



Republic of the Philippines  
Department of Education  
**PROCUREMENT MANAGEMENT SERVICE**  
OD ☎ 633.7232 PPMD ☎ 636.6543 CMD ☎ 635.3762



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*Document Template No. BACSD-2019-  
(revised 040519; prepared by conicolas)*

## **Bids and Awards Committee II**

### **Minutes of Pre-Bid Conference**

Project No. : 2019-08-ICTS3(003,004&007)-BII-CB-013  
Project : Procurement of Internet Services for DepEd  
ABC : PhP 5,250,000.00  
End-User : Information and Communications Technology Service –  
Technology Infrastructure Division (ICTS-TID)  
Date & Time : September 9, 2019; 10:00 A.M.  
Venue : Administrative Service Conference Room, Ground Floor,  
Alonzo Building, DepEd Complex, Meralco Ave. Pasig City

#### **Present:**

Bids and Awards Committee (BAC) II: Atty. Revsee A. Escobedo, Chairperson; Dir. Robert M. Agustin, Vice-Chairperson; Dir. Abram Y.C. Abanil, Regular Member; and Mr. Cesar S. Abalon and Atty. Cornelio A. Pacala, Provisional Members

Procurement Management Service: Ms. Jessa B. Buela, AO II; Ms. Lady Love S. Arenas, STA II; and Mr. Rally M. Jandoc, AS I (BAC Secretariat Division)

End-User Representative(s): Engr. Ofelia L. Algo, ICTS-TID

Technical Working Group: Mr. James C. Doctor, Engr. Sean Michael Brucal, Mr. Marc Louie Licos and Mr. Noel E. Reyes, ICTS-TID

Prospective Bidder(s): 1) Converge ICT (Ms. Diane Intia and Mr. Benjam Belen); 2) Philippine Global Communications, Inc. (Mr. KJ Crisostomo and Ms. Lea Monzon); 3) PLDT, Inc. (Mr. Mac Macabebe and Ms. Mitch De Guzman); 4) Eastern Communications (Mr. Mark Arac and Mr. Roy Dimaculangan); 5) Telectronic Systems, Inc. (Mr. Marlon Villanueva); 6) Bicore One Network Enterprise, Inc. (Mr. Mike Mauleon); 7) Source Telecoms (Mr. Larry Santiago and Mr. Mel Guiana); and 8) Wificity, Inc. (Mr. Donnie Estoque and Mr. Alan Bailon)

#### **I. CALL TO ORDER**

Atty. Revsee A. Escobedo, BAC II Chairperson, presided and called the pre-bid conference to order at 10:49 A.M. The BAC Secretariat documented the minutes of meeting.

57 II. CERTIFICATION OF QUORUM

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59 The BAC II Chairperson certified that the quorum of the BAC was present to  
 60 transact business. He acknowledged the presence of the BAC members, BAC  
 61 Secretariat, Technical Working Group, End-User Representative and  
 62 prospective bidders.

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64 III. HIGHLIGHTS OF DISCUSSION

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66 The BAC II Chairperson welcomed everyone to the pre-bid conference.

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68 The BAC II Chairperson gave a brief description of the project at hand. He  
 69 asked if invitations were sent to observers and if acknowledged. Ms. Jessa B.  
 70 Buela responded that invitations were sent to the Commission on Audit  
 71 (COA) and various civil society organizations (CSOs) thru letters dated  
 72 September 2, 2019 and receipt of invitations were acknowledged through  
 73 email.

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75 The BAC II Chairperson announced that the floor was open to queries,  
 76 information, proposals or other concerns coming from the prospective  
 77 bidders or suppliers on the assumption that the prospective bidders have  
 78 downloaded bidding documents from the PhilGEPS, requested from the BAC  
 79 Secretariat for copies of the same, or bought copies of the same. The floor  
 80 was open to all and the BAC Secretariat moderated the discussion.

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82 The BAC Secretariat proceeded with the presentation of the project  
 83 information and focused on the salient features of the Bidding Documents  
 84 and opened the floor for queries after the presentation, details as follows:

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<i>Instructions to Bidders / Bid Data Sheet</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
5.1	Can former internet service provider of DepEd Central Office still participate in the bidding?	Yes, subject to the conditions stated in the bidding documents.	N
8.2	Can the prospective bidders communicate to a third party for the supply of internet service?	Sub-contracting is not allowed as per provision and as stated in the General Requirements in Section VII. Technical Specifications. Prospective bidders may explore joint venture agreements subject to the rules of the procurement law and as stated in the bidding documents.	N

*Instructions to Bidders / Bid Data Sheet*

<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
12.1 (b)(ii)	Relative to the submission of installation design, what is the schedule for site inspection?	<p>Prospective bidders may request for the site inspection at any time within office hours.</p> <p>The following are the contact persons for the conduct of site inspection:</p> <p><u>Lot Nos. 1 and 2</u>            Dir. Abram Y.C. Abanil            3<sup>rd</sup> Floor, Bonifacio Bldg.,            DepEd Complex, Meralco Ave., Pasig City            631-9636</p> <p>Engr. Ofelia L. Algo            Ground Floor, Bonifacio Bldg., DepEd Complex,            Meralco Ave., Pasig City            633-2363 / 633-4013</p> <p><u>Lot No. 3</u>            Ms. Johnnyline Jagdon            Cebu City            9179947132</p>	Y
18.1	Will the submission of Bid Securing Declaration (BSD) on a per lot basis or as one for all the lots bidding for?	Submission of BSD shall be on a per lot basis.	N
20.2	Are the documents to be submitted as part of the bids which must be produced in electronic forms both in word and PDF format?	<p>Yes. As stated in the provision:            "The following documents which are to be submitted as part of the bids must be produced in electronic forms recorded on three (3) CDs (both Word format and PDF(or read-only) format)</p> <ol style="list-style-type: none"> <li>1. Statement of Compliance with Technical Specifications</li> <li>2. Filled out Price Schedule</li> <li>3. Filled out Net Financial Contracting Capacity (NFCC)..."</li> </ol>	Yes. Bid bulletin may be issued adding USB/ flash drive as another option for the submission of the electronic forms.

*Instructions to Bidders / Bid Data Sheet*

<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
20.2	Where can the bidders attach the electronic copies of document?	The electronic copies saved in CDs / USB flash drive (if Bid Bulletin issued for the use of the same) should be put inside the sealed envelope, together with their bid(s).	N

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*Schedule of Requirements*

<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	Where is the location of the possible transfer of DepEd Central Office?	Possible transfer of new office location is still undetermined but the BAC assured the bidders that it will be within Metro Manila.	N
	On the provision that in case of transfer of office location, the provider must transfer the connection at no cost to DepEd, the bidder raised the following concerns relative to the possibility of losses to the company since:  1. Provider's facility may not be available in the new location as there are consideration to the franchise area, i.e., if the area is being industrialized by a developer not in association with the ISP, some restrictions may apply and transfer of services may not be possible; and  2. The new office location is undetermined yet, the cost for transfer of services to be included in the bid offer will be difficult to determine.	For discussion with end-user (EU).	Maybe issued depending on the discussion with EU.
	Where is the exact address (specific building, floor) of the installation for Lot No. 3?	3 <sup>rd</sup> Floor, Regional Office, DepEd Ecotech Center, Lahug, Cebu City	Y

<i>Schedule of Requirements</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	Are the project sites ready for groundings, i.e., availability of UPS in the area, etc.?	Yes. Project sites are ready for the installation since existing facilities are already available in the area.	N

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<i>Technical Specifications</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
	What is the required document as proof of registration/ accreditation to the National Telecommunication Communication (NTC)	Certification from NTC that the company is a registered / accredited internet service provider	N

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The BAC II Chairperson announced that having exhausted most of the bidders' queries and issues, the prospective bidders may write a clarification which may be sent via the BAC Secretariat e-mail address on or before September 13, 2019, 5:00 P.M. Furthermore, the BAC II Chairperson stated the BAC will issue a Bid Bulletin if necessary on or before September 16, 2019.

Having no other matters to discuss, the pre-bid conference was adjourned at 11:48 A.M.

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Prepared by:

Reviewed by:

  
 Ms. LADY LOVE S. ARENAS  
 Senior Technical Assistant II  
 BAC Secretariat Division


  
 Ms. JESSA B. BUELA  
 Administrative Officer II  
 BAC Secretariat Division

### **Minutes of Pre-Bid Conference**

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Concurred by:  
**BIDS AND AWARDS COMMITTEE II**

  
**Atty. REVSEE A. ESCOBEDO**  
OIC-Undersecretary and Chairperson

  
**Dir. ROBERT M. AGUSTIN**  
Director IV and Vice-Chairperson

  
**Dir. ABRAM Y.C. ABANIL**  
Director IV and Regular Member

  
**Mr. CESAR S. ABALON**  
Provisional Member

  
**Atty. CORNELIO A. PACALA**  
Provisional Member



**PROCUREMENT MANAGEMENT SERVICE**

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 Telefax: 633.93.43 / 636.65.42

**Bids and Awards Committee II**

**ATTENDANCE SHEET**

◆ Pre-Procurement Conference ◆ Pre-Bid Conference ◆ Bid Opening ◆ Other BAC Meeting: \_\_\_\_\_

Project(s) : **Procurement of Internet Services for DepEd**

Date : **September 9, 2019** Time **10:00 AM**

Venue : **Administrative Service Conference Room, Ground Floor, Alonzo Building, DepEd Complex, Meralco Avenue, Pasig City**

I. BAC Officials		Signature	Name / Position	Signature	Name / Position	Signature
Chairperson			James Ronald G. Ybiernas, PDO III		Paula Janine L. Manuel, TA II	
<b>Usec. Revsee A. Escobedo</b> <i>OIC - Undersecretary for Field Operation, Human Resources Personnel &amp; Employee Welfare and DEACO</i>			Jose Antonio G. Flores, AO IV		Phoebe Ann R. Wagan, TA II	
Vice-Chairperson			Jessa B. Buela, AO II		Reymark B. Nagallo, TA II	
<b>Dir. Robert M. Agustin</b> <i>Administrative Service</i>			Marilou A. Caagbay, AO II		Lee Jeffrey Roedell C. Oliva, TA II	
Regular Member			Raquel S. Familara, AA III		Marianes M. Parcon, TA II	
<b>Dir. Abram Y.C. Abanil</b> <i>ICTS</i>			Marlgin de Jack S. Salayon, AA III		Homer A. Silva, AS II	
Provisional Members			Ivy E. Acebo, STA II		Danilo P. Catague, ASI	
<b>Mr. Cesar S. Abalon</b> <i>Chief, School Sports Division</i>			Lady Love S. Arenas, STA II		Rally M. Jandoc, ASI	
<b>Atty. Cornelio A. Pacala</b> <i>Chief, Investigation Division</i>			Joyce Anne C. Morales, STA II		Adrian Paul D. Esplana, Driver II	
<b>II. Office of the Asst. Sec. for Procurement and Administration</b>			Christa O. Nicolas, STA II		Roderin C. Balla, Messenger	
<b>Atty. Salvador C. Malana III, Assistant Secretary</b>			Lauro L. Roberto, Jr., STA I		Arben Allan A. Gomez, Messenger	
<b>III. Procurement Management Service</b>			Jay Valerie A. Baladiang, TA II			
<b>Joel S. Erestain, Director IV</b>						









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Telefax: 633.93.43 / 636.65.42

**Bids and Awards Committee**    ◇ I    ◆ II    ◇ III

**ATTENDANCE SHEET FOR BIDDERS**

◇ Pre-Procurement    ◆ Pre-Bid Conference    ◇ Bid Opening    ◇ Other BAC Meeting

Project(s) : **Procurement of Internet Services for DepEd**

Date : **September 9, 2019**

Time: **10:00 AM**

Venue : **Administrative Service Conf. Rm., G/F, Alonzo Bldg., DepEd Complex, Meralco Avenue, Pasig City**

PLEASE PRINT LEGIBLY.

No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased Bids	Date & Time of Submission of Bids (for BO only)
1	Converge ICT	Diane Intiga	09271306273			
2	Converge ICT	Benjam Belen	09270647069			
3	PHILIPPINE GLOBAL COMMUNICATIONS INC	KJ CRISOSTOMO	0905-333-9702			
4	PHILIPPINE GLOBAL COMMUNICATIONS INC	LEA MONZON	09178140407			
5	PST INC	MAC MACABEBE	09989612028			
6	EASTERN COMMUNICATIONS	MARK ARAC	091788022677			
7	EASTERN COMMUNICATIONS	ROY OMAQUAN BAH	09250887777			
8	(Mather) Telectronic Systems Inc	Marlon Villanueva	09151768570			
9	BICOR ONE NETWORK ENTERPRISE, INC	MIKE MAILED	09062500870			
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11	PLDT INC	Mith Reburnan	09998844007			
12	Source Telecoms	Lanny Santiago	0917557843			
13	WIFICITY INC.	DONNIE ESTROVE	091729922			
14	WIFI CITY INC	Alan Bailol	09199102526			
15	SOURCE TELECOMS	Mac Guinas	09178017310			
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