



DEPARTMENT OF EDUCATION
Regional Office VIII (Eastern Visayas)
Government Center, Candahug, Palo, Leyte



November 29, 2016

REGIONAL MEMORANDUM

No. **608** s. 2016

**RESETTING OF THE SCHEDULE OF CONTINUOUS IMPROVEMENT (CI) PROGRAM
IMPLEMENTATION (BATCH 2)**

TO: Schools Division Superintendents
Continuous Improvement Division Teams (Batch 2)
All others concerned

1. This office announces the change of schedule in the conduct of the Regional CI Coaching Sessions as reflected in the Memorandum issued on September 13, 2016 due to conflict of activities. The new schedule will start on February 7, 2017 and will end on May 30, 2017 at the Leyte Park Hotel, Tacloban City.
2. The Regional CI Team members who were trained during the Masters Training for Coaches and Trainers will serve as coaches in this activity.
3. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO, Ed.D., CESO IV
OIC – Regional Director

Reference: Regional Unnumbered Memorandum
Dated Sept. 13, 2016
Allotment: PSF (FTAD)



DEPARTMENT OF EDUCATION
Regional Office VIII (Eastern Visayas)
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November 29, 2016

REGIONAL MEMORANDUM

No. **008** s. 2016

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IMPLEMENTATION (BATCH 2)**

TO: Schools Division Superintendents
Continuous Improvement Division Teams (Batch 2)
All others concerned

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Attachment 1

Previous Schedule of Coaching Activities	Rescheduled Coaching Activities	CI Step/Output
October, 2016	February, 2017	<ul style="list-style-type: none"> Define Customer Customer needs/Wants Process and Process KPI,s
18	7	
25	14	
November, 2016		
8	21	<ul style="list-style-type: none"> SIPOC
15	28	<ul style="list-style-type: none"> Deployment Process Chart
	March, 2017	<ul style="list-style-type: none"> Quantified storm clouds
22	7	<ul style="list-style-type: none"> Present evidences, data, pictures
29	14	<ul style="list-style-type: none"> Narrow Focus on specific outputs, process owners
December, 2016		
6	21	<ul style="list-style-type: none"> Analyze the INPUT, SUB-PROCESSES, OUTPUT
13	28	
	April, 2017	
20	3	
21	10	
January, 2016		<ul style="list-style-type: none"> Develop the proposed Process Improved SIPOC Deployment Chart
10	17	
17	24	
	May , 2017	<ul style="list-style-type: none"> Consultation with process owners
24	2	<ul style="list-style-type: none"> Review, revise, and finalize the proposed process
31	5 (Fri.)	<ul style="list-style-type: none"> Conduct rollout measures
February, 2016		<ul style="list-style-type: none"> Documentation of projects and presentation to the Regional Director of the project
7	16	<ul style="list-style-type: none"> Preparation of standardization guidelines, Memorandum, reports, and presentation.
21	19 (Fri)	<ul style="list-style-type: none"> Planning for the presentation
28	23	<ul style="list-style-type: none"> Rehearsals
7	26 (Fri)	<ul style="list-style-type: none"> Preparation for booth display
14	30	<ul style="list-style-type: none"> Symposium