



Republic of the Philippines
Department of Education

24 NOV 2016

DepEd MEMORANDUM
No. **204**, s. 2016

**DESIGNATIONS OF UNDERSECRETARY VICTORIA MEDRANA CATIBOG AS
CHAIRPERSON OF THE NATIONAL BOARD OF TRUSTEES, DEPARTMENT
OF EDUCATION PROVIDENT FUND, AND OF THE EMPLOYEE
ACCOUNT MANAGEMENT DIVISION-FINANCE SERVICE
AS SECRETARIAT THEREOF**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs
All Others Concerned

1. In the exigency of service and pursuant to Section 3 of Administrative Order No. 279, s. 1992 entitled *Prescribing Rules and Regulations for the Establishment and Administration of a Provident Fund of Agencies Covered by Section 41 of the General Provisions of Republic Act No. 7180*, and DepEd Memorandum (DM) No. 131, s. 2011 entitled *Reconstituting the DepEd Provident Fund National Board of Trustees*, **Undersecretary Victoria Medrana Catibog** for Finance-Disbursement and Accounting, is designated as the **Chairperson of the National Board of Trustees (NBT) of the Department of Education (DepEd) Provident Fund** vice former Undersecretary Francisco M. Varela.
2. Considering the functions of overseeing the implementation, monitoring of the utilization and investment returns of the loan operations, as well as the upkeep of records and maintenance of database of the DepEd Provident Fund under the Rationalization Plan for DepEd as approved by the Department of Budget and Management, the **Finance Service-Employee Account Management Division (FS-EAMD)** is assigned as the new **Secretariat of the NBT**. The Employees Welfare Division under the Bureau of Human Resource and Organizational Development, former Secretariat of the NBT, shall effect the proper and official turnover to the EAMD of all tasks and pertinent documents related to the DepEd Provident Fund.
3. Undersecretary Catibog and the EAMD shall perform their respective functions and responsibilities stipulated under DepEd Order No. 12, s. 2004 entitled *Revised Implementing Guidelines for DepEd Provident Fund*.
4. The other members of the NBT identified in DM 131, s. 2011 shall continue to exercise their functions as members of the Board until such time that new Board members are designated.
5. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

References:

DepEd Memorandum (No.: 131, s. 2011)

DepEd Order (No.: 12, s. 2004)

To be indicated in the Perpetual Index
under the following subjects:

ASSIGNMENT
BUREAUS AND OFFICES
CHANGE
EMPLOYEES
OFFICIALS
FUNDS

SMMA/DMDesignation of USEC Victoria Medrana Catibog as Chairperson
0805-October 25, 2016