



Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
Government Center, Candahug, Palo, Leyte



February 3, 2017

REGIONAL MEMORANDUM

No. **057** s. 2017

FINALIZATION OF TEMPLATES FOR SYSTEM DEVELOPMENT FOR PROJECT INCLUDED 8

To: Superintendents of the Divisions of:
Tacloban City Division
Leyte Division
Ormoc City Division
Office of the Regional Director
Chief, Policy, Planning and Research Division
Chief, Education Support Services Division
Chief, Curriculum and Learning Management Division
All others concerned

1. This office will conduct a meeting for the finalization of the templates for the System Development for Project IncluEd on February 13, 2017 at a venue to be announced later.
2. The activity aims to finalize the template for the Project IncluEd 8 Information System as well as relay the same to the System Developers who will also be present in the meeting.
3. Participants of the meeting are the following:

PERSONNEL	DIVISION
Angelo Alcaraz	Tacloban City Division
Aaron Benedict Chi	
Edever Zanoria	
Ruby Rosales, Leyte National High School (SPED Teacher)	
Robert Mangaliman	Leyte Division
Mari Joy Arias	
Arlene Vasquez, Dolho Elementary School (IPED Teacher)	
Jennifer Lugas, MADRASAHAH Coordinator	Ormoc City Division
Atty. Rhoan Orebia	Regional Office
Eden Dadap	
Alfredo Café	
Jim Albert Lagado	
Mark Lito Gallano	
Mikko Duero	
Floramay Bacus	



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4. Expenses for the cost of venue and food shall be charged to UNICEF Funds while travel and other incidental expenses of the participants to local funds subject to usual accounting and auditing rules and regulations.
5. Dissemination of and compliance with this memorandum are desired


RAMIR B. UYTICO, Ed.D., CESO IV
F / OIC-Regional Director