



Republic of the Philippines
Department of Education

PROCUREMENT MANAGEMENT SERVICE

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Bids and Awards Committee V

SUBJECT : **Bid Bulletin No. 3**

PROJECT No. : **2019-10-EPS(007)-BV-CB-017**

PROJECT : **Procurement of Service-Creative Production of Brigada Eskwela (BE) Jingle Audio/Video and Reproduction of BE Jingle in DVD Format**

DATE : **November 15, 2019**

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to above project.

- I. Section I, Notice of Eligibility and Shortlisting, Item No. 7, Page 23; Section III, Bid Data Sheet, ITB Clause 7.1, Pages 55-56;

The schedule date for Pre-bid Conference is hereby revised, to wit:

November 26, 2019, 1:00 P.M. at *Internal Audit Service Conference Room, Ground Floor, Mabini Building, DepEd Complex, Meralco Ave., Pasig City.*

- II. Section III, Bid Data Sheet, ITB Clause 1.4, Page 55 of the Bidding Documents is hereby revised to wit:

The project shall be phased in accordance with the **four (4)** major stages and other scope of services, to wit:

1. Provision of director, music arrangers and other crew staff for the production of the Brigada Eskwela Jingle. Package with equipment needed for the production (e.g. video cameras and lightning equipment).
2. Submission of the story outline of the music video and enhanced version of the music track for the approval of DepEd.
3. Submission all raw footages and materials used for the project.
4. Reproduction of the final music video.

Other Requirements:

1. Copyright of the produce music video will be own by DepEd
2. Coordinate with DepEd on all aspect of the production and turn-over the final output.
3. The final music video will be at-least three minutes and maximum of five minutes.

III. Section III, Bid Data Sheet, ITB Clause 10.1(c), Page 56 of the Bidding Documents is hereby revised to wit:

CRITERIA	Rating	
	Nominal Score	Rate
Experience and Capability of Firm (25%)		
Adequacy for the Assignment (10%) (With at least 1 year experience)		
Submitted output of similar project (5%)		
Submitted sample of story board (5%)		
Submitted Company Profile (5%)		
Sub-Total		
Plan of Approach of the Consulting Firm (40%)		
a. Clarity		
a. Feasibility		
b. Innovativeness		
c. Comprehensiveness		
d. Interpretation of the project		
Sub-Total		
Qualification of Manpower (35%)		
Key Personnel (20%)		
a. Production Staff		
b. Art Department Staff		
c. Technical Staff		
d. Casting (Talents)		
e. Jingle Reproduction		
Sub-Total		
Overall Score		

IV. Section III, Bid Data Sheet, ITB Clause 17.3, Page 58 is hereby revised, to wit;

The inner and outer envelopes of the Technical Component and the Financial Component of the bids shall be marked in accordance with ITB Clause 4.3

To facilitate the receipt and classification of bid envelopes, outer envelopes shall be color **RED**, inner envelope containing Technical Proposal shall be color **BLUE** and inner envelope containing Financial Proposal shall be color **GREEN**.

Each Bidder shall submit one (1) original and 2 copies of the first and second components of its bid, and must be produced in electronic forms recorded in **three (3) CDs/flashdrive** (both Word format and PDF (or read-only) format).

V. Section III, Bid Data Sheet, ITB Clauses 18 and 21.2, Page 58;

The date and address for submission of bids is hereby revised, to wit:

For bids to be submitted before December 9, 2019, 1:00 P.M. at Rm 511, Fifth Floor, Mabini Building, DepEd Complex, Meralco Ave., Pasig City

For bids to be submitted on December 9, 2019, 1:00 P.M. at *Internal Audit Service Conference Room, Ground Floor, Mabini Building, DepEd Complex, Meralco Ave., Pasig City*

The deadline for submission of bids is hereby revised, to wit:
December 9, 2019, 1:00 P.M.

VI. Section III, Bid Data Sheet, ITB Clause 26.1, Page 59;

The opening of Financial Proposals shall be on **December 12, 2019, 1:00 P.M. at Office of the Assistant Secretary for Finance Conference Room, Ground Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City.**

VII. Section III, Bid Data Sheet, ITB Clause 27.1, Page 60;

The address for negotiations is at *Office of the Assistant Secretary for Finance Conference Room, Ground Floor, Bonifacio Building, DepEd Complex, Meralco Ave., Pasig City.*

VIII. Section III, Bid Data Sheet, ITB Clause 28.2, Page 60;

Within a non-extendible period of **five (5) calendar days** from receipt by the bidder of the notice from the BAC that it submitted the Highest Rated Bid, the Bidder shall submit the following requirements:

- A. Latest income and business tax returns: Printed copies of the Electronically filed Income Tax / Business Tax Returns with copies of their respective Payment confirmation Forms for the immediately preceding calendar / tax year from the authorized agent bank;
- B. Other appropriate licenses and permits required by law or as may be prescribed by the BAC.

To facilitate post-qualification, the bidder **at its option** may submit in advance, i.e., on the deadline for submission and receipt of bids, above requirements and other documents required in Section II. ITB 29.2.

The envelope shall be placed in a brown envelope and marked:

- ITB 29.2 Documents
- Name of Project: _____
- Bid Opening Date: _____
- Name of Bidder: _____

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

FOR THE BIDS AND AWARDS COMMITTEE V


RAMON FIEL G. ABCEDE

Director IV,
OIC, Office of the Assistant Secretary for Finance
and BAC V Chairperson