



OCT 26 2010

DepEd MEMORANDUM  
No. **462**, s. 2010

**6TH NATIONAL CONVENTION OF PHYSICAL FACILITIES COORDINATORS  
AND DEPED PROJECT ENGINEERS/ARCHITECTS**

To: Regional Directors  
Schools Division/City Superintendents  
All Others Concerned

1. To contribute to the achievement of the Education for All (EFA) goals and objectives through effective and efficient delivery of quality educational facilities, the Department of Education (DepEd) through the Physical Facilities and Schools Engineering Division (PFSED), Office of Planning Service (OPS) will conduct the 6th National Convention of Physical Facilities Coordinators (PFCs) and DepEd Project Engineers/Architects on December 5-9, 2010 (inclusive of travel time) at a chosen venue in Cagayan de Oro City. The activity will also include the Performance Review and Strategic Action Planning for 2011 School Building Program (SBP)/School Furniture Program (SFP). The Program of Activities is contained in Enclosure No. 1.

2. The convention aims to:

- a. ascertain technical proficiency in the delivery of quality school facilities throughout the country, and assist the educators propel their morale to achieve their goals in the quest for quality education;
- b. strengthen relationships among the two hundred twelve (212) Physical Facilities coordinators and DepEd engineers/architects to become more efficient and effective in the delivery of basic services for the benefit of the schoolchildren;
- c. assess the status of various projects, discuss issues and concerns that affect implementation/completion of projects;
- d. update the participants with the latest guidelines, procedures and management policies applied to the implementation of projects;
- e. provide inputs to the CY 2011 Action Plan;
- f. plan for better management of projects and renew commitments among Physical Facilities coordinators and project engineers/architects as well as PFSED staff to enhance performance and teamwork; and
- g. discuss and explore the most recent, best design and improve technology in the advancement of school building construction.



3. The participants to this activity are regional and division Physical Facilities coordinators, DepEd engineers/architects, PFSED personnel and selected staff from the Accounting Division of the Central Office. Participants are requested to bring their status reports of projects being implemented in their respective areas. Please see Enclosure No. 2 for the list of participants.
4. A registration fee of One Thousand Pesos (PhP1,000.00) shall be charged to each participant to cover payment for learning kits, communication allowance, supplies and materials, honoraria of resource speakers/facilitators and contingencies.
5. Transportation and registration fees of the participants shall be charged to the Engineering and Administrative Overhead (EAO) Monitoring Fund of the School Building Program (SBP), or at any available local funds, subject to the usual accounting and auditing rules and regulations. Traveling expenses of PFSED personnel, selected accounting staff and other guests shall be charged to the EAO Funds of the SBP of the Department, also subject to the usual accounting and auditing rules and regulations.
6. Expenses for board and lodging of all participants shall be charged to the EAO of the Central Office and shall be transferred to the DepEd Regional Office X being the host of the convention.
7. The participants are required to confirm their attendance by sending the accomplished Confirmation Slip to the PFSED through telefax nos.: (02) 633-7263, (02) 638-7110 and (02) 638-4109 not later than November 12, 2010. Please see Enclosure No. 3 for the Confirmation Slip.
8. Immediate and wide dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.: As stated  
Reference: DepED Memorandum: No. 433, s. 2009  
To be indicated in the Perpetual Index  
under the following subjects:

CONVENTIONS  
OFFICIALS  
PROGRAMS  
PROJECTS  
SCHOOLBUILDING

**Indicative Program of Activities****6th National Convention of Physical Facilities Coordinators and DepED Engineers/Architects***Cagayan de oro City***OPENING PROGRAM***December 6, 2010*

<b>Time</b>	<b>Activities</b>	<b>Resource Person</b>
<b>PM</b>		
2:00 - 3:00	<b>Registration</b>	<i>Secretariat</i>
3:00 - 3:15	<b>Doxology</b>	<b>Division of Cagayan de Oro City</b>
3:15 - 3:30	<b>National Anthem</b>	<b>Division of Cagayan de Oro City</b>
3:30 - 4:00	<b>Call to Order</b>	<b>Hon. Jesus L.R. Mateo</b> <i>Assistant Secretary</i> <i>Planning &amp; Development</i>
4:00 - 4:15	<b>Presentation of Participants</b>	
4:15 - 4:45	<b>Welcome Remarks</b>	<b>Dr. Myrna S. Motoomull</b> <i>Schools Division Superintendent</i> <i>DepED Division of Cagayan de Oro City</i>
4:45 - 5:15	<b>Statement of Purpose</b>	<b>ENGR. Oliver R. Hernandez</b> <i>Chief, PFSED-OPS</i> <i>OIC, Office of the Director, Admin. Service</i>
5:15 - 6:00	<b>Introduction to the Keynote Speaker</b>	<b>Dr. Isabelita Borres</b> <i>Regional Director</i> <i>DepED Region X</i>
6:00 - 6:30	<b>Keynote Address</b>	<b>Hon. Rizalino D. Rivera</b> <i>Undersecretary for Regional Operations</i>
6:30 - 6:45	<b>Special Production Number</b>	<b>Division of Cagayan de Oro City</b>
6:45 - 7:15	<b>PFSED 2010 Accomplishment Report</b>	<b>Engr. Annabelle R. Pangan</b> <i>Assistant Chief, PFSED-OPS</i>
7:15 - 8:00	<b>DINNER</b>	

**FACILITATOR:** **MR. JASON DEL ROSARIO**  
*Admin. Staff, PFSED-OPS*

**CLOSING PROGRAM***December 8, 2010*

<b>Time</b>	<b>Activities</b>	<b>Resource Person</b>
<b>PM</b>		
4:00 - 4:15	<b>Invocation</b>	<b>Division of Cagayan de Oro City</b>
4:15 - 4:30	<b>Nationalistic Song</b>	<b>Division of Cagayan de Oro City</b>
4:30 - 6:00	<b>Presentation of Work Plan for 2011 per Area</b>	
6:00 - 6:20	<b>Special Message</b>	<b>Dr. Myrna S. Motoomull</b> <i>Schools Division Superintendent</i> <i>DepED Division of Cagayan de Oro City</i>
6:20 - 6:40	<b>Inpirational Message</b>	<b>Dr. Luz Almeda</b> <i>DepED Regional Director, Region X</i>
6:40 - 7:20	<b>Renewal of Commitments and Challenges Policy Direction and Way Forward</b>	<b>Dr. Milagros T. Talinio</b> <i>Director, Internal Audit Service</i>
7:20 - 7:30	<b>Acknowledgement</b>	<b>Engr. Oliver R. Hernandez</b> <i>Chief, PFSED-OPS</i> <i>OIC, Office of the Director, Admin. Service</i>
7:30 - 8:30	<b>DINNER</b>	

**FACILITATOR:** **MR. IAN BARCELONA**  
*Head Trainor, AIB Training*

**Indicative Program of Activities**

**6th National Convention of Physical Facilities Coordinators and DepED Engineers/Architects**

*Cagayan de oro City*

**CONVENTION PROPER**  
**Day 1 (December 7, 2010-Tuesday)**

Time	Activities	Resource Person
<b>AM</b>	<b>BREAKFAST</b>	
7:30 - 8:15	<b>Registration</b>	<i>Secretariat</i>
8:15 - 8:30	<b>Morning Prayer</b>	
	<b>Review of different projects of PFSED:</b>	
8:30 - 9:30	<b>a. Revisiting and Strengthening the Implementation of CPES</b>	<b>Arch. Harold Dime</b> <i>Area Manager, Luzon B</i>
9:30 - 10:30	<b>b. Status of School Mapping Exercise</b>	<b>Arch. Felix Villanueva, Jr.</b> <i>Unit Head, SMU</i>
10:30 - 11:30	<b>c. ASSIST - Proper Assessment of Schools with Structural Defects (Learning from Experience)</b>	<b>Engr. Bernadette Aquino</b> <i>Structural Consultant</i>
11:30 - 12:00	<b>Open Forum</b>	
<b>PM</b>		
12:00 - 1:00	<b>LUNCH</b>	
1:00 - 3:00	<b>Environmental Safety Management</b>	<b>Mr. Gerry Parco</b> <i>Speaker</i>
3:00 - 3:30	<b>Open Forum</b>	
3:30 - 5:30	<b>Institutionalization of the Education, Safety and Health Program</b>	<b>Ms. Amor M. Curaming</b> <i>Associate Director</i> <i>MMLDC Foundation Inc.</i>
5:30 - 6:00	<b>Open Forum</b>	
7:00 - 8:00	<b>DINNER</b>	

**FACILITATOR:** **MR. JASON DEL ROSARIO**  
*Admin. Staff, PFSED-OPS*

**Day 2 (December 8, 2010-Wednesday)**

Time	Activities	Resource Person
<b>AM</b>	<b>BREAKFAST</b>	
7:30 - 8:15	<b>Registration</b>	<i>Secretariat</i>
8:15 - 8:30	<b>Morning Prayer</b>	
8:30 - 9:00	<b>Review of Day 1</b>	<b>Ms. Salvacion Santiago</b> <i>RIMU Head, PFSED-OPS</i>
9:00 - 10:00	<b>Strategies Leading to Improved Efficiency and Effectiveness</b>	<b>Ms. Candelaria de Juan</b> <i>Admin. Head, PFSED-OPS</i>
10:00 - 11:00	<b>Workshop Briefing-Preparation of Action Plan for 2011</b>	<b>Engr. Antonia M. Alhambra</b> <i>PMU Head, PFSED-OPS</i>
11:00 - 12:00	<b>Workshop Proper</b>	
<b>PM</b>		
12:00 - 1:00	<b>LUNCH</b>	
1:00 - 2:30	<b>Continuation of Workshop</b>	

**FACILITATOR:** **MR. DENNIS V. MANAY**  
*PMG Staff, PFSED-OPS*

(Enclosure No. 2 to DepEd Memorandum No. 462, s. 2010)

**LIST OF PARTICIPANTS**

**6th National Convention of Physical Facilities Coordinators and DepED  
Engineers/Architects**

Cagayan de oro City  
December 6-8, 2010

<b>OFFICE</b>	<b>NO. OF PARTICIPANTS</b>
Regional Physical Facilities Coordinators	17
Division Physical Facilities Coordinators	195
PFSED C.O. Engineers/Architects/Staff	59
DepED Project Engineers (Assigned in the Field)	109
Accounting Division	3
OSEC staff/guests/Speakers	10
<b>TOTAL</b>	<b>393</b>

(Enclosure No. 3 to DepEd Memorandum No. 462, s. 2010)

**CONFIRMATION SLIP**

**6th National Convention of Physical Facilities Coordinators and DepED  
Engineers/Architects**

Cagayan de oro City  
December 6-8, 2010

REGION:	_____
DIVISION:	_____
NAME OF PFC:	_____
NICKNAME:	_____
SEX/GENDER:	_____
OFFICE ADDRESS:	_____
OFFICE TEL. NO.:	_____
CELLPHONE NO.:	_____
EMAIL ADDRESS:	_____

IMPORATANT: This form should be submitted to PFSED on or before November 12, 2010 via telefax nos. (02) 633-7263 and (02) 638-7110 or at email address: pfsed\_010305@yahoo.com