



Republic of the Philippines
Department of Education

13 SEP 2019

DepEd MEMORANDUM
No. **117**, s. 2019

**CAPACITY BUILDING OF DEPARTMENT OF EDUCATION PERSONNEL
ON INTELLECTUAL PROPERTY (BATCH 3)**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Secondary Schools
All Others Concerned

1. The Department of Education (DepEd), through the Legal Affairs Strand, in cooperation with the World Intellectual Property Organization (WIPO), will conduct the **Capacity Building Activity of DepEd Personnel on Intellectual Property (Batch 3)** from September 22 to 28, 2019 (inclusive of travel time), in Cebu City. The first two batches of training were conducted in March 2019.

2. The training on salient topics pertaining to intellectual property (IP) aims to heighten awareness on IP and promote its creation and use in the Department. Sessions will be conducted by resource persons from the Philippines and WIPO. WIPO is a specialized agency of the United Nations with headquarters in Geneva, Switzerland, which serves as the global forum for intellectual property policy, services, information and cooperation. Its mission is to promote the development of a balanced IP system that fosters innovation and creativity for the benefit of all. The Indicative Program is provided in Enclosure No. 1.

3. In this regard, slots have been provided for the central, regional and schools division offices legal personnel who have not attended the training conducted in March 2019. The list of slots for the participants is contained in Enclosure No. 2.

4. The regional directors and the schools division superintendents shall confirm the attendance of their respective participants, using the form provided in Enclosure No. 3. The list of participants from the Central Office (CO) shall be confirmed by the Director of the Legal Service. The accomplished confirmation form should be submitted to the Office of the Director, Legal Service, through email at ls.od@deped.gov.ph not later than **September 16, 2019**.

5. Attention is invited to the following details relative to the activity:

- a. Check-in starts at 2:00 p.m. on September 22, 2019 (Day 0, Sunday) while check-out is at 12:00 noon on September 28, 2019 (Day 6, Saturday). Accommodation beyond the said check-out time on September 28, 2019 shall not be covered by the training arrangements.
- b. Food will be served starting with the afternoon snack on Day 0 while the last meal to be served is lunch on Day 6.

- c. Each participant should bring a laptop and extension cord.
 - d. Travel expenses of regional and schools division participants shall be charged to local funds, while venue, accommodation, travel and other incidental expenses of CO participants, members of the secretariat and WIPO resource persons shall be charged to the Legal Service and DepEd-Related Laws and Rules.
 - e. All expenses shall be subject to the usual accounting and auditing rules and regulations.
6. The Office of the Director, Legal Service (OD-LS), is in charge of this activity, with assistance from the Legal Division-Legal Service (LD-LS).
7. For more information, please contact **Ms. Camille Grace Cariaga**, Office of the Director, Legal Service at telephone no. (02) 633-7259 or **Atty. Jasmine Charo Calaycay-Atienza**, Legal Division-Legal Service at telephone no. (02) 637-6206. They may also be reached through ls.od@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.



LEONOR MAGTOLIS BRIONES
Secretary

Encls.:
As stated

Reference:
DepEd Memorandum No. 026, s. 2019

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
TRAINING PROGRAMS
WORKSHOPS

(Enclosure No. 1 to DepEd Memorandum No. 117, s. 2019)

**CAPACITY BUILDING OF DEPED PERSONNEL
ON INTELLECTUAL PROPERTY**

Indicative Program

Day 0: Sunday	
Time	Activity
	Travel Time
2:00 pm	Start of Hotel Check-in
3:00 pm	PM Snack
7:00 pm	Dinner

Day 1: Monday	
Time	Activity
8:00 – 8:45 am	Registration
8:45 – 9:45 am	Opening Ceremony
9:45 – 10:45 am <i>(with working break)</i>	Topic 1: Overview of the Training Program, Methodologies and Objectives
10:45-11:00 am	Health Break
11:00 – 12:00 nn	Topic 2: Introduction to Intellectual Property
12:00 – 1:00 pm	Lunch
1:00 – 2:30 pm	Topic 3: History and Fundamentals of Patent Law (Novelty, Prior Art, Inventive Step, Industrial Applicability, etc.)
2:30 – 4:00 pm <i>(with working break)</i>	Topic 4: Patentable Subject Matter and Types of Patents: Electrical, Mechanical and Pharmaceutical Inventions; Protecting Living Organisms and Computer Programs; Invention Patents vs Utility Models
4:00 – 5:30 pm	Topic 5: Intellectual Property: Respect and Social Responsibility

Day 3: Tuesday	
Time	Activity

8:00 – 8:30 am	Management of Learning
8:30 – 10:30 am	Topic 6: Elements of Patent Documentation and Registration Process
10:30 – 12:00 am <i>(with working break)</i>	Topic 7: FAQ on Patent in the Context of Basic Education
12:00 noon – 1:00 pm	Lunch
1:00 – 3:00 pm	Topic 8: Fundamentals of Patent Drafting and Claims Interpretations
3:00 – 5:00 pm <i>(with working break)</i>	Topic 9: Fundamentals of Patent Searching and Accessing Free Patent Databases for Teachers and Researchers

Day 4: Wednesday	
Time	Activity
8:00 – 8:30 am	Management of Learning
8:30 am – 9:30 am	Topic 10: International IP System: Industrial Property Registration System (with emphasis on PCT) vs. Copyright
9:30 – 10:30 am <i>(with working break)</i>	Topic 11: History and Fundamentals of Copyright Law, Concept and Principles
10:30 am – 12:00 noon	Topic 12: Copyright Authorship, Ownership and Exclusive Rights
12:00 noon – 1:00 pm	Lunch
1:00 – 2:00 pm	Topic 13: Copyright Fair Use, Infringement and Case
2:00 – 3:00 pm	Topic 14: Copyright vs Other Related Rights, Industrial Design and Trademark Rights
3:00 – 4:00 pm <i>(with working break)</i>	Topic 15: FAQ on Copyrights in the Context of Basic Education
4:00 – 5:30 pm	Topic 16: Copyright in the Digital Space and Exceptions and Limitations

Day 5: Thursday	
Time	Activity
8:00 – 8:30 am	Management of Learning
8:30 am – 12:00 noon <i>(with working break)</i>	Topic 17: History and Fundamentals of Trademark Law, Concept and Principles
	Topic 18: Trademark Registration Process and Classifications
	Topic 19: Trademark Infringement (Likelihood of Confusion, Concept of Dilution) and Unfair Competition
12:00 noon – 1:00 pm	Lunch

1:00 – 4:00 pm <i>(with working break)</i>	Topic 20: Territoriality of Trademark Rights, Exception to Territoriality, Well-known Marks and Other Issues of Trademarks
	Topic 21: FAQ on Trademark in the Context of Basic Education
4:00 – 5:30 pm	Topic 22: Geographical Indications

Day 6: Friday	
Time	Activity
8:00 – 8:30 am	Management of Learning
8:30 – 10:00 am	Inspirational Talk on IP
10:00 am – 12:00 nn <i>(with working break)</i>	Workshop 1: DepEd IP Concerns (Legal Perspective)
12:00 noon – 1:00 pm	Lunch
1:00 – 5:00 pm <i>(with working break)</i>	Workshop 2: Formulation of IP Policy in DepEd

Day 7: Saturday	
Time	Activity
8:00 – 8:30 am	Management of Learning
8:30 – 10:30 am <i>(with working break)</i>	Plenary Session: Presentation of Workshops 1 and 2 Outputs
10:30– 12:00 noon	Evaluation, Closing Ceremony and Distribution of Certificates
12:00 noon – 1:00 pm	Lunch
	Travel Time

(Enclosure No. 2 to DepEd Memorandum No. 117, s. 2019)

NUMBER OF SLOTS FOR THE PARTICIPANTS

Position/Designation	Slots	
Division Attorneys	174	<p>1 per Schools Division Office (SDO) with Attorney Item (Very Large, Large and Medium SDOs)</p> <p>In the event of vacancy of Attorney III Item for Very Large SDO, the Legal Officer-Designate shall attend.</p> <p>In the event of vacancy of Attorney III for Large SDO, the Legal Assistant (LA) shall attend.</p> <p>In the event of vacancy of Attorney III Item for Medium Divisions, the Legal-Officer Designate shall attend.</p>
Very Large Division Legal Assistant	4	1 per VL SDO
Regional Attorneys	6	<p>1 for each of the following regions: CALABARZON MIMAROPA NCR CAR IX XI</p> <p>In the event of vacancy of Attorney IV Item, the Special Investigator (SI) shall attend. In the absence of SI, the Legal-Officer Designate shall attend.</p>
Regional Legal Assistants	16	<p>1 per Regional Office</p> <p>In the absence of LA, the SI shall attend. In the absence of both LA and SI, the Legal-Officer Designate shall attend.</p>
Central Office Legal Affairs Personnel	8	<p>OULA – 1 OASLA – 1 Legal Division – 3 Investigation Division – 3</p>
*Bureau of Curriculum Development	2	

(Enclosure No. 3 to DepEd Memorandum No. 117, s. 2019)

Capacity Building Activity of DepEd Personnel on Intellectual Property
September 22-28, 2019
Cebu City

CONFIRMATION OF PARTICIPANT

Region: _____

Division: _____

The attendance of the following personnel is hereby confirmed:

Name	Gender*	Position/ Designation	Contact Details		Schedule of Arrival [for hotel reservation (food and accommodation) on Day 0 or September 22, 2019]
			Phone Number	Email	

*For room assignment.

Date: _____

Signature over printed name of the
Regional Director/Schools Division Superintendent