



Republic of the Philippines
Department of Education
 DepED Complex, Meralco Avenue, Pasig City



MAY 14 2009

DepED MEMORANDUM
 No. **221**, s. 2009

**GUIDELINES FOR THE UTILIZATION OF MONITORING FUNDS FOR CY 2009
 SCHOOL FURNITURE PROGRAM**

To: ARMM Regional Secretary
 Regional Directors
 Schools Division/City Superintendents

1. As stipulated in DepED Order No. 43, s. 2009 (CY 2009 School Furniture Program), a two percent (2%) Administrative and Monitoring funds out of the total appropriation, is provided to ensure the smooth implementation of the project.
2. This Administrative and Monitoring funds shall be directly released to the respective implementing units.
3. Monitoring funds maybe used by the Bids and Awards Committee (BAC), BAC Secretariat, Technical Working Group (TWG), Inspectorate Teams and the Head of the Procuring Entity for the conduct of the following activities:
 - a. Meetings related to the School Furniture Program;
 - b. Bid Evaluation and Post-Qualification activities and other Jury duty activities of the BAC, BAC Secretariat and TWG relative to School Furniture Program; and
 - c. Monitoring activities of the Inspectorate Teams at the different phases of implementation of the School Furniture Program:
 1. Pre-Delivery Inspection;
 2. Post-Delivery Inspection; and
 3. Validation of deliveries prior to acceptance.
4. Utilization of these funds shall be subject to the government's standard accounting rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

R - C Bacani
RAMON C. BACANI
 Undersecretary

Reference: DepED Order: (No. 43, s. 2009)
 Allotment: 1—(D.O. 50-97)
 To be indicated in the Perpetual Index
 under the following subjects:

FUNDS

PROGRAMS

SCHOOLS