



Republic of Philippines  
**DEPARTMENT OF EDUCATION**

DepEd Complex, Meralco Avenue, Pasig City  
Trunk Line (02) 632-13-61, Website <http://www.deped.gov.ph>



**PROJECT:** Mass Production, Supply and Delivery for 6,222 Technical-Vocational-Livelihood (TVL) Programs of 3,195 TVL Senior High Schools.

**CONTRACT NO.:** 2019-08-BLR4(002)-BI-CB008-C026

**CONTRACT**

**THIS Agreement** made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2019 by and between **DEPARTMENT OF EDUCATION**, located at DepEd Complex, Meralco Avenue, Pasig City, Philippines, represented herein by its Undersecretary for Curriculum and Instruction, **DIOSDADO M. SAN ANTONIO**, as per Department Order No. 67, s. 2016 (hereinafter referred to as the **"PROCURING ENTITY"**) of the one part, and **ACMI OFFICE SYSTEMS PHILIPPINES, INC.**, in joint venture with **Jiangxi Guangzheng Metal Equipment Group Co. Ltd.**, represented herein by its authorized representative, **ROSEMARIE DELA CRUZ**, with office address at AYSN Building, 268 N. Domingo St., San Juan City, Philippines (hereinafter referred to as the **"SUPPLIER"**), of the other part;

**WHEREAS**, the **Procuring Entity** invited bids for certain goods and acillary services as stated in the above-mentioned project consisting of one (1) lot, and received bids from three (3) bidders, has passed and approved Resolution to Award No. 2018-10-BLR4(002)-BI-CB-008, and therefore, accepted Bids from **Supplier** for the supply of the goods and services in the sum of **PHILIPPINE PESOS SEVENTY-SIX MILLION, EIGHT HUNDRED SEVENTY-ONE THOUSAND SIX HUNDRED FIFTY-ONE AND 55/100 (Php76,871,651.55) ONLY**, inclusive of VAT, (hereinafter called the **"CONTRACT PRICE"**), broken down as follows:

LOT NO.	DESCRIPTION	ITEMS
1	Mass Production	1. Cabinet Design 1 2. Cabinet Design 2 3. Cabinet Design 3 4. Cabinet Design 4 (Filing Cabinet) 5. Cabinet Design 5 (First Aid Cabinet) 6. Cabinet Design 6 (Water Station Cabinet) 7. Work Bench with Bench Vise on Four (4) Corners

**NOW, THEREFORE, PREMISES CONSIDERED**, the parties hereby agree as follows:

*[Signature]*  
**ROWENA BOESTILLO**  
SUPPLIER'S WITNESS

*[Signature]*  
**ROSEMARIE DELA CRUZ**  
SUPPLIER

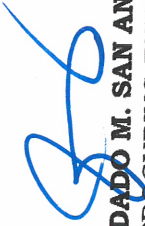
*[Signature]*  
**RAUL C. LA ROSA**  
PROCURING ENTITY'S WITNESS

*[Signature]*  
**DIOSDADO M. SAN ANTONIO**  
PROCURING ENTITY

  
RENONA BERTRÁN  
SUPPLIER'S WITNESS

  
ROSEMARIE DELA CRUZ  
SUPPLIER

  
RAUL C. LA ROSA  
PROCURING ENTITY'S WITNESS

  
DIOSDADO M. SAN ANTONIO  
PROCURING ENTITY

1. In this **Contract**, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents shall be deemed to form, be read and construed as part of the Contract:
  - a) The entity's Notice of Award;
  - b) The Performance Security;
  - c) Bid Form and Price Schedule submitted by the Bidder;
  - d) Resolution to Award No. 2019-08-BLR4(002)-BI-CB008;
  - e) The Supplier's Bid, including Technical and Financial Proposals, and all other documents/statements submitted;
  - f) The General and Special Conditions of the Contract;
  - g) The Technical Specifications;
  - h) The Schedule of Requirements;
  - i) Bid Bulletin No. 1 dated 24 August 2019
3. The goods and services referred to in this Contract shall be delivered to the Project Site/s within **two hundred forty (240) calendar days** from the date of receipt of the **Supplier** of the Notice to Proceed or from the date as indicated in the NTP;
4. The **Supplier** shall post a Performance Security within ten (10) calendar days from receipt of the Notice of Award in the form and amount prescribed in the Notice of Award. The Performance Security shall be posted in favor of the **Procuring Entity**, and shall be forfeited in the event it is established that the **Supplier** is in default of any of its obligation under the contract. The performance security shall be in force and effect until issuance by the **Procuring Entity** of the Certificate of Final Acceptance. For this purpose, the **Supplier** undertakes to renew its performance security whenever necessary and without need of prior notice or instruction from the **Procuring Entity**, to ensure that it is in force and effect for the whole duration of the contract delivery period and until a Certificate of Final Acceptance is duly issued;
5. The goods supplied under this Contract should conform to Section VII. Technical Specifications and standards mentioned in Section VI. Schedule of Requirements;
6. In consideration of the Contract Price mentioned herein to be paid by the **Procuring Entity** to the **Supplier**, the **Supplier** hereby covenants, unto the **Procuring Entity**, to provide all of



  
ROSEMARY BERON  
SUPPLIER'S WITNESS

  
ROSEMARY DELA CRUZ  
SUPPLIER

  
RAUL C. LA ROSA  
PROCURING ENTITY'S WITNESS

  
DIOSDADO M. SAN ANTONIO  
PROCURING ENTITY

the incidental and additional services as specified in Section VI - Schedule of Requirements, and should be in accordance with the terms and/or specifications indicated therein or otherwise contemplated by the parties;

7. The **Supplier** hereby covenants to provide all of the materials, notifications, and information pertaining to spare parts manufactured by the **Supplier**, such as but not limited to the spare parts as the **Procuring Entity** may elect to purchase from the **Supplier**, provided that this election shall not relieve the **Supplier** of any warranty obligations under this **CONTRACT**;
8. The **Supplier** hereby covenants to provide advance notification to the **Procuring Entity** in the event of termination of production of the spare parts, in sufficient time to permit the **Procuring Entity** to procure needed requirements and to furnish, at no cost, to the **Procuring Entity**, drawings and specifications of the spare parts, upon request by the **Procuring Entity**;
9. Goods delivered with defects or non-compliant with the required specifications shall be rejected by the **Procuring Entity** and replaced by the **Supplier**. The **Procuring Entity** shall have the option to inspect the **Supplier's** premises covered by the contract, at any time or stage of contract implementation, to monitor and assess **Supplier's** capacity to discharge its contractual obligations;
10. The **Supplier** shall deliver the goods to the appropriate recipient schools only as indicated in the allocation list attached to the bidding documents unless otherwise instructed by the **Procuring Entity**, for justifiable cause. Goods delivered to another school other than the recipient school without the **Procuring Entity's** written authorization and/or approval may be rejected by the latter. Violation of this provision, based on documents, reports submitted and validated by the authorized receiving personnel may be a possible cause for termination of the Contract;
11. The procured goods contemplated under this contract shall be inspected and/or tested by the **Procuring Entity** prior to delivery at the **Supplier's** premises, or at the delivery sites, or both, at the option of the **Procuring Entity**, in accordance with the provisions of Special Conditions of Contract, the Schedule of Requirements, the Inspection and Acceptance Protocol, or otherwise indicated in other parts of the bidding documents;

  
ROWENA BORJILLO  
SUPPLIER'S WITNESS

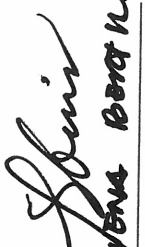
  
ROSEMARIE DELA CRUZ  
SUPPLIER

  
RAUL C. LA ROSA  
PROCURING ENTITY'S WITNESS

  
DIOSDADO M. SAN ANTONIO  
PROCURING ENTITY

12. In case the **Supplier** encounters condition(s) impeding timely delivery of the goods, **Supplier** shall promptly notify the **Procuring Entity** in writing of such conditions(s) and any request for work suspension and/or contract delivery period extension shall be promptly done in writing as soon as circumstances providing justification for such request have become apparent. **Supplier** must provide sufficient proof to support any request for work suspension and/or contract delivery period extension;
  
13. The **CONTRACT PRICE** shall be paid to the **Supplier** through the Government disbursement procedures as follows:
  - 13.1. Upon submission of an irrevocable letter of credit or Bank Guarantee issued by a Universal or Commercial Bank, advance payment not to exceed fifteen percent (15%) of the contract amount shall be allowed and paid within sixty (60) calendar days from signing of the contract;
  
  - 13.2. **Supplier** may submit a request for payment based on the **Supplier's** monthly Progress Reports which shall be attached to the progress billing and include the following: (i) cumulative quantities of items delivered based on the schedule of deliveries and other relevant terms and conditions of the contract; (ii) Inspection and acceptance reports, including certification by **Supplier**, as approved by the duly authorized representative of the **Procuring Entity**, that the items have been delivered and/or properly installed and commissioned;
  
  - 13.3. Payment shall be made to the **Supplier** as promptly as possible after the date of acceptance of the goods at the Project Site and upon submission of the documents (i) to (vii) specified in SCC Clause 6.2 and other documents required in accounting and auditing rules and regulations, in the following manner:
    - 13.3.i. For the initial progress payment, a minimum of twenty five percent (25%) of the Contract Price of the lot shall be paid to the **Supplier** upon a minimum of 25% delivery of the requirements of the lot and duly accepted by the school's representatives.



  
ROYENA BONARUA  
SUPPLIER'S WITNESS

13.3.ii. **Final Payment:** The remaining balance of the Contract Price shall be paid to the **Supplier** upon delivery of the remaining balance of the requirements of the lot and duly accepted by the school's authorized representatives. Final payment shall constitute release of the retention money in case of expiry of the warranty period, or whatever is left of it, after it has been called for use under the warranty provision.

  
ROSEMARIA DELA CRUZ  
SUPPLIER

14. Payment shall be subject to the "Warranty" provision in the form of either retention money in an amount equivalent to three percent (3%) of payment, or a special bank guarantee in the amount equal to at least three percent (3%) of the Contract Price required in Section 62 of R.A. 9184 and its IRR. The retention money or special bank guarantee shall be released only after the lapse of the Warranty in SCC Clause 17.3;

  
RAUL C. LA ROSA  
PROCURING ENTITY'S WITNESS


15. The **Supplier** shall be liable for the damages for the delay in its performance of the Contract and shall pay the **Procuring Entity** liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by the recipient school concerned. The **Procuring Entity** shall deduct the liquidated damages from any money due or which may become due to the **Supplier**, or collect from any of the securities or warranties posted by the **Supplier**, whichever is convenient to the **Procuring Entity**. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the Contract Price, **Procuring Entity** may, at its option, and taking into account the greater advantage to the government, rescind or terminate the Contract, without prejudice to other courses of action and remedies available under the circumstances;

  
DIOSDADO M. SAN ANTONIO  
PROCURING ENTITY

16. The Parties shall make every effort to resolve amicably and by mutual consultation any and all disputes or differences arising between the parties in connection with the implementation of the Agreement. Should such dispute not be resolved amicably, it shall be submitted to arbitration in the Philippines according to the provisions of Presidential Decree No. 242 and Executive Order No. 292. Provided, however, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed in accordance with their respective laws on the day and year first above written.


*SIGNED, SEALED AND DELIVERED BY:*

  
\_\_\_\_\_  
**DIOSDADO M. SAN ANTONIO**  
*Undersecretary*  
PROCURING ENTITY


  
\_\_\_\_\_  
**ROSEMARIE DELA CRUZ**  
*Authorized Representative*  
SUPPLIER

*SIGNED IN THE PRESENCE OF:*

  
\_\_\_\_\_  
**ENGR. RAUL C. LA ROSA**  
Procuring Entity's Witness

  
\_\_\_\_\_  
**ROWENA BERTILLO**  
Supplier's Witness

*APPROVED BY:*

  
\_\_\_\_\_  
**LEONOR MAGTOLIS BRIONES**  
*Secretary*  
Department of Education

FUNDS AVAILABLE ₱76,871,651.55

  
\_\_\_\_\_  
**MA. RHUNNA CATALAN**  
*Chief Accountant*



REPUBLIC OF THE PHILIPPINES)  
PASIG CITY, METRO MANILA ) S.S

QUEZON CITY

**ACKNOWLEDGMENT**

**BEFORE ME**, a Notary Public in and for QUEZON CITY,  
Philippines, this 27 DEC 2019 day of \_\_\_\_\_ 2019 personally appeared:

**NAME**

**GOVERNMENT ISSUED ID**  
(Number, Issued On, Issued By)

**DIODADO M. SAN ANTONIO**  
Undersecretary  
PROCURING ENTITY

PASSPORT CONTROL NO: 500054071P  
EXPIRES DATE: APRIL 10, 2023

**ROSEMARIE DELA CRUZ**  
Authorized Representative  
SUPPLIER

SSS UN10 0002-1614948-3

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledge to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of seven (7) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties hereto and their instrument witness on the left margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on the date and place first above written.

Doc. No. 330 ;  
Page No. 66 ;  
Book No. XLV/11  
Series of 2019.

**ROSEMARIE DELA CRUZ**  
**NOTARY PUBLIC**  
UNTIL DECEMBER 31, 2020  
ADM. MATTER NO. NP-024  
PTR NO. 5125416 / 01-04-19 / Q.C.  
IBP NO. 050290 / 01-04-19 / Q.C.  
ROLL NO. 29157  
MOLE NO. V-0026456/08-11-2017  
Add.: Office of the Local Civil Registrar  
Quezon City Hall Compound, Q.C.

*John Bertus*  
**John Bertus**  
SUPPLIER'S WITNESS

*Rosemarie Dela Cruz*  
**ROSEMARIE DELA CRUZ**  
SUPPLIER

*Raul C. La Rosa*  
**RAUL C. LA ROSA**  
PROCURING ENTITY'S WITNESS

*Diodado M. San Antonio*  
**DIODADO M. SAN ANTONIO**  
PROCURING ENTITY