



Republic of Philippines  
Department of Education  
OFFICE OF THE ASSISTANT SECRETARY  
FOR PROCUREMENT AND ADMINISTRATION

**NOTICE TO PROCEED**

**JAN 02 2020**

Date

**ENGR. RICHARD C. TOLLO**  
General Manager  
**R.C. TOLLO SURVEYING SERVICES**  
REC Building, #12 Regalado Highway  
North Fairview, Quezon City

Project No. : **2019-08-AdmS4(035)-BI-CB-011**

Project : **Procurement of Service Provider for the Preparation of School Site Development Plan for Various Schools (Lot No. 7)**


Dear **Engr. Tollo**:

The attached Contract, bearing no. **2019-08-AdmS4(035)-BI-CB011-C109**, in the amount of **Philippine Pesos Sixty-Three Million Two Hundred Sixty Thousand and 00/100 (PhP63,260,000.00)** only, having been approved, this Notice is hereby issued to the **R.C. Tollo Surveying Services**, that the firm's performance of its contractual obligations shall commence effective from date of receipt of this Notice by the firm.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions and implementation schedule of the Contract.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

  
**ATTY. SALVADOR C. MALANA III**  
Assistant Secretary  
for Procurement and Administration



I acknowledge receipt of this Notice on: JANUARY 03, 2020

Name of Representative of the Supplier: RICHARD C. TOLLO

Authorized Signature: 