



Republika ng Pilipinas
(*Republic of the Philippines*)
KAGAWARAN NG EDUKASYON
(*DEPARTMENT OF EDUCATION*)
PAMBANSANG PUNONG REHIYON
(*NATIONAL CAPITAL REGION*)
Daang Misamis, Bago Bantay, Lungsod Quezon
(*Misamis St., Bago Bantay, Quezon City*)

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Department of Education
National Capital Region
RECORDS AND PUBLICATION UNIT
RELEASED

By: _____
Date: _____ Time: _____

Regional Memorandum
No. 014, s. 2017

January 30, 2017

PHILHEALTH PREMIUM REMITTANCE

To : Schools Division Superintendents

1. As stated in DepEd Order No. 5, s. 2017, the Philippine Health Insurance Corporation (**PhilHealth**) is requiring the use or adoption of the **Electronic Premium Remittance System (EPRS)**.
2. Relative thereto, the PhilHealth has called our attention regarding incomplete information on employees data thus, this Office held a meeting on January 27, 2017 with its representatives together with the Division Personnel Officers and other Division In-charge.
3. To facilitate compliance to the EPRS, each Division is directed to submit an active list of employee-members within the Division on or before February 7, 2017 directly to the PhilHealth. Thereafter, access and print the *Statement of Premium Account*.
4. The remittance of contributions for the month of January 2017 and thereafter shall be made by the Divisions and schools with fiscal autonomy directly to the Bank not to the Region.
5. Each Division should obtain a soft copy of the *Abstract of Deductions* for the month of January 2017 from the Regional Payroll Services Unit to be able to create an active list.
6. Divisions shall orient the schools with financial autonomy within their jurisdiction relative hereto.
7. For more information/guidance, Divisions may contact the PhilHealth through their email: member.proac@philhealth.gov.ph or telephone number 332-3132/332-3023.

For guidance and compliance.

FONCIANO A. MENGUITO
Director IV