



Republic of the Philippines
Department of Education

26 FEB 2016

DepEd MEMORANDUM
No. 29 , s. 2016

EMPLOYEES' COMPENSATION COMMISSION (ECC) INFORMATION DRIVE

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Employees' Compensation Commission (ECC), an attached agency of the Department of Labor and Employment (DOLE), in cooperation with the Department of Education (DepEd) will conduct an **Information Drive** to the regional/division offices, and public elementary and secondary schools nationwide in order to promote its Employees Compensation Program (ECP).

2. The ECC is a government-owned and controlled corporation mandated by Presidential Decree No. 626, as amended, otherwise known as the *Employees' Compensation and State Insurance Fund of the Labor Code of the Philippines*, to provide meaningful and appropriate compensation to workers and/or their beneficiaries who met work-related sickness, injuries or death.

3. The ECC covers all employees from the private and public sectors, including the uniformed personnel of the Philippine National Police, Armed Forces of the Philippines, Bureau of Jail Management and Penology and Bureau of Fire Protection.

4. The ECP is a contributory insurance that is based on employer monthly contribution collected by ECC's administering agencies, the Social Security System and the Government Service Insurance System. Under Presidential Decree 626, as amended, employees who met work-related sickness, injuries or death shall be compensated and provided with rehabilitation services to integrate them back into the economic mainstream.

5. In order to enhance social protection for the employees of the Department, the DepEd and the ECC have reached an agreement on the following functions of each agency:

a. The ECC shall:

- i. conduct seminars on ECP to schools, councils, centers, bureaus, and other offices of the DepEd in all regions of the country based on an agreed schedule;
- ii. conduct Training of Trainers (TOT) on the ECP to DepEd personnel staff to ensure continuous cascading of the ECC information drive;
- iii. facilitate information exchange to its employees needing Employees Compensation (EC) services, like the *KaGabay* Program; and

iv. designate focal persons from the central and regional offices who shall coordinate the needs of the parties.

b. The DepEd shall:

- i. provide opportunities for ECC to conduct information dissemination to the different units of the DepEd on the ECP;
- ii. permit the ECC to display posters on the ECP, as well as distribute ECP materials to schools and offices of DepEd;
- iii. notify the ECC in case there are work-related incidents involving employees of DepEd and furnish a list of beneficiaries thereof;
- iv. assist its personnel/staffs in the completion of all documentary requirements needed for the filing of EC claims; and
- v. designate the personnel staffs/unit who shall coordinate the needs of the parties.

6. The DepEd and the DOLE - ECC will create a technical working group that shall meet regularly to develop areas of collaboration and assess the partnership and formulate implementing rules and regulations geared towards promoting and institutionalizing the ECP and facilitate/simplify the processing of EC claims. The ECC Directory is enclosed to facilitate proper coordination and collaboration.

7. Expenses for snacks of resource persons/participants related the conduct of Seminars on ECP shall be charged to regional funds subject to the usual accounting and auditing rules and regulations.

8. The Regional Office should submit a consolidated regional report on the ECC information drive to the Employee Welfare Division, Bureau of Human Resource and Organizational Development, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telefax no. (02) 633-7229 or through email at ewbd_deped@yahoo.com.ph.

9. For more information, all concerned may contact **Ms. Leonila Marie Galicia** or **Ms. Revelita Navarro**, Department of Labor and Employment - Employees' Compensation Commission (DOLE - ECC), ECC Building, 355 Senator Gil J. Puyat Avenue, Makati City at telephone no. (02) 899-4251 local 228; fax no. (02) 897-7597; email at info@ecc.gov.ph or visit website address: <http://www.ecc.gov.ph>.

10. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUSTRO FSC
Secretary

Encls.: As stated

Reference: N o n e

To be indicated in the Perpetual Index under the following subjects:

BENEFITS
EMOYEES

OFFICIALS
SCHOOLS

ECC DIRECTORY

STELLA ZIPAGAN-BANAWIS

Executive Director
Office of the Executive Director
Trunkline: 899-4251 – loc. 208
CP. No. 0917-001033
szban@gmail.com

ATTY. JONATHAN T. VILLASOTO

Chief, Appeals Division &
Concurrent OIC- Deputy Executive Director
Office of the Deputy Executive Director
And Appeals Division
Trunkline : 899-4251 – loc. 220
CP. No. 0916-8245502
eccappeals@gmail.com

MARIBEL S. T. OLIVEROS

Chief, Administrative Division
Administrative Division
Trunkline : 899-4251 – loc. 211
CP. No. 0915-3751614
ecc_fad2011@yahoo.com

MARIA TERESA M. URBANO

Chief, Finance Division
Finance Division
Trunkline : 899-4251 – loc. 241
CP. No. 0916-3036976
ecc.finance2012@gmail.com

AURORA I. QUILANDRINO

Chief, PPSMD
Policy, Programs & Systems Management Division
Trunkline : 899-4251 – loc. 216
CP. No. 0916-3036976
quilandrino.au@gmail.com

MA. CECILIA E. MAULION

Chief, IPAD
Information and Public Assistance Division

Trunkline : 899-4251 – loc. 226
CP. No. 0917-9062557
ce_maulion@yahoo.com

MELBA Y. SACRO

Chief, WCPRD
Work Contingency & Rehabilitation Division
Trunkline : 899-4251 – loc. 223
CP. No. 0916-5049540
wcprd_2011@yahoo.com

JESUS Z. BARROZO

Project Development Officer IV
Internal Audit Unit
Trunkline : 899-4251 – loc. 242
CP. No. 0916-7963933

DIANNE LILIBETH S. BAUTISTA

Board Secretary III
Board Secretary
Trunkline : 899-4251 – loc. 236
CP. No. 0919-9732894
diannelilibethbautista@gmail.com

CARMELITA BUNDALIAN

Public Assistance Center
ECC Ground Floor
Direct Line: 8967837
Trunkline : 899-4251 – loc. 239
ecc.ipad2012@gmail.com

ECC HOTLINE

Direct Line: 8967837
Trunkline: 8994251-52 local numbers 239, 227 or 228

REGIONAL OFFICES

GIL DATAYAN, JR.

Information Officer II
ECC-REU CAR
Department of Labor and Employment (DOLE)
Cabinet Hill, Baguio City
Tel.:(074) 442-2447 Fax no. (074) 443-5339
CP. No. 0917-8369676
car@ecc.gov.ph

WENDY M. SALADA

Administrative Officer II
ECC-REU CAR
Department of Labor and Employment (DOLE)
Cabinet Hill, Baguio City
Tel.:(074) 442-2447
Fax no. (074) 443-5339
CP. No. 0917-8369760
car@ecc.gov.ph

RANDY ANGELO N. PONCIANO

Administrative Officer II
ECC REU REGION 1
Department of Labor and Employment
Arnel Bldg., Mabini Street
Catbangan, San Fernando, La Union
Tel. No. 072-607-8114 / Fax No. 072-700-2520
Cel. No. 0917-8370695
reu1@ecc.gov.ph

PATRICK CHAD R. GUZMAN

Information Officer II
ECC REU REGION 1
Department of Labor and Employment
Arnel Bldg., Mabini Street
Catbangan, San Fernando, La Union
Tel. No. 072-607-8114 / Fax No. 072-700-2520
Cel. No. 0917-8370644
reu1@ecc.gov.ph

SHANINA C. BATTUNG

Administrative Officer II
ECC REU REGION II
Department of Labor and Employment (DOLE)
Turingan building, Campos St. , Caritan Centro
Tuguegarao City, Cagayan
TF: 078-8442728
CP. No. 09178369978
reu2@ecc.gov.ph

REMEDIOS V. ANDRADA

Information Officer II
ECC REU REGION II
Department of Labor and Employment (DOLE)
Turingan building, Campos St. , Caritan Centro
Tuguegarao City, Cagayan
TF: 078-8442728
CP. No. 0917-8369917
reu2@ecc.gov.ph

COCO CHANEL G. GARCIA

Administrative Officer II
ECC-REU REGION III
Department of Labor and Employment (DOLE)
Diosdado Macapagal Regional Government Center
Brgy. Maimpis, City of San Fernando, Pampanga
Tel. No.. 045-455-1613
CP No. 0917-8369855
reu3@ecc.gov.ph

NAOMI DM . VELASQUEZ

Information Officer II
ECC-REU REGION III
Department of Labor and Employment (DOLE)
Diosdado Macapagal Regional Government Center
Brgy. Maimpis, City of San Fernando, Pampanga
Tel. No.. 045-455-1613
CP No. 0917-8369930
reu3@ecc.gov.ph

JERUZ C. CASTILLO

Administrative Officer II
ECC REU REGION IV-A
Department of Labor and Employment (DOLE)
3rd and 4th floor Anderson Bldg. II
Brgy. Parian, Calamba, Laguna
Tel: (049) 545-7360 * Fax: (049) 545-7357
Cel. No. 0917-8370931

RUBY I. AGUSTIN

Administrative Officer II
ECC-REU REGION V
Department of Labor and Employment (DOLE)
Dona Aurora. Old Albay, Legaspi City
Tel. No.. 052-481-0768
CP No. 0917-8369940
reu5@ecc.gov.ph

MA. YVETTE C. BONAVENTE

Information Officer II
Administrative Officer II
ECC- REU REGION V
Department of Labor and Employment (DOLE)
Dona Aurora. Old Albay, Legaspi City
Tel. No.. 052-481-0768
CP No. 0917-8369935
reu5@ecc.gov.ph

LYNMAR FRANCES L. LARUSCAIN

Administrative Officer II
ECC REU VI
Department of Labor and Emplkoyment
Swan Rose Building Commission
Civil Street, Jaro, Iloilo
TF: 033-3208026/033-509-0400
Cel No. 0917-8370590
reu6@ecc.gov.ph

STEPHEN S. BARREDO

Information Officer II
ECC REU VI
Department of Labor and Emplkoyment
Swan Rose Building Commission
Civil Street, Jaro, Iloilo
TF: 033-3208026/033-509-0400
Cel No. 0917-8370963
reu6@ecc.gov.ph

EXEQUIEL K. SALCEDO III

Administrative Officer II
ECC-REU No. VII
Department of Labor and Employment (DOLE)
Gorordo Avenue, cor. Gen. Maxilom Avenue, Cebu City
Tel. (032) 266-9722
CP No. 0917-8371236
reu7@ecc.gov.ph

INGRID Z. YUMANG

Information Officer II
ECC-REU No. VII
Department of Labor and Employment (DOLE)
Gorordo Avenue, cor. Gen. Maxilom Avenue, Cebu City
Tel. (032) 266-9722
CP No. 0917-8369626
reu7@ecc.gov.ph

KEREN-BETH P. ENGCOY

Administrative Officer II
ECC REU No. VIII
Department of Labor and Employment
DOLE Compound, Trese Martires Street
Tacloban City
Tel. No. 053-3255236 / Fax No. 053-5234220
CP. No. 0917-8357364
reu8@ecc.gov.ph

MICHELLE C. BASAL

Information Officer II
ECC REU No. VIII
Department of Labor and Employment
DOLE Compound, Trese Martires Street
Tacloban City
Tel. No. 053-3255236 / Fax No. 053-5234220
CP. No. 0917-8370192
reu8@ecc.gov.ph

JERRICK GERARD C. GO

Administrative Officer II
ECC-REU No. IX
Department of Labor and Employment (DOLE)
3/F QNS Bldg., Vet. Avenue Extension
Tumaga Road, Zamboanga City
Tel. No. (062) 991-2673
CP No. 0917-8371839
reu9@ecc.gov.ph

CERNA I. AHMAD

Information Officer II
ECC-REU No. IX
Department of Labor and Employment (DOLE)
3/F QNS Bldg., Vet. Avenue Extension
Tumaga Road, Zamboanga City
Tel. No. (062) 991-2673
CP No. 0917-8369653
reu9@ecc.gov.ph

STELLA MAE D. OBICE

Information Officer II
ECC-REU NO. X
Department of Labor and Employment (DOLE)
3/F Gonzalo Go Bldg., Corrales Avenue
Cagayan de Oro City
Tel. No. (082) 727-682 / Fax no. (088) 231-2041
CP No. 0917-8369640
reu10@ecc.gov.ph

FATIMA S. IDUL

Administrative Officer II
ECC-REU NO. X
Department of Labor and Employment (DOLE)
3/F Gonzalo Go Bldg., Corrales Avenue
Cagayan de Oro City
Tel. No. (082) 727-682 / Fax no. (088) 231-2041
CP No. 09178369453
reu10@ecc.gov.ph

FRANSHELINE ORVETTE B. DOMINGO

Administrative Officer II
Department of Labor and Employment
4th Flr. Davao Ching Printers Bldg.
Cor. Dacudao Ave., and Lakandula Street
Agdao, Davao City
Tel. No. 082-2274289
Fax No.: 082-2262671
CP. No, : 0917-8370558
reu11@ecc.gov.ph

ALBERT A. BANTAN

Information Officer II
Department of Labor and Employment
4th Flr. Davao Ching Printers Bldg.
Cor. Dacudao Ave., and Lakandula Street
Agdao, Davao City
Tel. No. 082-2274289 / Fax No.: 082-2262671
CP. No, : 0917-8370485
reu11@ecc.gov.ph

JERYLLE MARIE Q. BLANZA

Administrative Officer II
ECC-REU XII
Department of Labor and Employment (DOLE)
314 Upper Paredes Street
Koronadal City, South Cotabato
Tel.No. (083) 228-2190 / Fax No. (083) 228-2190
Cel. No. 0917-8369703
reu12@ecc.gov.ph

CHRISTOPHER D. GAMBOA

Information Officer II
Administrative Officer II
ECC-REU XII
Department of Labor and Employment (DOLE)
314 Upper Paredes Street
Koronadal City, South Cotabato
Tel.No. (083) 228-2190 / Fax No. (083) 228-2190
Cel. No. 09178369709
reu12@ecc.gov.ph

GENEVIEVE A. ELORDE

Administrative Officer II
ECC-REU REGION XIII
Department of Labor and Employment (DOLE)
Nimfa Tiu Building, J.P. Rosales Ave. Butuan City
Tel. No.. 085-3429502
CP No. 0917-8370301
reu13@ecc.gov.ph