



Republic of the Philippines  
 Department of Education  
**REGION VI-WESTERN VISAYAS**  
 Duran Street, Iloilo City



MAR 01 2017

OFFICE MEMORANDUM  
 No. 011, s. 2017

**ONLINE COMPETENCIES NEEDS ASSESSMENT (OCNA)**

To: All Division Chiefs  
 Head of Units/Sections  
 Office Personnel


1. This office through the Human Resource Development Division (HRDD) in coordination with the ICT, will conduct an Online Competencies Needs Assessment (OCNA) to all regional office personnel.
2. The OCNA aims to gather relevant data on Individual Development Needs and for the crafting of Professional Development Plan of DepED RO VI.
3. Each personnel is requested to visit the OCNA at [deped.in/r6comp17](http://deped.in/r6comp17) and answer each item. This URL can only be accessed until March 15, 2017
4. In view of this, Regional Office Functional/Support Division Chiefs are directed to submit a report to HRDD on or before 18 March 2017 following the template below:

**REPORT OF ONLINE COMPETENCIES NEEDS ASSESSMENT (OCNA)**

Functional/Support Division: \_\_\_\_\_

Division	Total No of Personnel	No. of Personnel Complied with the OCNA	Percentage of Compliance	Remarks

5. For any technical assistance needed, please approach ICT Unit
6. Strict compliance of this memorandum is desired.

  
 MA. GEMMA M. LEDESMA, CESO V  
 Director III  
 Officer-In-Charge  
 Office of the Regional Director

Reference: DepED Order No.2, s. 2015

To be indicated in the Perpetual Index  
 under the following subjects:

ASSESSMENT      EMPLOYEES      TRAINING PROGRAMS      COMPETENCIES