




Republic of the Philippines  
Department of Education  
**REGION VI – WESTERN VISAYAS**  
Duran St., Iloilo City



REGIONAL ADVISORY  
No. 131 s. 2017

TO : SCHOOLS DIVISION SUPERINTENDENTS

Attention: CID and SGOD Chiefs

FROM :   
**VICTOR G. DE GRACIA, JR., CESO V**  
Schools Division Superintendent  
Officer-in-Charge  
Office of the Assistant Regional Director

SUBJECT : **CHANGE OF DATE IN THE ORIENTATION OF DIVISION  
MANAGEMENT TEAMS ON SCHOOL HEADS DEVELOPMENT  
PROGRAM: FOUNDATION COURSE (REGIONAL MEMORANDUM  
115, S. 2017) AND SUBMISSION OF REPORT ON 2016-2017 HRTD  
FUND UTILIZATION**

DATE : July 6, 2017

In adherence to the procurement process, the Human Resource Development Division (HRDD), this Office, announces that the date in the **Orientation of Division Management Teams on School Heads Development Program: Foundation Course (SHDP:FC)** is moved from July 14, 2017 to **JULY 18, 2017**.

Furthermore, using the template below, Division HR specialists are required to bring a printed copy of the **Division Report on the Utilization of HRTD Funds (2016-2017)**. For consolidation purposes, reports must be sent in advance through email to [sfdseverino@yahoo.com](mailto:sfdseverino@yahoo.com).

2016 HRTD Fund	Activity	Amount Utilized	Remarks
<b>TOTAL</b>			
2017 HRTD Fund	Activity	Budget	Remarks
<b>TOTAL</b>			

For your information, guidance and appropriate action.