



RELEASED
12223
By: *[Signature]* Date: 08 MAY 2019



PURCHASE ORDER

Supplier	: Topcoms Marketing Corporation	P.O. No.	: 2019-02-BLSS3(001&004)-BII-CB-001-PO010
Address	: <u>1647 Taft Avenue, Malate Manila</u>	Date	: _____
Email Address	: <u>inquiry@topcomsonline.com</u>	Mode of Procurement	: <u>Competitive Bidding</u>
Telephone Nos.	: <u>525-3205/0917-7908901</u>	End-User	: <u>Bureau of Learner Support Services – School Sports Division (BLSS-SSD)</u>
TIN	: <u>009-582-014-000</u>		

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: <u>Davao City National High School, Davao City</u>	Delivery Term	: <u>2nd week of April 2019</u>
Date of Delivery	: <u>2nd week of April 2019</u>	Payment Term	: <u>(see Terms and Conditions)</u>

Project Title: **Procurement of Sports Uniforms and Caps, and Sports Supplies and Materials for the Conduct of 2019 Palarong Pambansa**

ITEM DESCRIPTION	QUANTITY	Unit Price	Total Amount in (Php)	
Lot 6: Common Items				
1	ULTRAK 485 Stopwatch - Arnis digital with 100 memory, used in international competition – (ARNIS) (Branded)	50 pcs	940.00	47,000.00
2	ULTRAK 510 Stopwatch - Football wristwatch style, used in international competition - (FOOTBALL) - (Branded)	5 pcs	2,100.00	10,500.00
3	ULTRAK 496 Stopwatch – Athletics Digital Quartz with 500 lap memory, 4 buttons operation, Large three liner LCD display with contrast adjustment, 12/24 hr display, Full 1/100 chronograph with working range from 0 to 19hr 59 min. 59.99 seconds, Recall function for recorded split and lap time, Segmented run memory, beep sound selectable, with speed measurement, low battery check, used in international competition - (ATHLETICS) - (Branded)	16 pcs	3,400.00	54,400.00
4	ULTRAK 495 Stopwatch – Swimming Digital Quartz with 100 lap memory, 4 buttons operation, Large three liner LCD display with contrast adjustment, 12/24 hr display, Normal time and chime, Recall function for recorded split and lap time, 3 operating modes (countdown repeat, countdown stop, countdown and count up) for countdown timer, beep sound selectable, low battery check, used in international competition - (SWIMMING) - (Branded)	25 pcs	1,400.00	35,000.00
5	LONGLIFE Weighing Scale - Arnis, Boxing, Taekwondo and Wushu. Health scale, Beam type, with dual reading (pounds and kilograms), precise reading. Min Platform size: 10.5" x 14.5". Scale Height: 59". Heavy duty with 3 yrs warranty – (Arnis, Boxing, Taekwondo and Wushu.)	4 units	8,300.00	33,200.00
6	TOP Ball Air Pump - Basketball foot pump with accumulator – (Basketball)	1 pc	550.00	550.00

DEPARTMENT OF EDUCATION
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BY: *[Signature]* TIME: 10:25

ITEM DESCRIPTION		QUANTITY	Unit Price	Total Amount in (Php)
7	TOP Ball Air Pump – Volleyball Manual, Small – (Volleyball)	4 pcs	550.00	2,200.00
TOTAL				PHP 182,850.00

(Total Amount in Words) **One Hundred Eighty-Two Thousand, Eight Hundred Fifty and 00/100 Pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay shall be imposed.

Very truly yours,


Atty. SALVADOR C. MALANA III
 Assistant Secretary
 Procurement and Administration
 Authorized Official

Conforme:


 Jesus Lim Jr.

Signature Over Printed Name of Supplier

Date: April 25, 2019

Funds Available:

med 4/24
MOLYN L. DIONELA
 Accountant IV
 PIC, Chief Accountant

OS No. : 02-101101-2019-04-04370

Amount : ₱ 182,850.-

TERMS AND CONDITIONS

1. Supplier shall be responsible for the source(s) of its supplies/materials/equipment; and shall make deliveries in accordance with schedule, quality and specifications of the award or purchase order (PO). Failure by the Supplier to comply with the same shall be ground for cancellation of the award or purchase order issued to the Supplier and for awarding the item(s) to the next lowest responsive bidder at Procuring Entity's option.
2. Supplier shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call or fax transmission shall constitute an official notice to the supplier. Thereafter, if the purchase order remains unclaimed, the said purchase order shall be sent by courier service to the Supplier at the latter's expense. To avoid delay in the delivery of the requesting agency's requirement, all defaulting Suppliers shall be precluded from delivering substitute items.
3. Subject to the provisions of the preceding paragraph, where Supplier has accepted a purchase order but fails to deliver the required goods within the time called for in the purchase order, Supplier shall be charged liquidated damages (LD). The amount of LD, deductible from payments due to Supplier, shall be one tenth of one percent (0.1%) of the cost of the undelivered goods in the PO for every day of delay. Once the cumulative amount of LD reached 10% of the amount of PO, the Procuring Entity may rescind the PO without prejudice to other courses of actions open to the Procuring Entity under RA 9184 and its IRR, and other laws.
4. All deliveries of the Supplier shall be subject to inspection and acceptance by the Procuring Entity. All necessary tests undertaken or caused to be undertaken by the Procuring Entity on the goods shall be for the account of the supplier.
5. Rejected deliveries shall be construed as non-delivery of goods so ordered and shall be subject to liquidated damages and rescindment of the PO prescribed in paragraph 3 hereof.
6. Supplier shall guarantee its deliveries to be free from defects. Any defective item or goods that may be discovered by the Procuring Entity within the warranty period after acceptance of the same shall be replaced by the supplier with seven (7) calendar days upon receipt of a written notice to that effect free of cost to the Procuring Entity. Supplier hereby commits a 3-month warranty on the goods in this PO.
7. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
8. As a pre-condition to payment, IMPORTATION DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Procuring Entity.
9. All payments are subject to withholding of creditable Value Added Tax (VAT) per Revenue Regulation No. 10-93.
10. One hundred percent (100%) of the Contract Price shall be paid to the supplier in accordance with the Government disbursement procedure after acceptance of the complete Goods at Project Site and submission of the claim for payment and supporting documents, e.g.:
 - i. Original and 4 copies of the Suppliers Invoice showing the Goods description, quantity, unit price and total price
 - ii. Original and 4 copies of Delivery Receipts
 - iii. Original Statement of Accounts
 - iv. Approved Purchase Order
11. Payments shall be subject to the "Warranty" provision in the form of either retention money in an amount equivalent to three percent (3%) of payment, or a special bank guarantee in the amount equal to at least three percent (3%) of the Contract Price required in Section 62 of RA 9184 and its IRR.

Conforme:



Jesus Lim

Signature over printed name of Supplier

April 25, 2017

Date