



SEP 03 2008

DepED MEMORANDUM  
No. 409, s. 2008

RELCAAP NATIONAL SEMINAR-WORKSHOP IN LANGUAGE LEARNING  
AND TEACHING, ASSESSMENT AND INTERVENTION

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Regional Language Center Alumni Association of the Philippines (RELCAAP) in cooperation with the Department of Education (DepED) will hold a Seminar-Workshop with the theme **"The Power of Three: Language Learning and Teaching Assessment and Intervention"** on October 22-24, 2008 at Teachers Camp, Baguio City.
2. The seminar-workshop aims to:
  - a. gain insights on effective practices in language learning and teaching;
  - b. discuss a variety of assessment techniques;
  - c. reflect on interventions of assessment results; and
  - d. prepare a scaffolded instructional plan.
3. The participants to this activity are RELCAAP officers and members, English and Filipino supervisors and school administrators, members of the National Association of Mentors in Education (NAME), Philippine Association of Literacy Mentors Network (PALM Net), department heads, elementary and secondary public and private school teachers.
4. A registration fee of Four Thousand Five Hundred Pesos (PhP4,500.00) will be charged each participant. However, for those who will register on or before September 30, 2008, the registration fee is Four Thousand Three Hundred Pesos (PhP4,300.00). Pre registration and payment maybe done on-line. Just e-mail to Dr. Beth Manalo at [Bethmanalo1205@yahoo.com.ph](mailto:Bethmanalo1205@yahoo.com.ph) and deposit to the RELCAAP Account No. 0691-0893-47, Landbank Congressional Road Branch, Quezon City. Check should be payable to RELCAAP/Regional Language Center Alumni Association of the Philippines.
5. The fee is inclusive of speakers' fees, seminar kits, handouts, executive folder and RELCAAP t-shirt.

6. The first meal shall be morning snacks on October 22, 2008 while the last meal shall be lunch on October 24, 2008.

7. This activity is **on official business**. The registration fee and other expenses to be incurred by the participants relative to their attendance/participation to this activity shall be charged against the MOOE or other available school/local funds subject to the usual accounting and auditing rules and regulations.

8. For details of the registration, interested parties may contact Dr. Elizabeth T. Manalo, Schools Division Superintendent, Caloocan City and RELCAAP Treasurer at tel. nos. (02) 361-1461; (02) 323-17-13 or send inquiries to telefax no. (02) 632-1834 (Attn.: Ms. Lourdes Barrientos). You may also get in touch through the SED, DepED Region IV-A CALABARZON at tel. no. (02) 632-1835 (Attn.: Ms. Anatalia Melegrito).

9. Immediate and wide dissemination of this Memorandum to all concerned is desired.



**VILMA L. LABRADOR**  
Undersecretary

Reference: None

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
SEMINARS  
SOCIETY or ASSOCIATIONS

TEACHERS  
WORKSHOPS

Maricar/DM-RELCAAP  
09-01-08