



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **172**, s. 2019

19 NOV 2019

**1st DEPARTMENT OF EDUCATION NATIONAL MONITORING
AND EVALUATION CONFERENCE**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) has been improving the internal system and processes to further provide better delivery of basic education services. The Planning Service (PS) spearheads the development of new systems and processes for more effective and efficient support to the field offices and schools. Specifically, it focuses on standardizing the Department's policy development process, research management, planning and resource programming data management and monitoring and evaluation. These are critical and essential areas in the over-all improvement of DepEd operations.

2. In support of these education reforms and to keep the organization up-to-date with the current policies, trends and practices, the Policy Research and Development (PRD) under PS is organizing the **1st DepEd National Monitoring and Evaluation Conference** with the theme, M&E for Improved Basic Education Governance, **from December 3 to 5, 2019** (exclusive of travel time) in Iloilo City.

3. The conference aims to

- a. set the direction of DepEd's M&E system,
- b. reflect on the current date and practices of M&E in the Department,
and
- c. apply the principles and standards of M&E.

4. The indicative program of activities is provided in the enclosure. The expected participants are the following:

Office	Expected Participants
Regional Office	Regional Directors Chiefs, Quality Assurance Division (QAD) Education Program Supervisor, QAD
Schools Division Office	Senior Education Program Specialists for M&E
Selected DepEd Partners will be invited as resource persons and observers.	

5. Travel expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

6. An information note will be issued for further details on administrative and logistical arrangements regarding this conference.

7. For more information, please contact **Ms. Anna Victoria Gariguez**, Policy Research and Development Division-Planning Service, 2nd Floor, Teodora Alonzo Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at ps.prd@deped.gov.ph or telephone no. (02) 8635-3976 and fax no. (02) 8633-7257.

8. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE
OFFICIALS



INDICATIVE PROGRAM

1st DepEd National Monitoring & Evaluation Conference

Theme: *M&E for Improved Basic Education Governance*

DAY 1: Importance of M&E in the Basic Education Governance

Date and Time	Activity	In-charge/Presenters
7:30 – 8:30 AM	Registration of Participants	PRDD Staff
8:30 – 9:30 AM	<ul style="list-style-type: none"> ▪ Opening Program <ul style="list-style-type: none"> - National Anthem - Ecumenical Prayer - Introduction of Participants ▪ Welcome Message ▪ Conference Objectives 	Ma. Gemma M. Ledesma <i>Regional Director</i> Dir. Roger B. Masapol <i>Planning Service</i>
9:30 – 10:30 AM	Keynote Message	Usec. Jesus L.R. Mateo <i>Office of the Undersecretary for Planning, Human Resource and Organizational Development and Field Operations</i>
10:30 – 10:45 AM	MORNING BREAK	
10:45 – 12:00 NN	<i>Why Conduct M&E in the Government?</i>	<i>National Economic Development Authority (NEDA)</i>
12:00 – 1:00 PM	LUNCH BREAK	
1:00 – 3:00 PM	<i>Basic Education Monitoring and Evaluation Framework</i>	Director Roger B. Masapol <i>Planning Service (PS)</i>
	<i>Planning and Budgeting Strategy (PBS)</i>	Ms. Mary Jane B. Feliciano <i>Planning and Programming Division-PS</i>
	<i>School M&E System</i>	Mr. Dexter N. Pante <i>School Effectiveness Division-BHROD</i>
3:00 – 3:15 PM	AFTERNOON BREAK	
3:15 – 4:15 PM	<i>Global Practices on M&E</i>	<i>Innovations for Poverty Actions</i> <i>United Nations Development Programme (UNDP) Philippines</i>
4:15 – 5:00 PM	<i>Plenary Q&A</i>	
5:00 – 5:30 PM	Wrap-up of Day 1	
End of Day 1		

DAY 2: Learning from M&E Initiatives of Development Partners

Time	Session Room A	Session Room B	Session Room C
8:30 – 8:45 AM	Session Opening	Session Opening	Session Opening
8:45 – 9:30 AM	Organization 1-A	Organization 4-B	Organization 7-C
9:30 – 10:15 AM	Organization 2-A	Organization 5-B	Organization 8-C
10:15 – 10:30 AM	Break		
10:30 – 11:15 AM	Organization 3-A	Organization 6-B	Organization 9-C
11:15 – 12:00 NN	M&E workshop	M&E workshop	M&E workshop
12:00 – 01:00 PM	Lunch Break		
01:00 – 01:15 PM	Session Opening	Session Opening	Session Opening
01:15 – 02:00 PM	Organization 1-A	Organization 4-B	Organization 7-C
02:00 – 02:45 PM	Organization 2-A	Organization 5-B	Organization 8-C
02:45 – 03:00 PM	Break		
03:00 – 03:45 PM	Organization 3-A	Organization 6-B	Organization 9-C
03:45 – 04:00 PM	M&E workshop	M&E workshop	M&E workshop
04:00 – 04:15 PM	Synthesis		
07:00 – 09:00 PM	M&E Community Night		

DAY 3: M&E Application to DepEd Context

Date and Time	Activity	Responsible Staff
8:00 – 8:30 AM	Session Opening and Recap	<i>Policy Research and Development Division-PS</i>
8:30 – 10:00 AM	<i>What to M&E in DepEd: Agency Performance Indicators (SDG and PDP)</i>	Ms. Mariel C. Bayangos <i>Policy Research and Development Division-PS</i>
	<i>Basic Education Statistics and DepEd's Information and Management System</i>	Ms. Marieta C. Atienza <i>Education Management and Information Systems Division-PS</i>
10:00 – 12:00 NN	<i>How to M&E in DepEd: Preparing M&E Plan of Programs, Projects, Policies, and Office Functions</i>	<i>Policy Research and Development Division-PS</i>
12:30 – 1:30 PM	LUNCH BREAK	
01:00– 2:00 PM	<i>Ethics on Monitoring and Evaluation</i>	<i>Innovations for Poverty Actions Philippines</i>
2:00 – 3:00 PM	<i>Strengthening M&E in DepEd (Commitment on establishing M&E system at all governance levels)</i>	<i>Policy Research and Development Division-PS</i>
3:00 – 3:15 PM	AFTERNOON BREAK	
3:15 – 4:00 PM	Closing Ceremonies Ways Forward	Planning Service Dir. Roger B. Masapol
End of Day 3		