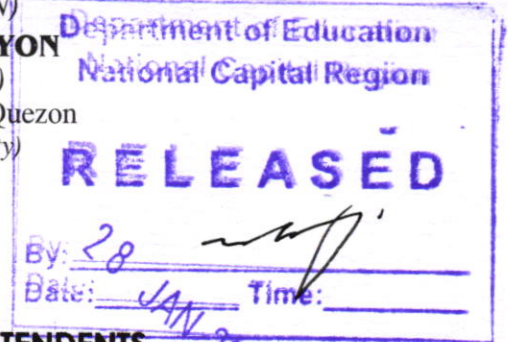




Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)



REGIONAL MEMORANDUM

No. NCR-19, s. 2019

TO : SCHOOLS DIVISION SUPERINTENDENTS
FROM : THE OFFICE OF THE REGIONAL DIRECTOR
SUBJECT : K to12 EARLY REGISTRATION FOR SY 2019-2020
DATE : January 28, 2019

1. DepEd NCR expresses its warm felicitations and gratitude to the Schools Division Offices, as well as to the Schools, for the success of the first day run of the K to12 Early Registration on January 26, 2019.
2. Corollary to this, the SDOs are requested to submit reports on the 8th of February for the updates and 28th of February 2019 for the summary concerning the same, using the templates, enclosures 3.1 to 3.5, for Elementary and Secondary Schools in hard and soft copies, duly approved and signed by the Schools Division Superintendent. The soft copy shall be e-mailed to **pprd.ncr@deped.gov.ph** and copy furnished this office through **wilfredo.cabral@deped.gov.ph** while the hard copy shall be submitted to the record section.
3. Moreover, the SDOs and the schools shall update the Learner Information System (LIS) data on the Early Registration regularly from January 26- February 22, 2019. On this regard, as of January 28, 2019, it was found out that some schools failed to encode their registrants.
4. The ROP and SDO Officials are further requested to monitor the implementation of this activity, particularly using the template (Enclosure No. 2) for the purpose, to ensure that continuous advocacy and strong community support are in place. The completed monitoring tools shall be forwarded to the **Quality Assurance Division (QAD)** **qad.ncr@deped.gov.ph** for consolidation and midterm reporting on or before February 8, 2019. Final reports shall be submitted on or before February 28, 2019.

5. For any related queries and concerns, please refer them to **Ms. Nerissa Z. Lavan**, Planning Officer III, Policy, Planning and Research Division (PPRD) at 928-01-04.
6. Immediate dissemination of and compliance with this Memorandum is desired.



TOLENTINO G. AQUINO
OIC, Office of the Assistant Regional Director
Officer-in-Charge

Enclosures:

- No. 1 List of Regional Monitors and their Assigned SDOs
- No. 2 ROP/ SDO 2019 Early Registration Monitoring Tool (2 pages)
- No. 3 Early Registration Enrolment Data Template

References: DepEd Order No. 3, s. 2018, Basic Enrolment Education Policy

DepEd Order No. 25, s. 2018, School Calendar for School Year 2018-2019

To be indicated in the Perpetual Index
under the following subjects:

EARLY REGISTRATION MONITORING AND EVALUATION SCHOOLS

CC

All DepEd-NCR Office Functional Divisions and Units
All DepEd-NCR Schools Division Offices

pprd/wr

Enclosure No. 1

**2019 K to 12 Early Registration
Regional Monitoring and Evaluation Team
January 26- February 22, 2019**

No.	Division	Regional Monitor/s
1	Caloocan City	Dr. Warren A. Ramos Ms. Jennifer Vivas
2	City of San Juan	Dr. Marina Espino
3	Las Pinas City	Ms. Maricar Agao
4	Makati City	Mr. Christian T. Espanol
5	Malabon City	Dr. Crisanto A. Ecija
6	Mandaluyong City	Dr. Cecilia S. Concepcion
7	Manila City	Mr. Alfred G. Desamparo Dr. Felicino C. Trongco Ms. Leah Bautista
8	Marikina City	Ms. Joan Pedroche
9	Muntinlupa City	Engr. Epifanio A. Macaraeg Jr.
10	Navotas City	Dr. Micah Pacheco
11	Paranaque City	Dr. Emmanuel Baligat
12	Pasay City	Dr. Jingle Lim
13	Pasig City	Mr. Dennis Mendoza
14	Quezon City	Dr. Rowena Ontangco Dr. Victoria R. Mayo Ms. Charry A. Villanueva Dr. Arnold C. Gatus
15	Taguig-Pateros	Dr. Josefino Pogoy Jr.
16	Valenzuela City	Dr. Roger R. Morillos