



AUG 07 2007

DepED MEMORANDUM

No. **312**, s. 2007

**FINALIZATION OF THE STANDARD-BASED DIVISION/SCHOOL
ICT DEVELOPMENT PLAN**

To: Regional Directors
Schools Division/City Superintendents
Heads, Selected Public Secondary Schools

1. Microsoft Philippines' Partners in Learning (PIL), in coordination with this Department and the Philippine Business for Social Progress (PBSP), shall conduct the Workshop on the Finalization of the Standard-Based Division/School ICT Development Plan for the top thirty (30) Potensyal Divisions as follows:

Cluster	Dates	Venue
Luzon - (Baguio City, Ifugao, Ilocos Sur, Kalinga, Muntinlupa City, Nueva Ecija, Zambales, Masbate City, Batanes and Makati City)	August 22-25, 2007	Summer Place 285 Marcos Hi-Way Baguio City
Visayas - (Roxas City, Iloilo City, San Carlos City, Biliran, Calbayog City, Cebu Province, Lapu-Lapu City, Mandaue City, Ormoc City and Tagbilaran City)	August 13-15, 2007	Cebu City (specific venue to be announced later)
Mindanao - (Digos City, Surigao City, Bislig City, Butuan City, Panabo City, Gen. Santos City, Iligan City, Ozamis City, Surigao del Norte and Bukidnon)	August 16-18, 2007	Cagayan de Oro City (specific venue to be announced later)

2. The workshop aims to: a) assess the ICT readiness of the divisions and pilot schools in terms of the skills of teachers in integrating ICT in teaching and learning and the availability of the necessary infrastructure; b) orient the participants on the Potensyal Standard Operating Procedures in the roll out of the Potensyal grant; and c) develop Division ICT Development Plan based on the Potensyal ICT plan template.

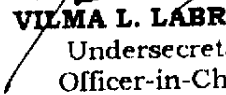
3. The participants in the said activity coming from the 30(p) Potensyal division winners are as follows:

- a) Schools City/Division Superintendent;
- b) Division ICT Coordinator;
- c) PTCA President;
- d) Principal of the Pilot School;
- e) LGU Representative; and
- f) NGO Representative.

4. Microsoft through PBSP shall pay the meals, accommodation and other costs relative to the conduct of the workshop. However, traveling and other incidental expenses of the Division, LGU and school participants to the said workshop shall be charged against local funds subject to availability and the usual accounting and auditing rules and regulations.

5. For details and confirmation of attendance to the said workshop, please contact Ms. Maria Victoria D. Abcede of the Bureau of Secondary Education at telefax no. 632-7586 or Ms. Elisa B. Sta. Maria of PBSP at telefax no. (02) 527-3743 or e-mail at cbstamaria@pbsp.org.ph, or smb422003@yahoo.com.au.

5. Immediate dissemination of this Memorandum is desired.


VILMA L. LABRADOR
Undersecretary
Officer-in-Charge

Reference:

DepED Memorandum: (No. 198, s. 2006)

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

**INFORMATION TECHNOLOGY
WORKSHOPS**

Madeh:ICT Development Plan
7-23-07