



Republic of the Philippines
Department of Education
PROCUREMENT MANAGEMENT SERVICE



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Bids and Awards Committee III

SUBJECT : BID BULLETIN NO. 1

PROJECT : Outsourcing of Transcriber from Printed Materials to Braille Format

PROJECT No. : 2019-11-BLR2(008)-BIII-CB-041

DATE : December 4, 2019

This Bid Bulletin is hereby issued for the information and guidance of all prospective bidders. It shall form an integral part of the bidding documents issued earlier relative to above project.

I. **Cover Page, page 1** is hereby revised from “**Bureau of Learner Support Services**” to “**Bureau of Learning Resources**”

II. **Section I. Invitation to Bid**

Details	Original Provision	Provision, as amended
Item No. 1, Page 7	“... Bids received in excess of the ABC, and late bids shall be rejected at bid opening.”	“... <u>Bidders may bid for any or all lots. Evaluation and award shall be on a per lot basis.</u> Bids received in excess of the ABC of each lot, and late bids shall be rejected at bid opening.”

III. **Section III. Bid Data Sheet**

Details	Original Provision	Provision, as amended
ITB Clause 5.4, page 51	Prospective bidder should have completed, within a period of five (5) years immediately preceding the deadline for submission of bids, Single Largest	Prospective bidder should have completed, within a period of <u>ten (10)</u> years immediately preceding the deadline for submission of bids, Single Largest

	<p>Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least fifty percent (50%) of the ABC of the lot bid for; OR have completed, within a period of five (5) years immediately preceding the deadline for submission of bids, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least fifty percent (50%) of the ABC of the lot bid for; and the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC of the lot to be bid. The contracts may come from different agencies/companies.</p> <p>For this purpose, similar contracts shall refer to:</p> <p>“Conversion of printed Materials to Accessible Format”</p> <p>Bidder may use the same contract/s for all lots it intends to bid for, subject to SLCC requirements. This means a single contract amounting to 50% or aggregate contracts amounting to 50%, will be treated independently per lot.</p>	<p>Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least fifty percent (50%) of the ABC of the lot bid for; OR have completed, within a period of ten (10) years immediately preceding the deadline for submission of bids, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least fifty percent (50%) of the ABC of the lot bid for; and the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC of the lot to be bid. The contracts may come from different agencies/companies.</p> <p>For this purpose, similar contracts shall refer to:</p> <p>“Conversion of printed Materials to Accessible Format”</p> <p>Bidder may use the same contract/s for all lots it intends to bid for, subject to SLCC requirements. This means a single contract amounting to 50% or aggregate contracts amounting to 50%, will be treated independently per lot.</p>
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ITB Clause 12.1(b)(i), page 57	<p>“... Bid security in the form of cashier’s/manager’s check shall be made payable to “Department of Education – OSEC Trust.” ...”</p>	<p>“... Bid security in the form of cashier’s/manager’s check shall be made payable to “DECS OSEC Trust.” ...”</p>
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IV. Section V. Special Conditions of Contract

Details	Original Provision	Provision, as amended
GCC Clause 6,2, pages 86-90	<p>“ (v) Delivery receipt detailing number and description of items received signed by the Procuring Entity’s representative at the Project Site; (vi) Certificate of Acceptance/Inspection Report signed by the Procuring Entity’s representative at the Project Site; and (vii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity’s representative at the Project Site. ...”</p>	<p><u>“Delivery and Documents – For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</u></p> <p><u>For Goods Supplied from Abroad, state “The delivery terms applicable to the Contract are DDP delivered Project Site. In accordance with INCOTERMS.”</u></p> <p><u>For Goods Supplied from Within the Philippines, “The delivery terms applicable to this Contract are DDP delivered Project Site. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</u></p>


		<p><u>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</u></p> <p><u>For Goods supplied from within the Philippines:</u></p> <p><u>Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</u></p> <ul style="list-style-type: none"><u>(i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;</u><u>(ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt;</u><u>(iii) Original Supplier's factory inspection report;</u><u>(iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;</u><u>(v) Original and four copies of the certificate of origin (for imported Goods);</u><u>(vi) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the</u>
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		<p><u>Project Site; and</u></p> <p>(vii) <u>Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.</u></p> <p><u>For Goods supplied from abroad:</u></p> <p><u>Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number, description of the Goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:</u></p> <p>(i) <u>Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;</u></p> <p>(ii) <u>Original and four copies of the negotiable, clean shipped on board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading</u></p> <p><u>;</u></p>
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		<p>(iii) <u>Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;</u></p> <p>(iv) <u>Original and four copies of the certificate of origin (for imported Goods);</u></p> <p>(v) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site;</p> <p>(vi) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and</p> <p>(vii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.</p> <p>...”</p>
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All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.


TONISITO M.C. UMALI, Esq.
 Undersecretary and Chairperson