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Republic of the Philippines
Department of Education



PROCUREMENT MANAGEMENT SERVICE

OD ☎ 633.7232 PPMO ☎ 636.6543 CMD ☎ 635.3762

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(revised 040519; prepared by conicolas)*

Bids and Awards Committee I

Minutes of Pre-Bid Conference

Project No. : 2019-05-Adms2(012)-BI-CB-003a
Project : Supply, Testing and Delivery of Service Vehicles for the
DepEd Engineers/Architects and Selected Schools
Division Offices (SDOs) (Rebid) (Lot No.2)
ABC : PhP 145,432,000.00
End-User : Administrative Service – Asset Management Division
(AS-AMD)

Project No. : 2019-10-ADMS4(036)&ADMS2(049)-BI-CB-031
Project : Supply, Testing and Delivery of Service Vehicles for the
DepEd Engineers/Architects and Selected Schools
Division Offices (SDOs)
ABC : PhP 381,400,000.00
End-User : Administrative Service – Education Facilities Division
(AS-EFD) and Asset Management Division (AS-AMD)

Date & Time : October 30, 2019; 9:00 A.M.
Venue : EFD Conference Room, 5th Floor, Mabini Building,
Department of Education Complex, Meralco Avenue, Pasig
City

Present:

Bids and Awards Committee (BAC) I: Atty. Rhoan G.L. Orebia, Vice-Chairperson;
and Arch. Felix Villanueva and Supt. Diosdado S. Medina, Provisional Members

Procurement Management Service: Ms. Joyce Anne C. Morales and Ms. Christa O.
Nicolas, STA II; and Mr. Homer Silva, AS II (BAC Secretariat Division)

Technical Working Group (TWG): Mr. Rodrigo Maur (GSD); Mr. Arvin Venezuela and
Mr. Robertson Tuliao (AS-AMD)

Prospective Bidder(s): 1) Mr. Clyde Sombilon and Mr. Paul Mangulabnan (Nissan
Bataan); 2) Mr. Marlon Hayahay and Ms. Judy Anne Buco; 3) Mr. Marco Aloña, Mr.
Raymark Ditan, Mr. Bobby Munsayac and Mr. Engelbert Mandilag; 4) Mr. Romeo
Mallari (Nissan Commonwealth); 5) Mr. Jay Soliman and Ms. Sheryl London (Isuzu
Pasig); 6) Mr. Mark Angelo Usman (Carworld Inc.); 7) Mr. Jeramy Seco (Frontier

56 Automotive Marilao Corp.); 8) Ms. Leticia Ayon (Nissan Quezon Ave.); 9) Mr. Hubert
57 Yap (Nissan Commonwealth); Mr. Joseph (Foton Bacoor Cavite); 10) (Citimotors)

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59 I. CALL TO ORDER

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61 Atty. Rhoan G.L. Orebia, BAC I Vice-Chairperson, presided and called the
62 pre-bid conference to order at 9:30 A.M. The BAC Secretariat documented
63 the minutes of meeting.

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65 II. CERTIFICATION OF QUORUM

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67 The BAC I Vice-Chairperson certified that the quorum of the BAC was
68 present to transact business. She acknowledged the presence of the BAC
69 members, BAC Secretariat, End-User Representatives, and prospective
70 bidders.

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72 III. HIGHLIGHTS OF DISCUSSION

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74 The BAC I Vice-Chairperson welcomed everyone to the pre-bid conference.

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76 The BAC I Vice-Chairperson gave a brief description of the project and asked
77 the prospective bidders to introduce themselves and the company they
78 represent. Moreover, the BAC I Vice-Chairperson announced that the floor
79 was open to queries, information, proposals or other concerns coming from
80 the prospective bidders or suppliers on the assumption that the prospective
81 bidders have downloaded bidding documents from the PhilGEPS, requested
82 from the BAC Secretariat for copies of the same, or bought copies of the
83 same. The floor was open to all and the BAC Secretariat moderated the
84 discussion.

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86 Ms. Christa O. Nicolas, BAC Secretariat, proceeded with the presentation of
87 the project information and focused on the salient features of the Bidding
88 Documents and opened the floor for queries after each provision as follows:

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<i>Instructions to Bidders / Bid Data Sheet</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
5.4	From Toyota Otis (Engelbert Manditag): Is the SLCC 50% or aggregate?	Yes, the SLCC that may be 50% or aggregates of contracts of 4-wheeled vehicle.	N
12.1	From Nissan Commonwealth (Romeo Mallari): Do we need to submit SEC, DTI and Mayor's Permit aside from the PhilGEPS Certification?	If the Platinum PhilGEPS Certification is valid, there is no need to submit SEC, DTI and Mayor's Permit, subject to post-qualification.	N

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<i>Special Conditions of Contract</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
11.3	From Toyota Otis (Engelbert Mandilag): Can we clarify the progress payment? Since the delivery will be staggered, how what will be the payment scheme?	As indicated in the bidding documents, progress payment will be observed for this bidding. The winning bidder may have the advance payment and may collect further payment when 65% of the contract price is already delivered.	N
17.3	From Nissan Commonwealth (Romeo Mallari): Which warranty will follow the retention money? Is it 3 years or 1 year?	For the retention money, the contract warranty which is one (1) year will be followed.	N

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<i>Schedule of Requirements</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Delivery Schedule	From Nissan Commonwealth (Romeo Mallari): What does the delivery schedule of at least 7 units but not to exceed 10 units means?	The winning bidder should deliver at least seven (7) and not to exceed ten (10) units for week 1-10.	N
Delivery Schedule	From Toyota Otis (Raymark Ditan): The delivery schedule is 180 days, will the procuring entity allow the winning bidder to provide its own schedule of delivery? Can we deliver in less than 180days, like 3 months?	This will depend on the space on the delivery site which is DepEd Central Office. We will also consider the inspection team. The winning bidder will need to coordinate with the end-user and the office in charge for accepting the delivery.	N
Delivery Schedule	From Isuzu Pasig (Sheryl London): May we suggest that the delivery period be retained to 180days, considering the capacity of other bidders in delivering the goods less than	This is noted.	N

the delivery period?			
<i>Technical Specifications</i>			
<i>Provision</i>	<i>Questions/ Queries/ Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
Interior Capacity	- From Toyota Otis (Engelbert Manditag): What is the body configuration of the passenger van? Are you referring to a whole van (undetached) or a van with head and body (detached)?	It is a passenger van with minimum of 12 passengers capacity and a whole passenger van. There is no head and body in the body configuration.	N
Features - GPS Tracking System	<p>From Nissan Commonwealth (Romeo Mallari): Is the navigation device separated from the integrated audio system of the vehicle just like dash cameras? If it is a different device separated from the audio system, the ones integrated in the audio system will not be allowed?</p> <p>From Isuzu Pasig (Sheryl London): What type of navigation system? Is it with control system? Who will provide the monthly subscription of the control system (Tracking Management Service because this will be a separate payment?</p> <p>From Toyota Quezon Avenue (Marlon Hayahay): Waze is not a tracking device and not a GPS. GPS is a separate device that is able to track location.</p> <p>From Toyota Otis (Engelbert Manditag): Will the End-user pay for the monthly subscription?</p>	This is noted and will be clarified in the Bid Bulletin.	Y
Electrical Headlamps	- From Isuzu Pasig (Jay Soliman): Can we provide higher specifications than the multi-reflector headlamps?	Yes. The indicated technical specifications in the bidding documents are only the	N

		minimum, but there is a provision that the supplier may provide higher quality than what is prescribed.	
Airconditioning System - Distribution	<p>From Toyota Otis (Engelbert Mandilag): For pick-up Airconditioning, what do front and rear mean? For rear, does this mean aircon vent located at the rear?</p> <p>From Nissan Quezon Ave: For Toyota pick-up and others, there is only a front A/C but for us, the middle console has A/C vent for the rear side.</p> <p>From Toyota Otis (Engelbert Mandilag): Is it a requirement that there should be a rear A/C vent even only 1 brand has this feature? Can we just change the Distribution into Manufacturer's Standard instead of front and rear?</p>	As specified in the technical specifications, the Aircon for the pick-up should be located in the front and the rear. This means that there should be an A/C vent in front and at the rear side of the pick-up.	N
Other Requirements - Body Color	From Nissan Quezon Ave: What color is preferred?	It is indicated in the bidding documents that the body color is white.	N
Other Requirements - Body Marking/Decal	From Nissan Quezon Ave: Is it a logo or the whole body will be covered? Just clarifying for te budget.	We have a design that will be provided to the winning bidder and will also be shown today.	N
Other Requirements - Insurance	From Nissan Commonwealth: Will the procuring entity sign the photocopy of the sales invoice even without the units in order to deliver the units with the insurance?	This is noted. The Enduser will coordinate with GSIS.	Y

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The BAC I Vice-Chairperson announced that having exhausted most of the bidders' queries and issues, the prospective bidders may write a clarification which may be sent via the BAC Secretariat e-mail address on or before October 31, 2019, 5:00 P.M. Furthermore, the BAC I Vice-Chairperson stated the BAC will issue a Bid Bulletin if necessary on or before November 4, 2019.

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Having no other matters to discuss, the pre-bid conference was adjourned at 10:43 A.M.

Prepared by:

Reviewed by:

Joyce Anne C. Morales
STA II
BAC Secretariat Division

Christa O. Nicolas
STA II
BAC Secretariat Division


Minutes of Pre-Bid Conference


- Project No. : 2019-05-Adms2(012)-BI-CB-003a
- Project : Supply, Testing and Delivery of Service Vehicles for the DepEd Engineers/Architects and Selected Schools Division Offices (SDOs) (Rebid) (Lot No.2)
- ABC : PhP 145,432,000.00
- End-User : Administrative Service – Asset Management Division (AS-AMD)


- Project No. : 2019-10-ADMS4(036)&ADMS2(049)-BI-CB-031
- Project : Supply, Testing and Delivery of Service Vehicles for the DepEd Engineers/Architects and Selected Schools Division Offices (SDOs)
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- End-User : Administrative Service – Education Facilities Division (AS-EFD) and Asset Management Division (AS-AMD)

- Date & Time : October 30, 2019; 9:00 A.M.
- Venue : EFD Conference Room, 5th Floor, Mabini Building, Department of Education Complex, Meralco Avenue, Pasig City

Concurred by:
BIDS AND AWARDS COMMITTEE I


Atty. Rhoan G.L. Orebia
Director IV and Vice-Chairperson


Supt. Diosdado S. Medina
Provisional Member


Atch. Felix Villanueva, Jr.
Provisional Member



PROCUREMENT MANAGEMENT SERVICE

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 Telephone: 633.93.43 / 636.65.42

Bids and Awards Committee I

ATTENDANCE SHEET

Project(s) : *Suppl. Tsbng & arding of Serv's Halls for the DepEd Cagayan / Individual & Selected Schools Division Offices (SPOs)* ◇ Pre-Procurement Conference ◇ Bid Opening ◇ Other BAC Meeting:

Date : **October 30, 2019** Time **9:00 AM**

Venue : **EFD Conference Room, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

I. BAC Officials		BAC Secretariat Division	
Name / Position	Signature	Name / Position	Signature
Chairperson		Paula Janine L. Manuel, TA II	
Usec. Alain Del B. Pascua Administration		Phoebe Ann R. Wagan, TA II	
Vice-Chairperson		John Raymar C. Cheng, TA I	
Dir. Rhoan G.L. Orebias Legal Affairs	<i>[Signature]</i>	Andrew M. Felipe, AS II	
Regular Member		Reynmark B. Nagallo, AS II	
Dir. Rizalino Jose T. Rosales Bureau of Learner Support Service		Lee Jeffrey Roedell C. Oliva, AS II	
Provisional Members		Marianes M. Parcon, AS II	
Supt. Diosdado S. Medina Camp Superintendent, BTC	<i>[Signature]</i>	Homer A. Silva, AS II	<i>[Signature]</i>
Dir. Raul C. La Rosa BLR-Cebu		Danilo P. Catague, Driver II	
Arch. Felix F. Villanueva, Jr. Architect III, EFD	<i>[Signature]</i>	Adrian Paul D. Esplana, Messenger	
II. Office of the Asst. Sec. for Procurement and Administration		Melvin R. Parreño, Messenger	
Atty. Salvador C. Malana III, Assistant Secretary			
III. Procurement Management Service			
Joel S. Erestrain, Director IV			

Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
IV. Technical Working Group (TWG)					
RODRIGO KARR					
ARVIN VENEZUELA		AMD			
ROBERTSON M. TULIAD		AMD			
V. End-User Representative(s)					
VI. Observer(s)					



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Telefax: 633.93.43 / 636.65.43

Bids and Awards Committee ◆ I

ATTENDANCE SHEET FOR BIDDERS

◇ Pre-Procurement ◆ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting

Project(s) : Supply, Testing & Delivery of Service Vehicles for the DepEd Engineering Office
Acquisition & Selection of Service Vehicles (2020)

Date : October 30, 2019 Time: 9:00 AM

Venue : EFD Conference Room, 5th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City

PLEASE PRINT LEGIBLY.						
No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased Bids	Date & Time of Submission of Bids (for BO only)
1	NISSAN BATAAN	CULDE SOMALON	0956-300-4821			
2		PAUL WASHINGTON				
3	TOYOTA QUEZON AVE	MARLON HERRERA	09178605105			
4	"	Judy anne PUCO	0917799034			
5	TOYOTA OTIS, INC.	MARCO O. ALONIA	0916-2339287			
6	"	KAYMARK DITAN	0917-7031852			
7	"	BOBBY MUNSAYAC	0917-535736			
8	"	ENGELBERT MANDILAG	0917-8795094			
9	NISSAN COMMONWEALTH	ROMEO MALLARI	09322869345			
10	KAZU PASIG	JAY SOLIMAN	09778452525			
11		STENYL LONDON	0917857291			
12	CARWORLD INC.	MARK ANGETO	0918854994			
13	Frontier Automotive Marilao Corp.	Jeremy Seco	09054967092			
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16	NISSAN Q AVE	LETICIA ATON	09297138269			
17	NISSAN COMMONWEALTH	HUBERTA XAP	0928-2786769			
18	TOYOTA QUEZON AVE	JASPER ESTERUA	0904001422			
19	EXIMOTIONS LP	WY GALILIAN	0905910298			
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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
 KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION

DepEd

Form No. BACS019,
 v042219

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Bids and Awards Committee I

ATTENDANCE SHEET

◇ Pre-Procurement Conference

◆ Pre-Bid Conference

◇ Bid Opening

◇ Other BAC Meeting:

Project(s)

: *Suppl's / Trucking Et. Delivery of Joint Vehicles for the RPTD Bagnay/Indayets & Alcedo Schools Division Office (500 / CDRSBA) Lot 012*

Date

Time

: **October 30, 2019** : **9:00 AM**

Venue : **EFD Conference Room, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

Name / Position	Signature	Name / Position	Signature	Name / Position	Signature
I. BAC Officials					
Chairperson		James Ronald G. Ybiernas, PDO III		Paula Janine L. Manuel, TA II	
Usec. Alain Del B. Pascua Administration		Jose Antonio G. Flores, AO IV		Phoebe Ann R. Wagan, TA II	
Vice-Chairperson		Jessa B. Buela, AO II		John Raymar C. Cheng, TA I	
Dir. Rhoan G.L. Orebia Legal Affairs	<i>[Signature]</i>	Marilou A. Caagbay, AO II		Andrew M. Felipe, AS II	
Regular Member		Raquel S. Familara, AA III		Reynmark B. Nagallo, AS II	
Dir. Rizalino Jose T. Rosales Bureau of Learner Support Service		Marlgin de Jack S. Salayon, AA III		Lee Jeffrey Roedell C. Oliva, AS II	
Provisional Members		Ivy E. Acebo, STA II		Marianes M. Parcon, AS II	
Supt. Diosdado S. Medina Camp Superintendent, BTC	<i>[Signature]</i>	Lady Love S. Arenas, STA II		Homer A. Silva, AS II	<i>[Signature]</i>
Dir. Raul C. La Rosa BLR-Cebu		Joyce Anne C. Morales, STA II	<i>[Signature]</i>	Daniilo P. Catague, Driver II	
Arch. Felix F. Villanueva, Jr. Architect III, EFD	<i>[Signature]</i>	Christa O. Nicolas, STA II	<i>[Signature]</i>	Adrian Paul D. Esplana, Messenger	
II. Office of the Asst. Sec. for Procurement and Administration		Lauro L. Roberto, Jr., STA I		Meivin R. Parreño, Messenger	
Atty. Salvador C. Malana III, Assistant Secretary		Jay Valerie A. Baladiang, TA II			
III. Procurement Management Service					
Joel S. Erestrain, Director IV					

Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
IV. Technical Working Group (TWG)					
RODRIGO A. MAUR		ANA J VENEZUELA		AMA (8) 635-0551	
KORANTSON M. TULSAO					
V. End-User Representative(s)					
VI. Observer(s)					

Pre Bid



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Bids and Awards Committee I

ATTENDANCE SHEET FOR BIDDERS

◇ Pre-Procurement ◆ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting

Project(s): Supply, Testing & Delivery of Service Vehicles for the DepEd Engineers/Instructors & Selected School Managers (Office SUVs) Pre Bid Lot No 2

Date: October 30, 2019 Time: 9:00 AM

Venue: EFD Conference Room, 5th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City

PLEASE PRINT LEGIBLY.						
No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased Bids	Date & Time of Submission of Bids (for BO only)
1	NISSAN BATAAN	CLYDE SOMBIEN	0956-309-4388	<i>[Signature]</i>		
2		PAUL MANGUAGUAN		<i>[Signature]</i>		
3	TOYOTA	MARLON TRINIDAD	09178605106	<i>[Signature]</i>		
4	QUEZON AVE, INC.	JUDY ANNE BUCO	09177979034	<i>[Signature]</i>		
5	TOYOTA	MARCO ALONIA	09162339287	<i>[Signature]</i>		
6	OTIS INC.	RAYMARK DIFAN	09177031852	<i>[Signature]</i>		
7	Toyota Otis Inc.	Bobby Munsayac	09175335786	<i>[Signature]</i>		
8	"	Engelbert Manditay	09178795094	<i>[Signature]</i>		
9	NISSAN COMMONWEALTH	ROMEO MALARI	09322869345	<i>[Signature]</i>		
10						
11	CANVARLO INC. Bank A	MARK ANGELO USUAL	0918854999	<i>[Signature]</i>		
12						
13	Frontier Automotive Manila Corp.	Jeremy Seeo	09054969092	<i>[Signature]</i>		
14	ISUM PACIG	JAY SOLIMAN	09778452525	<i>[Signature]</i>		
15		CHERYL LONDON		<i>[Signature]</i>		
16	NISSAN QUEZON AVE	LITICIA ASOW	09297132209	<i>[Signature]</i>		
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