



**Republika ng Pilipinas**  
(Republic of the Philippines)  
**KAGAWARAN NG EDUKASYON**  
(DEPARTMENT OF EDUCATION)  
**PAMBANSANG PUNONG REHIYON**  
(NATIONAL CAPITAL REGION)  
Daang Misamis, Bago Bantay, Lungsod Quezon  
(Misamis St., Bago Bantay, Quezon City)

Department of Education  
National Capital Region  
RECORDS AND PUBLICATION UNIT

**RELEASED**

BY: 17  
Date: JAN 15 2018 Time: \_\_\_\_\_

January 15, 2018

**MEMORANDUM**

No. 11, s. 2018

**REGIONAL ATHLETIC MEET (NCR PALARO 2018)**  
(School year 2017-2018)

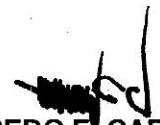
TO: Schools Division Superintendents  
Division Leader School Principals  
Public and Private Elementary and Secondary School Principals

1. The 2018 Regional Athletic Meet (NCR Palaro 2018) for school year 2017-2018 with the theme "**ATLETA NG PUNONG REHIYON, LUNDAYAN NG KAMPEON**" will be hosted by the City Government of Pasig headed by Hon. Robert C. Eusebio, City Mayor, and the Schools Division Superintendent, Dr. Dominico C. Idanan.
2. The said event will be held on February 12-17, 2018, however, there will be advance games on February 5-10, 2017.
3. To ensure the success of this annual sports activity, school officials, teachers, students and parents are encouraged to watch the games to boost the morale of their athletes, as well as promote the love for sports among the members of the school communities.
4. It is therefore requested that make-up classes and other academic requirements be provided to the athletes to compensate for the lost hours incurred, as a result of their participation in this sports activity.
5. Officials, Coaches, Trainers, Chaperons and Teachers are requested to be awarded with service credit or compensatory time-off (CTO), whichever applies, for services rendered on weekends and/or extra hours rendered on weekdays but not to exceed five (5) days during the conduct of the Palaro, in compliance with the guidelines on the grant of service credits and compensatory time-off (per DepEd Order No. 53, s. 2003).
6. Expenses relative to the NCR Palaro 2018 may be charged against the Palaro/Local MOOE Funds, subject to the usual accounting and auditing rules and regulations.
7. Solidarity Meeting of Officiating Officials is scheduled on January 31, 2018, 7:30 am – 6:00 pm at Pasig Elementary School Covered Court.

8. Enclosed are the following for reference and guidance:

- Enclosure 1 NCR Palaro 2018 Technical Guidelines and Special Events (Paragames) Guidelines
- Enclosure 2 Officials of the Meet
- Enclosure 3 Officiating Officials
- Enclosure 4 Playing Venues and Schedule of the Games
- Enclosure 5 Refresher Course Schedule and Venues
- Enclosure 6 Schools Division of Pasig City Palaro Management Officials and Working Committees

8. Immediate and wide dissemination of this Memorandum is desired.

  
**WILFREDO E. CABRAL**  
Officer-In-Charge  
Office of the Regional Director

Incl. : As stated

References: None

Allotment : 1

To be indicated in the Perpetual Index  
under the following subjects:

**Competition**  
**Teachers**

**Officials**  
**Pupils/Students**  
**School Sports Programs/Projects**