

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
UL Complex, Pasig, Metro Manila

December 1, 1992

DECS O R D E R
No. 111, s. 1992

CLARIFICATION ON THE PROCEDURES AND GUIDELINES
FOR THE AVAILMENT OF THE PROPERTY
REPLACEMENT FUND

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. With reference to DECS Order No. 128, s. 1991 on the Procedures and Guidelines for the Availment of the Property Replacement Fund, the following clarification is made:

a. Requests for restoration/indemnification of damage or loss of property shall be prepared by the head of the school where the damaged structure is situated and submitted to DECS Central Office c/o Office of Planning Service through the DECS division/regional offices.

In cases where several schools are affected e.g., typhoon damages, the division offices shall consolidate all requests for restoration/indemnification of property before submitting to the Central Office through their respective regional offices.

b. The DECS field offices/schools are reminded to prepare promptly within thirty days the requests for restoration/indemnification of property to enable the Central Office to submit the Notice of Claim to GISIS within ninety (90) days after the damage or loss.

2. For the information and guidance of all concerned.

(SGD.) ARMAND V. FABELLA
Secretary

Reference: DECS Order: (No. 128, s. 1991)

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

BUILDINGS

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COMMITTEES

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