



February 2, 2017

REGIONAL MEMORANDUM

No. **049**, s. 2017

**MID-TERM REVIEW MISSION ON THE SENIOR HIGH SCHOOL
SUPPORT PROGRAM (SHSSP)**

To: Schools Division Superintendents
All Others Concerned

1. A mid-term review mission shall be conducted by a team composed of DepEd Central Office and Asian Development Bank (ADB) representatives on February 6-8, 2017 to look into the implementation of SHSSP in the region. Attached is a copy of the Joint DepEd and ADB-SHSSP Mid-Term Review Mission for the details.
2. A kick-off meeting shall be conducted in the morning on Monday, February 6, 2017 at the DepEd Regional Office VIII Convergence Zone with the **Regional Senior High School (SHS) Coordinators and the 13 Division SHS Coordinators**. All coordinators are required to prepare a 10-minute presentation on the SHS Program implementation in their respective divisions.
3. Starting in the afternoon of February 6, 2017 until morning of February 8, 2017, the team to include the Regional SHS Coordinators and the concerned divisions will visit and observe the SHS Program implementation in the following schools:
 - o **Leyte National High School** (public), Tacloban City;
 - o **JE Mondejar Computer College** (private), Tacloban City;
 - o **Baybay City National High School** (public), Baybay City;
 - o **Visayas State University** (SUC), Baybay City; and
 - o **Franciscan College of the Immaculate Conception** (private), Baybay City.
4. An exit conference shall be held in the afternoon of February 8, 2017 which shall be attended by the team and the concerned divisions.
5. Travelling and other incidental expenses incurred of the Division Coordinators shall be charged to the Division/Local Funds, subject to the usual government accounting and auditing rules and regulations.



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6. Compliance with this Memorandum is desired.


RAMIR B. UYTICO, Ed. D., CESO IV
i/ OIC-Regional Director

Enclosures: As stated

References: Message from the USEC Jesus L.R. Mateo, Planning and Regional Operations

To be indicated in the Perpetual Index under the following subjects:

CONFERENCES
SHS PROGRAM



Republic of the Philippines
Department of Education

Tanggapan ng Kawaksing Kalihim
 Office of the Assistant Secretary

Ltr-GO-PMS/PMD-2017-00005

URGENT MESSAGE FOR TRANSMISSION

TO : **OIC-Regional Director RAMIR B. UYTICO**
 DepEd Region VIII

Attention: **Superintendent THELMA C. QUITALIG**
 DepEd Division of Tacloban City

Superintendent GENIS S. MURALLOS
 Division of Baybay City

FROM : **Undersecretary JESUS L.R. MATEO**
 Planning and Regional Operations

SUBJECT: **Mid-Term Review Mission on the Senior High School Support Program (SHSSP)**

DATE : 01 February 2017

The Senior High School Support Program (SHSSP) funded by the Asian Development Bank (ADB) is a results-based loan supporting the implementation of Senior High School (SHS) stage of the Philippines' K to 12 basic education program. It aims to contribute to an enhanced employment of SHS students by helping establish and implement an effective SHS system. The program is measured through the achievement of disbursement-link indicators which is related to milestone accomplishment of General Appropriations Act (GAA) funded SHS programs.

It is now halfway through the implementation of the program since its launch in 2014. Consequently, a mid-term review mission will be conducted by DepEd Central Office and ADB representatives to selected regions, divisions and schools on February 6 to 8, 2017 to look into the implementation of the SHSSP, specifically to identify good practices, and challenges encountered, with the aim to improve the program.

The mission shall be conducted in two parts: 1) meeting with the regional and division office officials and staff; and 2) school visits to observe and have a better understanding of the issues relative to the implementation of the senior high school program. The details of the mission are shown in Attachment 1.

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ATTACHMENT 1

Joint DepEd and ADB-SHSSP Mid-Term Review Mission
February 6 to 8, 2017 Region VIII

Date/Activity	Details	
<p>Feb 6 AM Team Arrival</p> <p>Kick-off Meeting with Regional and Division office officials and staff, PEAC Coordinator/s, SHS Coordinator/s</p>	<p>The Regional Office (RO) is requested to arrange transportation for the Review Mission Team (8 pax per team) for the duration of the visit from pick-up at the airport upon arrival to temporary residence (ADB to arrange their accommodation in a hotel); (Region to arrange for the stay of DepEd-CO*) and to the meeting venue.</p>	<p>Brief presentation (not more than 10 minutes for each presentation) by the region and divisions on the implementation of senior high school. Presentation may include: enrollment of public & private schools per track/strand, SHS offerings, status of basic resources (school building, learning materials, etc., teacher hiring & deployment SHS voucher program, issues encountered and how were these addressed, among others.</p>
<p>Feb 6 PM Feb 7 AM/PM Feb 8 AM</p> <p>School Visits</p>	<p>The Region is requested to draft the itinerary for the school visit, ensuring optimal use of time.</p> <p>Request from the region/division to arrange for the hiring of one (1) van (can comfortably accommodate 8-10 passengers) to be used by the tea; ADB shall pay for the van rental upon presentation of an OR.</p>	<p>The field visits will serve as a means of obtaining critical information, feedback, insights from various stakeholders on progress as well as issues and challenges in the implementation of the senior high school program.</p>

	<p>For security clearance: please provide us the contact details of the driver: name & number and plate number of the van</p> <p>Schools are <u>not encouraged</u> to serve AM/PM snacks/meals during the school visits: School assigned to serve lunch shall be reimbursed of their expenses upon presentation of an (OR).</p>	
<p>Feb 8 PM Region/Division Exit Conference</p>	<p>Debriefing will be with the same participants of the regional/division kick-off meeting.</p> <p>Venue shall be determined by the RO; Meals shall be arranged by the RO; ADB shall reimburse the cost for the meals upon presentation of an OR.</p>	<p>Team reports on the findings and explores strategic initiatives to address government and department priorities and to incorporate these strategic priorities in the continuing senior high school education reform efforts.</p>

- Funds for the stay of representatives from DepEd-CO at a government facility shall be charged to PMS-PMD funds

The team shall interview the following at the school level.

Group	Constituents
1	School head, PTA/School Governing Council Head, experts, LGU officials, and other key stakeholders
2	Senior High School teachers including master teachers and teachers from different tracks and strands
3	Grade 11 students from different tracks and strands, and Grade 10 students

The schools to be visited are as follows:

Division	School
Tacloban City	Leyte National High School (public)
	JE Montejar Computer College (private)
Baybay City	Baybay City National High School (public)
	Visayas State University (SUC)
	Franciscan College of the Immaculate Concepcion (private)

In view thereof, may we request for your assistance in informing the concerned division offices and schools about this mission.

For any query or clarification, kindly coordinate with the Project Management Service (PMS) through **Mr. Erwin Yumping** at tel. no. (02)633-7256 or **Mr. Edgardo Palacol** at tel. no. (02)631-2579, or email us at pms.pdd@deped.gov.ph or pms.pmd@deped.gov.ph, respectively.

We highly appreciate your efforts for the success of this mission in such short notice.

Thank you.

Encl.: as stated

Cc: **Atty. Revsee A. Escobedo**
Assistant Secretary
Procurement and Project Management Service

ENCLOSURE

Joint DepEd and ADB-SHSSP Mid-Term Review Mission

February 6 to 8, 2017

Region VIII

Date/Activity	Details	
Feb 6 AM Team Arrival and Kick-off Meeting with Regional and Division office officials and staff, PEAC Coordinator/s, SHS Coordinator/s	PEAC/SHS Coordinator/s of divisions deemed necessary to participate in the Regional/Division Meeting are requested to attend.	Brief presentation (not more than 10 minutes for each presentation) by the region and divisions on the implementation of senior high school. Presentation may include: enrollment of public & private schools per track/strand, SHS offerings, status of basic resources (school building, learning materials, etc., teacher hiring & deployment SHS voucher program, issues encountered and how were these addressed, among others.
Feb 6 PM Feb 7 AM/PM Feb 8 AM School Visits	Schools are <u>not encouraged</u> to serve AM/PM snacks/meals during the school visits; School assigned to serve lunch shall be reimbursed of their expenses upon presentation of an (OR)	The field visits will serve as a means of obtaining critical information, feedback, insights from various stakeholders on progress as well as issues and challenges in the implementation of the senior high school program.
Feb 8 PM Region/Division Exit Conference	Debriefing with the same participants during the Regional/Division Kick-off meeting.	Team reports on the findings and explores strategic initiatives to address government and department priorities and to incorporate these strategic priorities as part of continuing senior high school education reform efforts

***Funds for the stay of representatives from DepEd-CO at a government facility shall be charged to PMS-PMD funds*

The team shall interview the following at the school level:

Group	Constituents
1	School head, PTA/School Governing Council Head, Industry/Business, LGU and other key stakeholders
2	Senior High School teachers including Master teachers and teachers from different tracks and strands
3	Grade 11 students from different tracks and strands and Grade 10 students