



JUN 16 2009

DepED MEMORANDUM  
No. **271**, s. 2009

CLUSTER ORIENTATION-TRAINING ON THE UTILIZATION  
OF THE PHILIPPINE INFORMAL READING INVENTORY  
(PHIL-IRI) REPORTING AND DATABASE SYSTEM

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary Schools

1. The Department of Education (DepED) through the Bureau of Elementary Education (BEE) will conduct the Orientation and Hands-on Training on the Utilization of the Phil-IRI Reporting and Database System for the National Implementation of the Phil-IRI from July to September 2009. The development of the PHIL-IRI Reporting and Database System is the BEE's response to the recurring problems and difficulties in gathering, processing and analyzing Phil-IRI data from the field to the national level. The objectives of the training are to:

- a. introduce, orient and train participants on the utilization of the Phil-IRI Reporting and Database System and its various components; and
- b. determine, discuss and resolve issues, concerns and other implications of using the system with DepED personnel at the field levels.

2. The participants to the training are the regional, division and school representatives who will compose the core of trainers:

- 1 Regional Supervisor (either English or Filipino in-charge of Phil-IRI)
- 1 Division Supervisor (either English or Filipino in-charge of Phil-IRI)
- 1 Division Planning Officer
- 1 Principal from each of the central and non-central schools of identified divisions (total of 2 participants)

3. The region will select only 50% of the total number of divisions to be involved in the training.

4. Participants from the divisions and the schools should be at least ICT literate and capable of conducting echo-training sessions in their respective divisions.

5. Participants are required to bring their own laptops with operating systems of not older than MS Windows 98 and a functioning CD-ROM drive and extension wire. Likewise, they should bring their respective schools/divisions/regions Phil-IRI data for SY 2008-2009 as actual data shall be used during the hands-on training.
6. The official list of participants should be properly endorsed by the regional office. This should be submitted on or before July 10, 2009 to the BEE-DepED Central Office, c/o Ms. Fe M. Villalino, OIC Chief, Staff Development Division, Meralco Avenue, Pasig City.
7. The schedules and venues of the training is in Enclosure No. 1.
8. Board and lodging of participants shall be charged against the Bureau of Elementary Education (BEE) OSEC-ECARP funds. Likewise, transportation expenses shall be reimbursed during the training upon submission of travel documents which shall be charged against BEE-OSEC-ECARP funds subject to the usual accounting and auditing rules and procedures.
9. Participants are expected to be at the venue, 1:00 p.m. on the first day of the specified training date. The program of activities is in Enclosure No. 2.
10. For more information, please coordinate with the Staff Development Division, Bureau of Elementary Education (BEE), c/o Ms. Fe M. Villalino, OIC Chief, Staff Development Division, Meralco Avenue, Pasig City at tel nos.: (02) 687-2948 and e-mail address: [bee\\_sdd.deped@yahoo.com.ph](mailto:bee_sdd.deped@yahoo.com.ph).
11. Immediate and wide dissemination of this Memorandum is desired.

  
**VILMA L. LABRADOR**  
Undersecretary

Encls.:

As stated

Reference:

DepED Memorandum: No. 151, s. 2007

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

PROJECTS  
OFFICIALS  
TRAINING PROGRAMS

Sally: Phil-IRI  
June 9, 2009

**SCHEDULES AND VENUES OF THE TRAINING**

<b>Area/Batch</b>	<b>Date</b>	<b>Venue</b>
<b>Luzon</b> <b>Batch 1</b> <ul style="list-style-type: none"> <li>• Regions I and III</li> </ul> <b>Batch 2</b> <ul style="list-style-type: none"> <li>• Regions II IV-CALABARZON and IV-MIMAROPA</li> </ul> <b>Batch 3</b> <ul style="list-style-type: none"> <li>• Regions V, NCR, CAR</li> </ul>	<p>August 23-26, 2009</p> <p>August 26-29, 2009</p> <p>September 8-11, 2009</p>	<p>Marikina Convention Center, Marikina City</p> <p>Marikina Convention Center, Marikina City</p> <p>Marikina Convention Center, Marikina City</p>
<b>Visayas</b> <b>Batch 1</b> <ul style="list-style-type: none"> <li>• Regions VI and VIII</li> </ul> <b>Batch 2</b> <ul style="list-style-type: none"> <li>• Region VII</li> </ul>	<p>July 26-29, 2009</p> <p>July 29-August 1, 2009</p>	<p>Ecotech Center Lahug, Cebu City</p> <p>Ecotech Center Lahug, Cebu City</p>
<b>Mindanao</b> <b>Batch 1</b> <ul style="list-style-type: none"> <li>• Regions IX, X and XI</li> </ul> <b>Batch 2</b> <ul style="list-style-type: none"> <li>• Regions XII, CARAGA and ARMM</li> </ul>	<p>August 9-12, 2009</p> <p>August 12-15 2009</p>	<p>Ecotech Center Lahug, Cebu City</p> <p>Ecotech Center Lahug, Cebu City</p>

Enclosure No. 2 to DepED Memorandum No. 271, s. 2009



**Cluster Orientation-Training on the Utilization of Phil-IRI Reporting and Database System**  
**2009**

**PROGRAM OF ACTIVITIES**

**Objectives:**

- a) to introduce, orient and train participants on the utilization of the Phil-IRI Reporting and Database System and its various components; and
- b) to determine, discuss and resolve issues, concerns and other implications of using the system with DepED personnel at the field levels.

<i>Time</i>	<i>Day 1</i>	<i>Day 2</i>	<i>Day 3</i>	<i>Day 4</i>
8:00	Travel Time	Session 2 (Lecture/Presentation) Component 1. The Phil-IRI Scores Encoding Template and School Validation Program	Session 4 (Lecture/Presentation) Component 2. The Phil-IRI Division Data Management Program	Home
-		Session 3 (Guided Workshop) Using the Encoding Template and School Validation Program (with actual data)	Session 5 (Guided Workshop) Using the Phil-IRI Division Data Management Program	Sweet
12:00-1:30	L U N Registration and Settling In	C H B	R E A K	
1:30	Opening Program  Session 1 (Lecture/Presentation) Overview of the Phil-IRI Reporting and Database System and its components	Continuation of Session 3	Session 6 (Lecture/Presentation) Component 3. The Phil-IRI website  Session 7 (Plenary/Open Forum) Determining, discussing and resolving issues, concerns and implications	
5:30	(participants are required to read the manuals in preparation to the next day's activities)	(participants may work after the pm break to complete their Session 3 outputs)	Closing	