



Republic of the Philippines  
**Department of Education**

Administrative Service  
ASSET MANAGEMENT DIVISION

FOR : **LEONOR MAGTOLIS-BRIONES**  
Secretary

*amp/ps 46/ps*

THRU : **ANNALYN M. SEVILLA**  
Undersecretary for Finance

*Ann M Sevilla*

*The 2020 APP is subject to the final GAA 2020 budget levels, 10/24*

~~**ALAIN DEL E. PASCUA**  
Undersecretary for Administration~~

**ROBERT M. AGUSTIN**  
Director IV, Administrative Service

*g-i-a 10/22/19*

FROM : **MARITESS L. ABLAY**  
Chief Administrative Officer

DEPARTMENT OF EDUCATION  
OFFICE OF THE SECRETARY  
**RECEIVED**  
10-24-19  
By: *RM* Date: *10/24/19*  
Doc. # *383*

SUBJECT : **2020 Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE)**

DATE : **08 October 2019**

Attached herewith is the indicative Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) of the DepEd Central Office for the year 2020, to be submitted to the Department of Budget and Management (DBM) on or before 31 October 2019.

This is the consolidated requirements for common-use supplies and equipment of all units/divisions/services/bureaus and executive offices in the Central Office alone, with a total amount of **Two Hundred Fifty-Nine Million Two Hundred Forty-Three Thousand Nine Hundred Ninety-Six Pesos and 07/100 (P259,243,996.07)**.

For information, in accordance with Memorandum Circular no 2019-1 dated 03 September 2019 issued by the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (AO No. 25 s. 2011), all government agencies are advised to submit their APP-CSE for 2020 to the Procurement Service on or before **31 October 2019**.

For the Secretary's approval. Thank you.