



MAR 08 2010

DepEd MEMORANDUM
No. **100**, s. 2010

ESTABLISHMENT OF AN ALTERNATIVE DISPUTE RESOLUTION (ADR) SYSTEM
IN THE DEPARTMENT OF EDUCATION

To : Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. Republic Act No. 9285 otherwise known as the Alternative Dispute Resolution Act of 2004 encourages and actively promotes the use of alternative dispute resolution as an important means to achieve speedy and impartial justice to declog court dockets. Towards this end, the State shall provide means for the use of ADR as an efficient tool and alternative procedure for the resolution of appropriate cases.

2. In the Department of Education, DepEd Order No. 22, s. 2007 was issued to comply with Executive Order No. 523 which instituted the use of ADR in the executive departments of the government. Consequently, DepEd Memorandum No. 46, s. 2009 created a Technical Working Group in DepEd that shall be responsible for initiating, developing and promoting the creation and use of an ADR System in the department.

3. The ultimate goal of ADR System is to enable the DepEd to swiftly and amicably resolve cases and disputes that abound in the Department, hence, classroom and practical training activities of possible dispute resolvers are scheduled hereunder:

Batch No.	Participants	No. of Participants	Classroom Venue	Dates (Tentative)	Internship Venue	Dates (Tentative)
1	Bureaus (15) Central (17)	30	Tagaytay City	March 8 - 12	Manila	March 15 - 19
2	Central (08) NCR (20)	28	Tagaytay City	March 15 - 19	Manila	March 21 - 26
3	Reg VII (30)	30	Cebu City	April 26 - 30	Cebu City	May 03 - 07
4	Reg IV-A (16) Reg IV-B (14)	30	Palawan	May 17 - 21	Palawan	May 24 - 28
5	Reg I (26)	26	Baguio City	June 14 - 18	Baguio City	June 21 - 25
6	Reg VIII (20) Reg X (10)	30	Tacloban City	June 21 - 25	Tacloban City	June 28 - July 02
7	Reg II (14) CAR (14)	28	Baguio City	July 5 - 9	Baguio City	July 12 - 16



8	Reg XI (18) Reg XIII (16)	34	Davao City	July 12 - 16	Davao City	July 19 - 23
9	Reg IV-A(04) Reg V(26)	30	Tagaytay City	July 26 - 30	Tagaytay City	August 2 - 6
10	Reg VI (34)	34	Iloilo City	August 9 - 13	Iloilo City	August 16 - 20
11	RDs (30) OMB (03)	33	Cebu City	August 16 - 20	Cebu City	August 23 - 27
12	Reg III (30)	30	Subic	September 6 - 10	Subic	September 13 - 17
13	Reg IX (16) Reg X (14)	30	CDO City	September 20 - 24	CDO City	September 27 - October 1
14	NCR (08) Reg III (05) Reg IV-A (08)	21	Tagaytay City	October 11 - 15	Tagaytay City	October 18 - 22
15	Reg XII (18) ARMM (16)	34	GenSan City	October 12 - 22	General Santos City	October 25 - 29

4. The selection of participants to the ADR trainings must be based on any of the following criteria:

- a. Priority will be given to heads of offices.
- b. Must be personnel of units/offices that deal with a large number of human resource and assets (financial, property etc.) management.
- c. Must possess the ability to influence the implementation and sustainability of the program.
- d. Must have direct function in handling conflicts.
- e. Must be a member of the Grievance Committee.
- f. Other important criteria include:
 1. Must be willing to learn and devote time for the program.
 2. Must be willing to become a mediator of the DepEd.
 3. Must be willing to support the implementation of ADR Policy Framework.

5. Incidental expenses relative to the conduct of this activity such as board and lodging, supplies and materials, training kits, communication, honoraria, contingency and other necessary expenses, shall be charged to OSEC funds subject to the usual accounting and auditing rules and regulations. Traveling expenses of participants shall be charged to local funds.

6. The names of the participants must be submitted two (2) weeks before the schedule of every batch to the Employees Welfare and Benefits Division (EWBD), DepEd Central Office, Meralco Avenue, Pasig City at telefax no.: (02) 633-72-29.

7. Immediate dissemination of this Memorandum is desired.


JESLI A. LAPUS
Secretary

References:

DepED Order: (No. 22, s. 2007)

DepED Memorandum: (No. 46, s. 2009)

Allotment: 1—(D.O. 50-97)

To be indicated in Perpetual Index
under the following subjects:

EMPLOYEES

LEGISLATIONS

OFFICIALS

TRAINING PROGRAMS

r: sally: ADR
March 3, 2010