



DEC 23 2010

DepEd MEMORANDUM
No. **504**, s. 2010

2011 SYNCHRONIZED ELECTIONS FOR SUPREME PUPIL GOVERNMENT (SPG) AND SUPREME STUDENT GOVERNMENT (SSG) AND ORGANIZATION OF THE SSG DIVISION, REGIONAL AND NATIONAL FEDERATIONS FOR SCHOOL YEAR 2011-2012

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. Pursuant to DepED Order No. 79, s. 2009 entitled, *Revised Standard Constitution and By-Laws of the Supreme Student Governments in Secondary Schools*, DepED Order No. 45, s. 2007 entitled, *Institutionalization of the Supreme Pupil Government in all Elementary Schools Nationwide*, and DECS Order No. 37, s. 2001 entitled, *Synchronized Student Government Elections*, the following activities to be conducted before and during the *2011 Synchronized Elections for Supreme Pupil Government (SPG) and Supreme Student Government (SSG)* shall be observed in all schools nationwide:

- a. Filing of the Certificates of Candidacy (COC) on February 1-4, 2011;
- b. Announcement of the official list of candidates on February 11, 2011;
- c. Campaign period on February 14-21, 2011;
- d. Campus-wide Presidential and Vice Presidential Debates on February 22, 2011; and
- e. Conduct of elections and proclamation of winners on February 23, 2011.

2. In the secondary level, the School Head shall designate the Supreme Student Government (SSG) Adviser to guide the SSG Commission on Elections in the orderly conduct of the elections. This Commission on Elections is composed of duly appointed and qualified students. Upon the recommendation of the SSG Adviser, the School Head may also issue additional guidelines consistent with DepED Order No. 79, s. 2009 to ensure fair and successful conduct of the elections.

3. In the elementary level, the School Head shall constitute the SPG Commission on Elections preferably from among the HEKASI teachers.

4. All DepEd Division Offices are required to submit the complete list of duly elected SSG and SPG Presidents using the SSG Consolidated Report Format and the SPG Consolidated Report Format contained in Enclosure Nos. 2 and 3,



respectively. The Division *Araling Panlipunan* Supervisors and/or SGP Coordinators shall forward these reports **on or before March 31, 2011** to the Department of Education-Center for Students and Co-Curricular Affairs (DepEd-CSCA) through e-mail address **cscaportal@gmail.com**.

5. The elected SPG/SSG Officers shall undergo a school-based training on the basic skills of leadership and management, their functions and responsibilities to be facilitated by the teacher-advisers and the outgoing pupil/student government officers only during weekends immediately after the elections or at anytime during the summer vacation. Expenses of which shall be charged to SPG/SSG funds and/or local funds subject to the usual accounting and audit rules and regulations.

6. Planning of activities of the SPG/SSG for the School Year 2011-2012 shall include the following thrusts, programs and projects:

- a. DepEd thrusts as indicated in:
 - Education for All (EFA) Goals;
 - Millennium Development Goals (MDGs); and
 - Basic Education Social Reform Agenda (BESRA).
- b. Special Programs and Projects such as:
 - Anti-Drug Abuse;
 - Health Campaigns;
 - Smoke Free Schools;
 - Environmental Programs;
 - Peer Counseling Program and Tutorial Services;
 - English Speaking Campaigns;
 - Networking/linkages for support of School Activities; and
 - *Brigada Eskwela* Plus involvement.
- c. SSG's participation to the annual National Leadership Training for Student Government Officers (NLTSGO).

7. The Division and Regional Federations of the Supreme Student Governments shall also be organized immediately after the elections but **not later than April 15, 2011** following the Guidelines on the Elections of the Division and Regional Federations of SSG contained in Enclosure No. 1, the results of which shall be submitted to the DepEd-CSCA **not later than April 29, 2011** through e-mail address **cscaportal@gmail.com**.

8. As the office-in-charge of the Student Government Program (SGP), the DepEd-CSCA is authorized to monitor the conduct of the elections, and formulate and implement other programs and activities to strengthen the pupil/student governments in schools.

9. All *Araling Panlipunan* Regional and Division Supervisors/SGP Coordinators are authorized to coordinate and monitor the conduct of the *2011 Synchronized Elections for SPG and SSG and the Organization of the Division and Regional Federations of Supreme Student Governments (FSSG) for SY 2011-2012*.

10. All Regional Directors and Schools Division/City Superintendents are enjoined to support and monitor the implementation of this program.

11. For queries, please contact Mr. Joey G. Pelaez, Executive Director, DepEd-CSCA at telephone numbers (02) 631-8495 or (02) 636-3603. For other information, please visit their website at **www.deped-csca.com**.

12. Immediate and wide dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:

As stated

Reference:

DepEd Memorandum: No. 30, s. 2010

DepED Order: (No. 79, s. 2009)

To be indicated in the Perpetual Index
under the following subjects:

ELECTIONS
STUDENTS
OFFICIALS
ORGANIZATIONS
POLICY
PROGRAMS
SECONDARY EDUCATION
STUDENTS

**GUIDELINES ON THE ELECTIONS OF THE DIVISION AND REGIONAL
FEDERATIONS OF SUPREME STUDENT GOVERNMENTS**

POSITIONS

For uniformity, only the following positions shall be considered during the division or regional federation elections of officers:

PRESIDENT	AUDITOR
VICE-PRESIDENT	PUBLIC INFORMATION OFFICER
SECRETARY	PEACE OFFICER
TREASURER	

School or Division Presidents who are not elected to the Division or Regional Federation of Supreme Student Governments respectively, shall be appointed by the elected Federation President as Chairpersons of the Committees that will be created by the newly-elected officers pursuant and parallel to those committees indicated in DepED Order No. 79, s. 2009 (Revised Standard Constitution and By-Laws of the Supreme Student Governments in Secondary Schools).

Any variations in the above-stated major positions made during the actual conduct of the elections shall not be recognized in the national level. If the variation indicates plurality of officers in one major position, only one shall be recognized.

QUALIFICATIONS

A. DIVISION FEDERATION

All candidates must possess the following qualifications:

1. Have intention to enroll for School Year 2011-2012;
2. Elected President of the Supreme Student Government (school level) for School Year 2011-2012;
3. Of good academic standing with a general average of 85 or above without any failing grade in any subject during the last school year (SY 2010-2011); and,
4. Of good moral character and have not been subjected to any disciplinary action.

B. REGIONAL FEDERATION

All candidates must possess the following qualifications:

1. Have intention to enroll for School Year 2011-2012;
2. Elected President of the Supreme Student Government (school level) and the Division Federation for School Year 2011-2012;
3. Of good academic standing with a general average of 85 or above without any failing grade during the last school year (SY 2010-2011); and,
4. Of good moral character and have not been subjected to any disciplinary action.

REMOVAL FROM OFFICE

Elected Regional Federation Presidents who will not be able to attend the National Leadership Training for Student Government Officers (NLTSGO) shall be automatically considered removed as such from the Regional Federation and replaced by the Vice President by operation of the rule on succession. The same rule shall apply if the successor fails to attend the NLTSGO.

