



Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

September 25, 2018

RELEASED

REGIONAL MEMORANDUM

No. 117, s. 2018

**PEDAGOGICAL RETOOLING IN MATHEMATICS, LANGUAGES AND SCIENCE
FOR JUNIOR HIGH SCHOOL (PRIMALS JHS)**

To: **Regional Division Chiefs**
Schools Division Superintendents
All other concerned

1. The Department of Education National Capital Region through the Curriculum and Learning Management Division will conduct the **Pedagogical Retooling in Mathematics, Languages and Science for Junior High School (PRIMALS JHS)** on October 10-14, 2018 at a venue to be announced later.
2. The program aims to:
 - a. enhance content knowledge, pedagogical skills, and attitudes of teachers;
 - b. improve ability to assess learner's various literacy skills; and
 - c. sustain commitment in mentoring and sharing of teaching practices and experiences through a cost-effective and sustainable professional development system to improve instructional and learning outcomes.
3. Attached are Matrix of Activities, Terms of Reference, List of Participants, Trainers, and Management Team for ready reference. Participants, Trainers, Quality Assurance Monitoring & Evaluation (QAME) and Management Team shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled "**Updated Guidelines on the Grant of Vacation Service Credits to Teachers.**" However, non-teaching personnel, including management staff shall be provided with **Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specific attention on Section 5.**
4. Board and lodging of participants, trainers, management team and training materials shall be charged against the downloaded 2018 Human Resource Training & Development (HRTD) funds, while travel expenses of participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

WILFREDO E. CABRAL
Officer-in-Charge
Office of the Regional Director

Incl.: As stated.

Allotment: 1

To be indicated in the Perpetual Index
under the following Subjects

OFFICIALS
SCHOOLS
TRAININGS

PROGRAMS & PROJECTS
TEACHERS

Clmd/fgm/ed

- **TERMS OF REFERENCE**

1. All participants are requested to observe the following:
 - a) Registration starts at 8:00 AM to 10:30 AM of day 1. First meal is lunch, while last meal is afternoon snack on Day 5.
 - b) All participants should be present during the Opening Program.
 - c) This activity is a live-in training where participants are strictly advised to stay during its duration.
 - d) Bring own laptop, extension cord, and pocket wifi (if available).
 - e) Teachers aged 56 and above, pregnant women and those with hypertension and other health concerns are advised not to attend the training.
 - f) Management Team and Trainers for the first sessions are advised to be at the venue on the afternoon of day 0 for the orientation/simulation.
2. All participants are required to accomplish an online daily evaluation, link to be provided during the session.