



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS (Complex, Manila Area)
P.O. Box 746, Taguig City



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

July 24, 1998

DECS ORDER
No. 69, s. 1998

**CREATING A PRE/POST-QUALIFICATION, BIDS AND AWARDS
COMMITTEE (PBAC) FOR THE DEPARTMENT OF EDUCATION,
CULTURE AND SPORTS (DECS)**

To: **Undersecretaries/Assistant Secretaries
Bureau/Service/Center Directors
Regional Directors
School Superintendents
All Others Concerned**

1. In order to facilitate the implementation of various projects of the Department, a Pre/Post-Qualification, Bids and Awards Committee (hereinafter called the "Committee") is hereby created.
2. The Committee shall be composed of a Chairman, Vice-Chairman and twelve (12) members. To administer the bids and awards proceedings, a group of seven (7) will be chosen immediately prior to the bidding date. Six (6) of the twelve (12) members will be chosen by drawing of lots, to be headed by either the Chairman or the Vice Chairman.

Chairman	Usec. Antonio A.S. Valdes
Vice-Chairman	Asst. Ramon C. Hacani
Legal Officer	Usec. Bartolome Carale or his duly authorized representative
Members	Director Teresita G. Inciong Dr. Modesta M. Boquiron (Permanent Member) Engr. Luis Parisima Jr. Engr. Evangelina Seng Mr. Ernesto M. Sayo Mr. Jose Casi Mr. Alexander Pagatpagan Mr. Damaso Mendoza Mr. Bienvenido Cortanay Mr. Alberto B. Durno One representative from PICPA, GACPA ACPAE and ACPAP (Rotator).

3. The Committee shall have the following functions:
 - 3.1 primarily responsible for the administration of system and procedures on all biddings and awards of the Department for the procurement of goods and services thru Local and International Biddings or other suitable modes of procurement, covered by regular and foreign-assisted projects, and such other projects locally or nationally funded which may be specifically assigned to DECS-PBAC;
 - 3.2 review or make arrangements for the review prior to finalization of specifications of goods to be purchased, and manner of packaging them to ensure clarity, completeness, economy and conformance to prescribed Procurement Guidelines;
 - 3.3 prepare or arrange for the preparation of invitation to Bid, Bid Qualification and other Bid Documents necessary for public bidding;
 - 3.4 process bids submitted and recommend the award to the lowest, complying evaluated bidder and found complying with all the conditions in the call for bids and tender documents and satisfactorily meets the specifications required;
 - 3.5 recommend the disqualification and/or confiscation of the performance bond of winning bidder who has been delinquent in the performance of the contract;
 - 3.6 negotiate with contractors/suppliers/bidders under the terms and conditions provided for in the Implementing Rules and Regulation of Public Bidding;
 - 3.7 obtain technical advice, expertise and/or assistance from any government entity or agency in the performance of its functions; and
 - 3.8 such other functions as are necessary in the implementation of the bidding law and other related law on the matter.
4. The above-named Committee shall be directly assisted by DECS-PBAC Secretariat and Contract Management and Monitoring Group which presently holds office at Rizal Bldg. II, ULTRA Complex and headed by DECS-PBAC Coordinator.

5. The membership of the Committee for a particular project will be drawn by lots including its Chairman.
6. The Permanent Member should be present in all projects that are for bidding.
7. One representative from PICPA, ACPAP, GACPA and ACPAB will be the private sector representative of the Committee. However, among the said organizations, only one member coming from one group will be the representative. For every bidding, the member representing the private sector will change among the said organizations through drawing of lots.
8. All Suppliers/Contractors/Bidders should be subject to Accreditation Requirements of the Department.
9. Any and all existing Committee on Pre/Post-Qualification, Bids and Awards Committee related to local and foreign-assisted projects are hereby abolished and their records and pertinent functions will be transferred to the herein newly reconstituted Committee.
10. This Order shall take effect immediately.

Andrew B. Gonzalez
ANDREW B. GONZALEZ, FSA
 Secretary

Atto

References:

- DECS Order No. 18, s. 1996
- Office Order dated January 2, 1996

Allotment: 1—(D.O. 50-97)

**To be indicated in the Perpetual Index
 under the following subjects:**

**BIDS-
 COMMITTEES**