



APR 04 2006

DepED MEMORANDUM  
No. **137** s. 2006

POST-DELIVERY EVALUATION WORKSHOPS (TEXTBOOK COUNT 3)

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools  
All Others Concerned

1. This Memorandum pertains to the conduct of **Post-Delivery Evaluation Workshops on the National Textbook Delivery Program (Textbook Count 3)** under the Second Social Expenditure Management Project (SEMP 2), Third Elementary Education Project (TEEP), and Secondary Education Development and Improvement Project (SEDIP) of the Department of Education (DepED). The dates and venues of the workshops will be announced later.
2. The workshops aim to assess the overall conduct of Textbook Count 3 by identifying problems, issues, and concerns of key stakeholders and to generate recommendations on how to improve future textbook deliveries.
3. Selected District Property Custodians, High School Supply Officers, and Division Supply Officers (Enclosure No. 1) will be invited to attend the workshop following the Program of Activities in Enclosure No. 2. Districts that encountered problems during the textbook deliveries (e.g. delayed, defective, and deficient deliveries, inefficient communication dissemination, etc.) are given priority. Civil Society Organization (CSO) monitors at the national level and local coordinators, representatives from KAAKBAY and Coca Cola Bottling Philippines, Inc., and suppliers/forwarders under the SEMP 2 /TEEP/SEDIP procurement initiatives will also be invited to attend the workshop.
4. Participants are expected to discuss problems encountered on textbook deliveries and the corresponding solutions and to recommend ways to improve the delivery system.
5. The DepED-IMCS will inform the participants in writing and directly contact them or through their respective Regional/Division Offices before the workshop. Participants are expected to be at the venue by 8:00 a.m. on the day of the workshops.
6. Travel expenses of participants from DepED-District Offices and high schools shall be charged against their respective Office's budget for INSET or other allowable sources. Necessary and allowable expenses for the workshop such as board and lodging of DepED participants and supplies shall be charged against IMCS funds.

7. Expenses for venue rental, travel, and board and lodging of CSO participants and other incidental expenses are chargeable against CSO funds.
8. For any query or clarifications, please contact the DepED-IMCS Procurement Monitoring Division (Attention: Ms. Carol Rivera or Engr. Benjamin Caburnay) at tel. no. 634-0901 or telefax no. 634-1072 or at cellphone nos. 0918-9204853/0916-7612198.
9. Immediate and wide dissemination of this Memorandum is desired.

*R. C. Bacani*  
RAMON C. BACANI  
Undersecretary  
Officer-in-Charge

Reference: None  
Allotment: 1—(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

PROCUREMENT  
TEXTBOOKS  
WORKSHOPS

Sally/ Textbook Count  
March 24, 2006

(Enclosure No. 1 to DepED Memorandum No. 137, s. 2006)

**POST EVALUATION WORKSHOP  
TEXTBOOK COUNT 3**

**Workshop No. 1 (Zones 1 and 2)**

List of Participants

**1. Central Office**

• Management (OSEC)	-	1
• Instructional Materials Council Secretariat	-	7
• Procurement Service	-	1
• SEDIP	-	1
• TEEP	-	1
• Information Division	-	1
Total	-	<u>12</u>

**2. Other Offices**

• G-Watch (CSO)	-	49
• Coca-Cola	-	3
• KAAKBAY	-	3
• Guest (local executive and SDS)	-	3
• Suppliers	-	9
Total	-	<u>67</u>

**3. Local DepED Offices**

• SRA Divisions (Supply Officer)	-	10
• SRA District (Custodian)	-	10
• SRA Secondary Schools (Supply Officer)	-	10
• SEMP Division (Supply Officer)	-	17
• SEMP District (Custodian)	-	12
• SEMP Secondary Schools (Supply Officer)	-	12
Total	-	<u>71</u>

**Grand Total - 150**

**POST EVALUATION WORKSHOP  
TEXTBOOK COUNT 3**

**Workshop No. 2 (Zones 3 and 4)**

List of Participants

**1. Central Office**

• Management (OSEC)	-	1
• Instructional Materials Council Secretariat	-	7
• Procurement Service	-	1
• SEDIP	-	1
• TEEP	-	1
• Information Division	-	1
Total	-	<u>12</u>

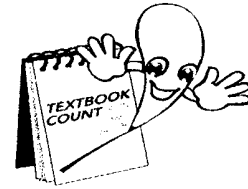
**2. Other Offices**

• G-Watch (CSO)	-	49
• Coca-Cola	-	3
• KAAKBAY	-	3
• Guest (local executive and SDS)	-	3
• Suppliers	-	9
Total	-	<u>67</u>

**3. Local DepED Offices**

• SRA Divisions (Supply Officer)	-	10
• SRA District (Custodian)	-	10
• SRA Secondary Schools (Supply Officer)	-	10
• SEMP Division (Supply Officer)	-	17
• SEMP District (Custodian)	-	12
• SEMP Secondary Schools (Supply Officer)	-	12
Total	-	<u>71</u>

**Grand Total - 150**



## Post-Delivery Evaluation Workshops (Textbook Count 3)

Hosted by: **The Department of Education**  
With support from:

### PROGRAM OF ACTIVITIES

#### Part I: Evaluation

7:30	Registration of Participants	IMCS / CSO
8:30	Opening Ceremony	Host Region
	Invocation	
	National Anthem	
	Introduction of Participants	IMCS / CSO
9:00	Welcome Remarks	Regional Director
9:20	Message	USEC Ramon C. Bacani
9:45	The National Textbook Delivery Program (Textbook Count 3)	Ms. Socorro A. Pilor
10:30	Presentation of Accomplishments/ Issues and Concerns	Ms. Carol T. Rivera Mr. Dodon Parafina KAAKBAY / CCBPI Representatives from Suppliers
11:00	Open Forum	
12:00	Lunch Break	

#### Part II: Workshop

1:15	Objectives and Mechanics	CSO
1:30	Open Forum	
1:45	Workshop Proper	
3:30	Presentation of Workshop Results	IMCS / CSO
4:00	Discussion	
4:30	Synthesis	IMCS / CSO

Closing

Emcee: **Engr. Benjamin Caburnay**