



Department of Education
National Capital Region
RELEASED
By: *[Signature]*
Date: *25 OCT* Time: *10:00*
October 23, 2018

MEMORANDUM
No. *130*, s. 2018

**DEVELOPING 21ST CENTURY TEACHER'S THROUGH THE
UTILIZATION OF TECHNOLOGY BASED INSTRUCTION**

To: SCHOOLS DIVISION SUPERINTENDENTS

1. The DepEd- National Capital Region through Curriculum and Learning Management Division (CLMD) will be conducting the Developing 21st Century Teacher's through the Utilization of Technology Based Instruction for TLE Education Program Supervisors, Head Teachers and ICT Master Teachers on October 26 - 28, 2018, at Grace Crown Hotel, Angeles Pampanga.
2. After the training, the supervisors, head teachers, and ICT master teachers are expected to have:
 - 2.1 capacitate educators for effective application of technology in teaching content and pedagogy;
 - 2.2 prepare educators for the 21st century workforce with modern technology skills and competencies; and
 - 2.3 propel the educators in the achievement of inclusive and quality education for all.
3. The participants to this activity are Division Technology & Livelihood Education (TLE) Education Program Supervisors, Head Teachers, and ICT Master Teachers. (See enclosure no. 1, list of participants per School Division Offices, Trainers and Technical Working Group and Training Matrix)
4. All participants are requested to observe the following:
 - a. Registration is 7:00 a.m. to 8:00 a.m. on Day 1, October 26, 2018. First meal is morning snacks on the first day and last meal is afternoon snacks on the last day.
 - b. Replacement of Participants in the attached official list is discouraged. However, replacements will be admitted only with official endorsement from the School Head as confirmed by the CID Chief/ School Division Superintendent.
 - c. The activity is a live-in training. Participants are strictly advised to stay in the venue for the whole duration of the training.
 - d. Those participants with health concerns are advised to secure medical clearance.

e. Please bring the following:

- Laptop with installed Adobe Premiere 2017 software
- Mobile phone preferably with high resolution camera for video recording
- Pocket wifi with data connection
- Extension cords
- USB Flash disk (at least 2GB storage capacity)

* Participants must have accessible DepEd Gmail Account

5. The funds for the activity shall be charged to HRTD Funds 2018 for the Implementation of the Developing 21st Century Teacher's through the Utilization of Technology Based Instruction for Division TLE Education Program Supervisors, Head Teachers and ICT Master Teachers, covering board and lodging, supplies/ materials while travel expenses and allowable expenses of the participants/ trainers and TWG shall be charged to region/ division/ school local funds subject to the usual accounting and auditing rules and regulations.
6. Participants and Management staff shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, non- teaching personnel, including management staff shall be provided with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
7. Immediate and wide dissemination of this memorandum is desired.



WILFREDO E. CABRAL
Officer-in-Charge
Office of the Regional Director

Incl.: as stated

Allotment: 1

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS & PROJECTS
TEACHERS

TLE
SCHOOLS

TRAININGS
ICT