

## SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS

SPES is an annual summer employment program that encourages students to make their vacation productive by working during summer thereby earning extra, which they can use during regular school days. The program is spearheaded by the Department of Labor and Employment (DOLE) and in partnership with the Department of Education (DepEd). The program will be implemented at the **DepEd Central Office only**.

Qualified applicants will be employed for forty days and will be paid minimum wage (60% will be paid by DepEd and the 40% by DOLE). The DepEd SPES will also be given an additional daily allowance on top of their salaries.

The SPES has two categories: 1. SPES Babies, 2. New Applicant.

### SPES Babies

The classification to be considered as SPES Babies are as follows:

- A) They were hired last year and completed or have at least 37-40 days of attendance.
- B) No complain coming from the office where they are assigned.
- C) Attended all activities conducted by the YFD or by the Department.

### SPES New Applicant

The application date is from **February 20 to March 6, 2019** from **9:00AM to 4:00PM**. Applicants should first submit their resume at the Youth Formation Division (YFD). This will be followed by an interview and screening which will be scheduled starting **March 8-15, 2019**.

Below are the qualifications for SPES applicants:

1. At least 16 years old but not more than 30 years old.
2. Must be a High School, Senior High School or College student from 1<sup>st</sup> -3<sup>rd</sup> year only (Technical or Vocational courses).
3. No failing grade from the recent grading or semester.
4. Combine net income of both parents must not exceed to 150,000.00 per annum.
5. Must possess at least basic computer skills (Word and Excel).

The SPES applicants are required to submit the following documents during the interview:

1. Resume with recent 2 x 2 picture
2. Personal Assessment Form (SPES 02)
3. Photocopy PSA Birth Certificate
4. Copy of Form 138 for High School and Senior High School
5. Recent grades and School Registration preferably in the Second Semester



Qualified applicants will be notified thru call or text for the schedule of the final interview. Only those who have received a text/call shall be entertained for screening and interview and must submit the BIR documents depending on their family income.

1. Certificate of Barangay Indigency
2. Certificate of Non Filing of ITR
3. Certificate of Low Income
4. Certificate of Tax Exemption
5. Application Form SPES Form 02
6. Filled up Oath of Undertaking SPES Form 2-A

**Note: As agreed during the implementors meeting set by DOLE siblings are not encouraged to apply to give others a chance for the slot.** For inquiries, you may contact the BLSS-YFD thru Mr. Jonard K. Gabrino at 0907-5299320 or (02)637-98-14 or at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

