



AUG 18 2009

DepED MEMORANDUM  
No. **354**, s. 2009

ADDENDUM TO DEPED MEMORANDUM NO. 269, S. 2009  
(Creation of Project Team for the Library Hub)

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools

1. The DepED Central Office through the Office of Undersecretary for Finance and Administration organized a National Library Hub Project Team as announced in DepED Memorandum No. 269, s. 2009.
2. In order to ensure the effective implementation of the Library Hub Project in the field through the supervision of the region, the Department of Education (DepED) Regional Offices (ROs) are enjoined to create the Regional Library Hub Project Team.
3. The Regional Library Hub Project Team shall be led by the Regional Director (RD) who shall serve as the Regional Project Manager to be assisted by the Assistant Regional Director (ARD) who shall serve as the Deputy Regional Library Hub Project Manager. The members of the Team include division chiefs, education supervisors, physical facilities coordinators, and regional librarians. It is recommended that the incumbent members shall remain to be part of the Library Hub Regional Project Team.
4. The Regional Library Hub Project Team shall be tasked to:
  - a) encourage and ensure the effective establishment, maintenance and operation of the Library Hubs in the schools divisions;
  - b) evaluate and endorse Library Hub applications of the schools divisions to the National Project Team;
  - c) conduct Hub monitoring and evaluation;
  - d) recommend programs and supervise activities relative to the Project; and
  - e) provide regular report to the National Project Team regarding the status and development of the Hubs in the regions.
5. The schools divisions are also enjoined to set-up and strengthen their Library Hub Project Team. The Team is composed of the Schools Division Superintendent as the Project Manager, with the Assistant Schools Division Superintendent as Deputy Project Manager. The members of the Team include chiefs, education supervisors, physical facilities coordinators, teacher-librarian or librarian. Additional staff hired by the local government unit or by the sponsor for the Library Hub Project are also part of the Project Team. The task of the Team is to focus on the implementation of the Project for the benefit of public elementary and secondary school students.
6. Immediate dissemination of this Memorandum is desired.

  
RAMON C. BACANI  
Undersecretary

Reference:

DepED Memorandum: (No. 269, s. 2009)

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

CHANGE  
LIBRARY  
PROJECTS

Sheila, MPPD-TS, DM Addendum to the Creation of Library Hub  
August 6, 2009