



Republic of the Philippines
Department of Education

16 NOV 2018

DepEd MEMORANDUM
No. **183**, s. 2018

**LAW AT THE SERVICE OF EDUCATION: THE FIRST DEPED ATTORNEYS
AND LEGAL PERSONNEL NATIONAL SUMMIT**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd), through the Office of the Undersecretary for Legal Affairs and Office of the Assistant Secretary for Legal Affairs, will conduct the **First DepEd Attorneys and Legal Personnel National Summit** on December 11–15, 2018.
2. With the theme **Law at the Service of Education**, the summit aims to facilitate better understanding and appreciation by the DepEd attorneys and legal personnel of their significant role in protecting and promoting the constitutional right to basic education through the use of lay by the DepEd legal offices in the central, regional, and division offices as one legal DepEd legal team. Attached is Enclosure 1 is the indicative program of the summit.
3. The participants are the **Attorneys, special investigators, and legal assistants of the legal offices in the central, regional, and schools division offices of DepEd**. For offices, with no legal personnel items, i.e., small schools division offices, or those with vacant positions but with designated legal personnel, the designees shall attend.
4. Every regional Attorney, with the concurrence of the regional director, and division attorney with the concurrence of the schools division superintendents, will confirm the attendance of the participants in their respective region and schools division, using the form attached in Enclosure No, 2. The director of the Legal Service shall confirm the list of participants from the central office (CO). The accomplished confirmation form will be submitted to the secretariat not later than November 29, 2018 through email at asec.legal@deped.gov.ph.
5. The summit is a stay-in activity at a venue in Metro Manila. First meal to be served as dinner on December 11, 2018 (Tuesday) while last meal is breakfast on December 15, 2018 (Saturday).

6. Travel expenses of regional and schools division participants shall be charged to local funds, while food and accommodation of all participants and travel expenses of CO participants, resource persons, and the secretariat, and other incidental expenses will be charged to the Organizational and Professional Development for Non-School Personnel (OPDNSP) funds, subject to the usual accounting and auditing rules and regulations.
7. A supplemental memorandum shall be issued for more details on the venue and program of activities.
8. For more information, contact **Ms. Patricia Maye S. Dilag**, Investigation Division through telephone no. (02) 637-5773, or **Ms. Mylene Arzadon-Ahmed** through telephone no. (02) 636-6550, Office of the Assistance Secretary for Legal Affairs, 3rd Floor, Mabini Building, DepEd Central Office, DepEd Complex, Meralco Acenue, Pasig City.
9. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE
LAWS
OFFICIALS

(Enclosure No. 1 to DepEd Memorandum No. 183, s. 2018)

Day 1 – December 12, 2018 (Wednesday)

TIME	ACTIVITY	
7:30am-8:15am	Registration	Secretariat
8:15-9:00 am	Preliminaries <ul style="list-style-type: none"> • National Anthem • Invocation • Acknowledgment of Participants Opening Remarks	Josephine G. Maribojoc Undersecretary Legal Affairs
I. THE DEPED LAWYER AND LEGAL PERSONNEL AS EDUCATION AND CHILD RIGHTS ADVOCATE		
9:00-9:15 a.m.	Role 1: Ang Kahalagahan ng Pag-aaral, Karapatan ng Bata at Gawain ng DepEd	Public School Student
9:15- 10:00am	Plenary Presentation 1: External and Internal Scanning - The Global and Philippine Development Context of Basic Education: DepEd's Strategic Direction and Goals	Undersecretary Planning and Field Operations, Department of Education
10:00-10:15am	Health Break	
10:15 – 11:15am	Plenary Presentation 2: Core Function of DepEd: The Basic Education Curriculum and Programs	Undersecretary Curriculum and Instruction, Department of Education
11:15-12:00nn	Keynote Message	Leonor Magtolis Briones Secretary
12:00-1:00pm	Lunch Break	

1:00-1:30pm	Plenary Presentation 3: DepEd and Child Rights in Education	Commission on Human Rights: Child Rights Center
1:30-2:00pm	Open forum on the morning sessions	Moderator: Suzette Gannaban-Medina Director, Legal Service
II. THE DEPED LAWYER AND LEGAL PERSONNEL AS VISIONARY, PLANNER AND FACILITATOR OF THE PROVISION OF EDUCATION INPUTS		
2:00-2:15pm	Role 2: The work of the Regional Director and the role of the lawyer and legal personnel as visionary, planner and facilitator of the provision of education inputs	Regional Director, Department of Education
2:15-4:00pm	Panel Discussion 1: DepEd planning and budgeting, the law, and the role of legal offices	
20min.	Policy development, planning and research and the role of the legal offices	Director IV Planning Service
20min.	Cash-based budgeting and the role of legal offices	Undersecretary Finance-Budget and Performance Monitoring (BPM), Department of Education
20min.	Procurement cycle: planning to contract implementation and the role of legal offices	Assistant Secretary Finance-BPM and Procurement, Department of Education
20min.	Basic Education Facilities and the role of legal offices/school sites	Undersecretary Administration, Department of Education
25min.	Open Forum with Afternoon Snacks	Moderator: Suzette Gannaban-Medina Director, Legal Service
4:00-5:30pm	Panel Discussion 2:	

	Development of basic education-related law and the role of legal offices	
10min.	Contextualization and introduction of the topic	Josephine G. Maribojoc Undersecretary Legal Affairs
30min.	Legislation at the Senate	Senate: Committee on Basic Education Secretariat
30min.	Legislation at the House of Representatives	House of Representatives: Committee on Basic Education Secretariat
20min.	Open forum	Moderator: Suzette Gannaban-Medina Director, Legal Service

Day 2 - December 13, 2018 (Thursday)

TIME	ACTIVITY	
8:00-8:15am	Management of Learning	Secretariat
8:15-8:30am	Role 3: The work of the Schools Division Superintendent and the role of the lawyer and legal personnel as manager of legal services and information	Schools Division Superintendent Department of Education
III. THE DEPED LAWYER AND LEGAL PERSONNEL AS MANAGER OF LEGAL SERVICES AND INFORMATION		
8:30-9:15am	Plenary Presentation 4: DepEd Cases and Insights on Case Prevention and Management Strategies	Office of the Solicitor General- DepEd Task Force, Department of Education
9:15-9:30am	Open forum	
9:30-10:15	Plenary Presentation 5: RA 11032 (Ease of Doing Business and Efficient Government Service Delivery Act)	Department of Trade and Industry
10:15-10:30	Open forum	
10:30-10:45	Health Break	

10:45-12:00pm	Panel Discussion 3: Information Management: transparency and privacy under the law	
20min.	Public assistance and information coordination among government agencies	Assistant Secretary Public Affairs and Alternative Learning System, Department of Education
20min.	Freedom of information and transparency in DepEd	Undersecretary and Chief of Staff, Department of Education
20 min.	Data Privacy in DepEd	Data Protection Officer, Undersecretary for External Partnerships Service, Department of Education
15 min.	Open forum	Moderator: Suzette Gannaban-Medina Director, Legal Service
12:00-1:00pm	Lunch Break	
IV. THE DEPED LAWYER AND LEGAL PERSONNEL AS DEFENDER OF THE PRINCIPLES OF GOVERNMENT SERVICE AND THE CODE OF CONDUCT OF PUBLIC SERVANTS		
1:00-1:15pm	Role 4: The work of the principal and the role of the lawyer and legal personnel as defender of the principles of public service and code of conduct for public personnel	Principal, Department of Education
1:15-3:15pm	Panel Discussion 4:	
30min.	Challenges and Strategies in the Disposition of Administrative Complaints and Cases	Office of the Ombudsman
30min.	Administrative Cases and Legal Ethics in Public Legal Service	Civil Service Commission
30min.	Auditing and the role of legal offices	Commission on Audit
30min.	Open Forum	Moderator: Suzette Gannaban-Medina Director, Legal Service
3:15-3:30pm	Health Break	

V. THE DEPED LAWYER AND LEGAL PERSONNEL AS A PROFESSIONAL AND PERSON		
3:30-3:45pm	Role 5: The teacher as a professional and person: Why am I teaching in DepEd and how I have grown professionally and personally in DepEd	Teacher, Department of Education
3:45-5:30pm	Interactive Session 1: Professional and personal well-being in the legal profession	Human Resource Expert
5:30-7:30	Team-building/socials	Central legal office Regional legal office Division legal office

Day 3 - December 14, 2018 (Friday)

TIME	ACTIVITY	
8:30-8:45am	Management of Learning	Secretariat
8:45-9:30am	Plenary Presentation 7: The Role of Attorneys and Legal Personnel in Public Service in the Education Sector	Guest speaker
9:30-9:45am	Open forum	
9:45-10:15am	Plenary Presentation 8: Legal Affairs Strand Updates	Josephine G. Maribojoc Undersecretary Legal Affairs
10:15-10:30am	Health Break	
10:30-11:15am	Plenary Presentation 9: Legal Affairs organizational and human resources development	Bureau of Human Resource and Development, Department of Education
11:15-12:00am	Interactive (Break-out) Session 2: Sharing of Best Practices, concerns and recommendations	Participants
12:00-1:00pm	Lunch	
1:00-1:45pm	Continuation of Sharing of Best Practices	
1:45-3:00pm	Interactive (Plenary) Session 3:	Participants

	<p>Group presentations (10 min. per group) on best practices, concerns and recommendations</p> <p>Summary of presentations</p>	<p>Moderator: Suzette Gannaban-Medina Director, Legal Service</p>
3:00-4:00pm	<p>Closing Program</p> <ul style="list-style-type: none"> • Awarding of Certificates per region • Photo opportunity <p>Closing Remarks</p>	<p>Josephine G. Maribojoc Undersecretary Legal Affairs</p> <p>Rhoan G.L. Orebia Assistant Secretary Legal Affairs</p>

(Enclosure No. 2 to DepEd Memorandum No. 183, s. 2018)

Law at the Service of Education:
The First DepEd Attorneys and Legal Personnel National Summit
December 11-15, 2018
Metro Manila

CONFIRMATION OF PARTICIPANTS
REGION/DIVISION: _____

The attendance to the Summit of the following participants is hereby confirmed:

REGIONAL OFFICE / SCHOOLS DIVISION OFFICE			
Name	Position	Contact Details	
		Number	Email
	Attorney IV / Attorney III		
	SI III		
	LA II / LA I		
	Designated Legal Officer		
Summary of Confirmed Participants			
	RO/SDO	Total	
² Number of Target Participants			
Number of confirmed participants			

Submitted by:

Concurred:

Attorney IV/Attorney III _____
Regional Director/Schools Division Superintendent

Date: _____

² Number of positions depend on the size of the SDO. For the small SDO with no legal personnel items, the participant shall be the designated legal officer.