and projects