



Republic of the Philippines  
**Department of Education**



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DepED MEMORANDUM

No. **523**, s. 2008

**FIRST NATIONAL TRAINING FOR SCHOOL HEADS AND MASTER TEACHERS  
ON TEST CONSTRUCTION AND ANALYSIS/UTILIZATION OF TEST  
RESULTS FOR PUBLIC AND PRIVATE SCHOOLS**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Philippine Association of Secondary Education Chiefs and Assistant Chiefs, Inc. (PASECAC) will conduct its First National Training for School Heads and Master Teachers on Test Construction and Analysis/Utilization of Test Results for Public and Private Schools on May 21-22, 2009 at Teachers Camp, Baguio City.
2. The national training aims to:
  - a. provide the school heads and master teachers with hands-on experience in the process of developing TIMMS-like test items;
  - b. train the school heads and master teachers on how to utilize test results to improve student performance; and
  - c. foster innovativeness and creativity in developing quality evaluation and assessment.
3. The participants to this national training are school heads, master teachers I and II and key teachers in public and private secondary schools. The Chiefs, Assistant Chiefs and BSE staff are the trainers and facilitators and their attendance is **on official business**.
4. A registration fee of Four Thousand Five Hundred Pesos (PhP4,500.00) will be charged each participant to cover expenses for board and lodging, training materials, kit and honoraria of resource speakers and facilitators. Participants shall charge their registration fee, transportation and other expenses against local funds/local school board funds subject to COA rules and regulations. However, participants from private schools may make arrangements with their respective administrators for their registration fee.
5. Immediate dissemination of this Memorandum is desired.

  
**VILMA L. LABRADOR**  
Undersecretary