



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

Department of Education
National Capital Region

RELEASED

By: 05
Date: SEP Time: 11

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REGIONAL MEMORANDUM

No. 108 s. 2018

**PEDAGOGICAL RETOOLING IN MATHEMATICS, LANGUAGES AND SCIENCE
FOR GRADES 4-6 (PRIMALS GRADES 4-6)**

To: **Regional Division Chiefs
Schools Division Superintendents
All other concerned**

1. The Department of Education National Capital Region through the Curriculum and learning Management Division will conduct the **Pedagogical Retooling in Mathematics, Languages and Science for Grades 4-6 (PRIMALS Grades 4-6)** on September 11-15, 2018 at Atrium Hotel, Pasay City.
2. The program aims to:
 - a. enhance content knowledge, pedagogical skills, and attitudes;
 - b. improve ability to assess learner's various literacy skills; and
 - c. sustain commitment in mentoring and sharing of teaching practices and experience through a cost-effective and sustainable professional development system to improve instructional and learning outcomes.
3. Attached are Matrix of Activities, Terms of Reference, List of Participants, Trainers, and Management Team for ready reference. Participants, Trainers, QAME and Management Team shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled "**Updated Guidelines on the Grant of Vacation Service Credits to Teachers.**" However, non-teaching personnel, including management staff shall be provided with **Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered**, specific attention on Section 5.
4. Board and lodging of participants, trainers, management team and training materials shall be charged against the downloaded 2018 HRTD funds, while travel expenses of participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


WILFREDO E. CABRAL
Officer-in-Charge
Office of the Regional Director

Incl.: As stated.