



Republic of the Philippines  
**Department of Education**



DepED MEMORANDUM  
No. **214**, s. 2009

MAY 07 2009

CLUSTER ORIENTATION - WORKSHOPS ON THE 2009 NATIONAL TEXTBOOK  
DELIVERY AND SUPPLY/PROPERTY MANAGEMENT PROGRAM

To: Regional Directors  
Schools Division/City Superintendents  
Heads/Principals, Public Secondary Schools  
All Others Concerned

1. The Department of Education (DepED), through the Instructional Materials Council Secretariat (IMCS) and Property Division, will conduct Cluster Orientation-Workshops on the 2009 National Textbook Delivery and Supply/Property Management Program to be held from **May to July 2009**. The final dates and venues of the workshops will be communicated directly to the participants and their superiors.
2. The workshop aims to further improve the textbook delivery and distribution system and the management of DepED supplies and properties. The activity also aims to generate additional inputs for the improvement and continuous implementation of the Textbook Exchange Program, which is one of the recommendations of the 4<sup>th</sup> World Bank (WB) review mission to address the Commission on Audit (COA) findings on undistributed and/or unutilized instructional materials. It also endeavors to clarify the roles of all stakeholders (i.e., DepED-Central Office, Regional/Division Offices, Local Government Units including the Barangay and Community leaders and members, and Civil Society Organization volunteers) in the Textbook Count Project, Textbook Exchange Program, and Management of Supplies and Properties.
3. The cluster workshops are designed to facilitate information dissemination on the processes and procedures for the proper implementation of the inspection and acceptance of textbook and supply/property deliveries, guidelines in accomplishing delivery receipts (DRs) and inspection and acceptance reports (IARs), and reporting defective and deficient deliveries, proper disposal of textbooks and other supplies/properties.
4. Regional and Division Supply Officers, High School Supply Officers or designated Property Custodians of selected District Offices are invited to attend this workshop on official business. Please refer to **Enclosure No. 1 for the Program of Activities** and **Enclosure No. 2 for the breakdown of participants by cluster**.
5. The DepED-Instructional Materials Council Secretariat (IMCS) and the Property Division will inform in writing and directly contact the participants before the workshop. Participants are expected to be at the venue before 8:00 a.m. on the specified date of the workshop. No registration fee shall be collected.
6. Necessary and allowable expenses for the workshop such as supplies and materials, communication, venue rental, freight and travel expenses, board and lodging of DepED-Central Office officials and staff, remuneration of the resource persons, facilitators, secretariat (with reference to DepED Guidelines on the Grant of Honoraria dated April 13, 2009 and Department of Budget and Management (DBM) Circular No. 2007-1 dated April 23, 2007), and other incidental expenses are chargeable against the textbook budget and OSEC funds.

7. Transportation expenses (excluding per diem) of participants to and from the venue shall be reimbursed during the workshop subsidized from the Textbook Budget and OSEC funds subject to the usual accounting and auditing rules and regulations as validated by the Host Division Chief Accountant and certified by the Schools Division Superintendent.

8. For any query or clarifications, please contact Ms. Kaye T. Rivera (IMCS) or Ms. Marites Ablay (Property Division) at telefax nos. (02) 634-0901, 631-3690, 635-0501 or at cellphone nos. 0928-6960139, 091-67870281, or 0917-4720653.

9. Immediate and wide dissemination of this Memorandum is desired.

*U. P. Bacani*  
**RAMON C. BACANI**  
Undersecretary  
Officer-in-Charge

Encls.:

As stated

Reference:

DepED Memorandum: No. 312, s. 2008

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

TEXTBOOKS  
TRAINING PROGRAMS  
WORKSHOPS

Madel/Maricar:Textbook delivery  
5-4-09/05-05-09

**CLUSTER ORIENTATION- WORKSHOP ON THE  
2009 NATIONAL TEXTBOOK DELIVERY AND SUPPLY/PROPERTY  
MANAGEMENT PROGRAMS**

***PROGRAM OF ACTIVITIES***

<b>Registration/Attendance</b>	IMCS/Property Division Secretariat
<b>Opening Ceremony</b> National Anthem Invocation	Host Region/Division
<b>Welcome Remarks</b>	Host Region/Division Official
<b>Introduction of Participants</b> Region/Division participants High School Supply Officers District Property Custodians Central Office	Host Region/Division Supply Officer  IMCS/Property Division Facilitator
<b>Workshop Objectives and Mechanics</b>	IMCS/Property Division Facilitator
<b>National Textbook Delivery Program</b> <b>Supply &amp; Property Management Program</b>	IMCS Resource Speaker Property Division Resource Speaker
<b>Processes and Procedures in the Procurement of:</b> <b>Textbooks &amp; Other Instructional Materials</b> <b>Supply/Property &amp; Other Goods</b>	IMCS Resource Speaker Property Division Resource Speaker
<b>Guidelines in the Delivery, Inspection,</b> <b>Acceptance, and Rejection of:</b> <b>Textbooks &amp; Other Instructional Materials</b> <b>Supply/Property &amp; Other Goods</b>	IMCS Resource Speaker Property Division Resource Speaker
<b>Processes and Procedures on Property Disposal</b>	Property Division Resource Speaker
<b>Workshop Proper</b> <b>Revisiting Issuances relative to:</b> <b>Textbooks &amp; Other Instructional Materials</b> <b>Supply &amp; Property Management</b>	IMCS Facilitator Property Division Facilitator
<b>Open Forum (Issues &amp; Concerns)</b>	IMCS/Property Division Facilitator
<b>Closing Ceremony</b> Distribution of Certificates Prayer	Host Region/Division

**EMCEE**  
(Host Region/Division)

**CLUSTER ORIENTATION -WORKSHOPS**  
**2009 National Textbook Delivery and Supply/Property Management Program**

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Clusters 1A &amp; 1B</b>						<b>(Venue) Tuguegarao City</b>
Cagayan	96		1	1		(Host) DO Cagayan
Apayao	22		1			
Kalinga	37		1			
Tuguegarao City	4		1			
<b>Sub-total</b>	<b>159</b>		<b>4</b>	<b>1</b>	<b>164</b>	
<b>Clusters 2A &amp; 2B</b>						<b>(Venue) Ilagan City</b>
Isabela	157		1			(Host) DO Isabela
Cauayan City	9		1			
<b>Sub-total</b>	<b>166</b>		<b>2</b>		<b>168</b>	
<b>Cluster 3</b>						<b>(Venue) Bayombong</b>
Nueva Vizcaya	42		1			(Host) DO Nueva Vizcaya
Quirino	31		1			
<b>Sub-total</b>	<b>73</b>		<b>2</b>		<b>75</b>	
<b>Cluster 4</b>						<b>(Venue) Laoag City</b>
Ilocos Norte	49		1			(Host) DO Ilocos Norte
Laoag City	5		1			
<b>Sub-total</b>	<b>54</b>		<b>2</b>		<b>56</b>	
<b>Cluster 5</b>						<b>(Venue) Vigan City</b>
Ilocos Sur	53		1			(Host) DO Ilocos Sur
Candon City	5		1			
Vigan City	3		1			
<b>Sub-total</b>	<b>61</b>		<b>3</b>		<b>64</b>	
<b>Clusters 6A &amp; 6B</b>						<b>(Venue) Baguio City</b>
Benguet	51		1			(Host) DO Benguet
Mt. Province	48		1			
Baguio City	19		1	1		
Ifugao	28		1			
<b>Sub-total</b>	<b>146</b>		<b>4</b>	<b>1</b>	<b>151</b>	
<b>Cluster 7</b>						<b>(Venue) San Fernando City</b>
La Union	71		1	1		(Host) DO La Union
San Fernando City (Elem)	5	2	1			
<b>Sub-total</b>	<b>76</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>81</b>	
<b>Cluster 8</b>						<b>(Venue) Bangued</b>
Abra	32		1			(Host) DO Abra
<b>Sub-total</b>	<b>32</b>		<b>1</b>		<b>33</b>	
<b>Clusters 9A &amp; 9B</b>						<b>(Venue) Dagupan City</b>
Pangasinan II	103		1			(Host) DO Pangasinan II
Dagupan City	5		1			
Urdaneta	20		1			
<b>Sub-total</b>	<b>128</b>		<b>3</b>		<b>131</b>	
<b>Clusters 10A &amp; 10B</b>						<b>(Venue) San Carlos City</b>
Pangasinan I	115		1			(Host) DO Pangasinan I
Alaminos City	7		1			
San Carlos City	16		1			
<b>Sub-total</b>	<b>138</b>		<b>3</b>		<b>141</b>	

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Cluster 11</b>						<b>(Venue) Balanga City</b>
Bataan	28		1			(Host) DO Bataan
Balanga City	2		1			
Zambales	42		1			
Olongapo City	11		1			
<b>Sub-total</b>	<b>83</b>		<b>4</b>		<b>87</b>	
<b>Clusters 12A &amp; 12B</b>						<b>(Venue) Angeles City</b>
Pampanga	95		1			(Host) DO Pampanga
Angeles City	9		1	1		
San Fernando City	8		1			
San Jose del Monte	7		1			
Malolos City	3		1			
<b>Sub-total</b>	<b>122</b>		<b>5</b>	<b>1</b>	<b>128</b>	
<b>Cluster 13</b>						<b>(Venue) Tarlac City</b>
Tarlac	60		1			(Host) DO Tarlac
Tarlac City	6		1			
<b>Sub-total</b>	<b>66</b>		<b>2</b>		<b>68</b>	
<b>Cluster 14</b>						<b>(Venue) Malolos City</b>
Bulacan	75		1			(Host) DO Bulacan
(Elem)		2				
<b>Sub-total</b>	<b>75</b>	<b>2</b>	<b>1</b>		<b>78</b>	
<b>Clusters 15A &amp; 15B</b>						<b>(Venue) Cabanatuan City</b>
Aurora	29		1			(Host) DO Nueva Ecija
Gapan City	8		1			
Science City of Munoz	2		1			
Cabanatuan City	7		1			
Nueva Ecija	97		1			
<b>Sub-total</b>	<b>143</b>		<b>5</b>		<b>148</b>	
<b>Cluster 16</b>						<b>(Venue) Quezon City</b>
Quezon City	46		1	1		(Host) DO Quezon City
Caloocan City	30		1			
<b>Sub-total</b>	<b>76</b>		<b>2</b>	<b>1</b>	<b>79</b>	
<b>Cluster 17</b>						<b>(Venue) Manila</b>
Manila City	32		1			(Host) DO Manila
Malabon/Navotas	13		1			
Valenzuela City	17		1			
Marikina City	10		1			
<b>Sub-total</b>	<b>72</b>		<b>4</b>		<b>76</b>	
<b>Cluster 18</b>						<b>(Venue) Pasay City</b>
Makati City	9		1			(Host) DO Pasay City
Las Pinas City	7		1			
Mandaluyong City	8		1			
Marikina City	10		1			
Muntinlupa City	4		1			
Paranaque City	9		1			
Pasay City	9		1			
Pasig	12		1			
Taguig/Pateros	12		1			
San Juan	1		1			
<b>Sub-total</b>	<b>81</b>		<b>10</b>		<b>91</b>	

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Cluster 19</b>						<b>(Venue) Antipolo City</b>
Rizal	61		1			(Host) DO Rizal
Anitpolo City	18		1	1		
<b>Sub-total</b>	<b>79</b>		<b>2</b>	<b>1</b>	<b>82</b>	
<b>Clusters 20A &amp; 20B</b>						<b>(Venue) Calamba City</b>
Sta Rosa City	8		1			(Host) DO Laguna
Calamba City	19		1			
Laguna	76		1			
San Pablo City	14		1			
Lucena City	4		1			
Elem	4	4				
<b>Sub-total</b>	<b>125</b>	<b>4</b>	<b>5</b>		<b>134</b>	
<b>Clusters 21A, 21B, &amp; 21C</b>						<b>(Venue) Lucena City</b>
Quezon	166		1			(Host) DO Quezon
(Elem)		44				
<b>Sub-total</b>	<b>166</b>	<b>44</b>	<b>1</b>		<b>211</b>	
<b>Cluster 22</b>						<b>(Venue) Boac</b>
Marinduque	45		1			(Host) DO Marinduque
(Elem)		9				
<b>Sub-total</b>	<b>45</b>	<b>9</b>	<b>1</b>		<b>55</b>	
<b>Clusters 23</b>						<b>(Venue) Calapan City</b>
Oriental Mindoro	69		1	1		(Host) DO Oriental Mindoro
Calapan City	9		1			
<b>Sub-total</b>	<b>78</b>		<b>2</b>	<b>1</b>	<b>81</b>	
<b>Cluster 24</b>						<b>(Venue) Mamburao</b>
Occidental Mindoro	50		1			(Host) Occidental Mindoro
<b>Sub-total</b>	<b>50</b>		<b>1</b>		<b>51</b>	
<b>Clusters 25A &amp; 25B</b>						<b>(Venue) Puerto Princesa City</b>
Palawan	114		1			(Host) DO Palawan
Puerto Princesa City	20		1			
<b>Sub-total</b>	<b>134</b>		<b>2</b>		<b>136</b>	
<b>Cluster 26</b>						<b>(Venue) Cavite City</b>
Cavite	70		1			(Host) DO Cavite
Cavite City	2		1			
<b>Sub-total</b>	<b>72</b>		<b>2</b>		<b>74</b>	
<b>Clusters 27A &amp; 27B</b>						<b>(Venue) Batangas City</b>
Batangas	101		1			(Host) DO Batangas
Tanauan City	12		1			
Lipa City	15		1			
(Elem)		4				
Batangas City	15		1			
<b>Sub-total</b>	<b>143</b>	<b>4</b>	<b>4</b>		<b>151</b>	
<b>Cluster 28</b>						<b>(Venue) Romblon</b>
Romblon	37		1			(Host) DO Romblon
<b>Sub-total</b>	<b>37</b>		<b>1</b>		<b>38</b>	
<b>Clusters 29</b>						<b>(Venue) Daet City</b>
Camarines Norte	52		1			(Host) DO Camarines Norte
Iriga City	9		1			
Naga City	8		1			
<b>Sub-total</b>	<b>69</b>		<b>3</b>		<b>72</b>	

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Clusters 30A &amp; 30B</b>						<b>(Venue) Naga City</b>
Camarines Sur	188		1			(Host) DO Camarines Sur
<b>Sub-total</b>	<b>188</b>		<b>1</b>		<b>189</b>	
<b>Clusters 31A &amp; 31B</b>						<b>(Venue) Legazpi City</b>
Albay	86		1	1		(Host) DO Albay
Legaspi City	9		1			
Ligao City	10		1			
Tabaco City	9		1			
<b>Sub-total</b>	<b>114</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>119</b>	
<b>Cluster 32</b>						<b>(Venue) Virac</b>
Catanduanes	38		1			(Host) DO Catanduanes
(Elem)		20				
<b>Sub-total</b>	<b>38</b>	<b>20</b>	<b>1</b>		<b>59</b>	
<b>Clusters 33</b>						<b>(Venue) Sorsogon City)</b>
Sorsogon	73		1			(Host) DO Sorsogon
Sorsogon City	15		1			
(Elem)		4				
<b>Sub-total</b>	<b>88</b>	<b>4</b>	<b>2</b>		<b>94</b>	
<b>Cluster 34</b>						<b>(Venue) Masbate City</b>
Masbate	86		1			(Host) DO Masbate
Masbate City	4		1			
<b>Sub-total</b>	<b>90</b>		<b>2</b>		<b>92</b>	
<b>Clusters 35</b>						<b>(Venue) Kalibo</b>
Aklan	65		1			(Host) DO Aklan
<b>Sub-total</b>	<b>65</b>		<b>1</b>		<b>66</b>	
<b>Clusters 36</b>						<b>(Venue) Roxas City</b>
Capiz	51		1			(Host for 34B) DO Capiz
Roxas City	9		1			
<b>Sub-total</b>	<b>60</b>		<b>2</b>		<b>62</b>	
<b>Clusters 37A, 37B, &amp; 37C</b>						<b>(Venue) Iloilo City</b>
Passi City	5		1			(Host) DO Iloilo
Iloilo City	13		1			
Iloilo	161		1	1		
Guimaras	17		1			
<b>Sub-total</b>	<b>196</b>		<b>4</b>	<b>1</b>	<b>201</b>	
<b>Cluster 38</b>						<b>(Venue) San Jose City</b>
Antique	51		1			(Host) DO Antique
(Elem)		22				
<b>Sub-total</b>	<b>51</b>	<b>22</b>	<b>1</b>		<b>74</b>	
<b>Clusters 39A, 39B, &amp; 39C</b>						<b>(Venue) Bacolod City</b>
Negros Occidental	119		1			(Host for 39A & 39B) DO Negros Occidental
San Carlos City	5		1			
La Carlota City	4		1			
Bago City	7		1			
Sagay City	12		1			
Bacolod City	22		1			
Silay City	14		1			(Host for 39C) DO Bacolod City
Cadiz City	16		1			
Kabankalan City	23		1			
<b>Sub-total</b>	<b>222</b>		<b>9</b>		<b>231</b>	

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Clusters 40A, &amp; 40B</b>						<b>(Venue) Dumaguete City</b>
Negros Oriental	92		1			(Host) DO Negros Oriental
Guihulngan City	5		1			
Dumaguete City	7		1			
Bayawan City	14		1			
Bais City	15		1			
Tanjay City	14		1			
Siquijor	14		1			
<b>Sub-total</b>	<b>161</b>		<b>7</b>		<b>168</b>	
<b>Clusters 41A, 41B, 41C, 41D, &amp; 41E</b>						<b>(Venue) Cebu City</b>
Cebu	208		1	1		(Host for 41A, 41B, & 41C) DO Cebu
Toledo City	12		1			(Host for 41D) DO Lapu Lapu City
Mandaue City	13		1			
Talisay City	17		1			
Lapu-Lapu City	24		1			(Host for 41E) Cebu City
Danao City	13		1			
Cebu City	49		1			
<b>Sub-total</b>	<b>336</b>		<b>7</b>	<b>1</b>	<b>344</b>	
<b>Clusters 42A &amp; 42B</b>						<b>(Venue) Tagbilaran City</b>
Bohol	115		1			(Host) DO Bohol
Tagbilaran City	7		1			
<b>Sub-total</b>	<b>122</b>		<b>2</b>		<b>124</b>	
<b>Clusters 43A, 43B, &amp; 43C</b>						<b>(Venue) Tacloban City</b>
Leyte	116		1	1		(Host for 43A & 43B) DO Leyte
Tacloban City	10		1			
Calbayog City	10		1			(Host for 43C) DO Southern Leyte
Ormoc City	9		1			
Biliran	16		1			
Maasin City	12		1			
Southern Leyte	38		1			
<b>Sub-total</b>	<b>211</b>		<b>7</b>	<b>1</b>	<b>219</b>	
<b>Cluster 44A, 44B, &amp; 44C</b>						<b>(Venue) Tacloban City</b>
Northern Samar	66		1			(Host for 44A & 44B) DO Northern Samar
Samar	59		1			(Host for 44C) DO Eastern Samar
Eastern Samar	46		1			
Borongan City	7		1			
<b>Sub-total</b>	<b>178</b>		<b>4</b>		<b>182</b>	
<b>Clusters 45A &amp; 45B</b>						<b>(Venue) Dipolog City</b>
Zamboanga del Norte	88		1			(Host) DO Zamboanga del Norte
Dapitan	9		1			
Dipolog City	10		1			
Zamboanga City	31		1			
Isabela City	6		1			
<b>Sub-total</b>	<b>144</b>		<b>5</b>		<b>149</b>	
<b>Clusters 46</b>						<b>(Venue) Ipil</b>
Zamboanga Sibugay	65		1			(Host) DO Zamboanga Sibugay
<b>Sub-total</b>	<b>65</b>		<b>1</b>		<b>66</b>	
<b>Clusters 47A &amp; 47B</b>						<b>(Venue) Pagadian City</b>
Pagadian City	17		1			(Host) DO Zamboanga del Sur
Zamboanga del Sur (Elem)	95	32	1	1		
<b>Sub-total</b>	<b>112</b>	<b>32</b>	<b>2</b>	<b>1</b>	<b>147</b>	



Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Cluster 48</b>						<b>(Venue) Oroquieta City</b>
Misamis Occidental	25		1			(Host) DO Misamis Occidental
Oroquieta City	8		1			
Ozamiz City	10		1			
Tangub City	8		1			
<b>Sub-total</b>	<b>51</b>		<b>4</b>		<b>55</b>	
<b>Clusters 49A &amp; 49B</b>						<b>(Venue) Cagayan de Oro City</b>
Misamis Oriental	49		1	1		(Host for 49A) DO Misamis Oriental
Gingoog City	11		1			
Camiguin	9		1			(Host for 49B) DO Cagayan de Oro City
Cagayan de Oro City	34		1			
Lanao del Norte	28		1			
Iligan City	24		1			
<b>Sub-total</b>	<b>155</b>		<b>6</b>	<b>1</b>	<b>162</b>	
<b>Cluster 50</b>						<b>(Venue) Malaybalay City</b>
Bukidnon	64		1			(Host) DO Bukidnon
Valencia City	5		1			
<b>Sub-total</b>	<b>69</b>		<b>2</b>		<b>71</b>	
<b>Clusters 51A &amp; 51B</b>						<b>(Venue) Davao City</b>
Davao del Norte	34		1			(Host) DO Davao City
Davao City	66		1	1		
Tagum City	7		1			
Panabo City	10		1			
Davao Oriental	35		1			
Mati	11		1			
<b>Sub-total</b>	<b>163</b>		<b>6</b>	<b>1</b>	<b>170</b>	
<b>Clusters 52</b>						<b>(Venue) Compostela Valley</b>
Island City of Samal	13		1			(Host) DO Compostela Valley
Compostela Valley	56		1			
<b>Sub-total</b>	<b>69</b>		<b>2</b>		<b>71</b>	
<b>Clusters 53</b>						<b>(Venue) Digos City</b>
Davao del Sur	39		1			(Host) DO Davao del Sur
Digos City	3		1			
<b>Sub-total</b>	<b>42</b>		<b>2</b>		<b>44</b>	
<b>Clusters 54A &amp; 54B</b>						<b>(Venue) Kidapawan City</b>
North Cotabato	135		1	1		(Host) DO North Cotabato
Kidapawan City	14		1			
Cotabato City	8		1			
<b>Sub-total</b>	<b>157</b>		<b>3</b>	<b>1</b>	<b>161</b>	
<b>Clusters 55A &amp; 55B</b>						<b>(Venue) General Santos City</b>
South Cotabato	55		1			(Host) DO South Cotabato
General Santos City	24		1			
Sarangani	32		1			
<b>Sub-total</b>	<b>111</b>		<b>3</b>		<b>114</b>	
<b>Cluster 56</b>						<b>(Venue) Tacurong City</b>
Sultan Kudarat	51		1			(Host) DO Sultan Kudarat
Tacurong City	5		1			
Koronadal City	7		1			
<b>Sub-total</b>	<b>63</b>		<b>3</b>		<b>66</b>	
<b>Cluster 57</b>						<b>(Venue) Butuan City</b>
Agusan del Norte	36		1	1		(Host) DO Agusan del Norte
Butuan City	18		1			
<b>Sub-total</b>	<b>54</b>		<b>2</b>	<b>1</b>	<b>57</b>	

Divisions	Number of Participants				Total No. of Pax	Proposed Venue Workshop Host
	High School (designated) Supply Officer	District (designated) Property Custodian	DO Supply Officer	RO Supply Officer		
<b>Cluster 58</b>						<b>(Venue) San Francisco</b>
Agusan del Sur	64		1			(Host) DO Agusan del Sur
<b>Sub-total</b>	<b>64</b>		<b>1</b>		<b>65</b>	
<b>Clusters 59</b>						<b>(Venue) Surigao City</b>
Siargao	20		1			(Host) DO Surigao del Norte
Dinagat Island	23		1			
Surigao City	17		1			
Surigao del Norte	29		1			
<b>Sub-total</b>	<b>89</b>		<b>4</b>		<b>93</b>	
<b>Clusters 60</b>						<b>(Venue) Bislig City</b>
Surigao del Sur	65		1			(Host) DO Surigao del Sur
Bislig City	15		1			
<b>Sub-total</b>	<b>80</b>		<b>2</b>		<b>82</b>	
<b>Grand Total of Participants</b>	<b>6,357</b>	<b>143</b>	<b>185</b>	<b>16</b>	<b>6,701</b>	

List of High Schools and selected Districts in each cluster shall be attached in the communication for the Divisions. For queries, clarifications, and confirmation of attendance please send a text message to these cellphone numbers:

SMART 0928-6960132 0919-8026697 0929-1551518

GLOBE 0927-7937331 0916-7612198 0927-7937327

<MESSAGE> space <NAME> space <DESIGNATION> space <NAME OF SCHOOL/DISTRICT> space <DIVISION> space <REGION>