



Republic of the Philippines
DEPARTMENT OF EDUCATION - CENTRAL OFFICE
DepEd Complex, Meralco Ave., Pasig City, Metro Manila
PPMD ☎ 8636.6543 CMD ☎ 8635.3762 BAC Secretariat ☎ 8633.9343

PROJECT NO. : 2019-11-ADMS2(035)-BV-CB-040

INVITATION TO BID

FOR THE

Supply and Delivery of Customized Items (Seminar Bags)

1. *The Department of Education (DepEd), Government of the Philippines (GOP) under CY 2019 General Appropriations Act (GAA), intends to apply the sum Philippine Pesos Five Million, Five Hundred Sixteen Thousand, One Hundred and 00/100 (Php 5,516,100.00), being the Approved Budget for the Contract (ABC) to payments under the contracts for Supply and Delivery of Customized Items (Seminar Bags), broken down as follows:*

Lot	Description	Quantity	Approved Budget for the Contract (ABC in PHP)
1	<i>Supply and Delivery of Customized Items (Seminar Bags),</i>	36,000	5,516,100.00

Bids received in excess of the ABC shall be rejected at bid opening. Late bids shall likewise be rejected.

2. The DepEd, through the Bids and Awards Committee (BAC) V, now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. *Expected completion of deliveries is within 30 calendar days upon receipt of Notice to Proceed (NTP) for Seminar Bags at project site indicated in the Schedule of Requirements.* Bidders should have completed, within five (5) years immediately preceding the deadline for the submission of bids, at least two (2) contracts similar to

the Project, the aggregate applicable contract amount being equivalent to at least fifty percent (50%) of the ABC of the lot bid for, and the largest of those said contracts is equivalent to twenty-five percent (25%) of the said ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **the DepEd Procurement Management Service** at **Telephone Nos. 8636-6542 or 8633-9343** and inspect the Bidding Documents at the address indicated herein for Issuance of Bidding Documents, during office hours.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the DepEd Procurement Management Service, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City, upon accomplishing a bidder’s information sheet and payment of a non-refundable fee for the Bidding Documents to the DepEd Cashier in the amount of **Philippine Pesos Five Thousand Five Hundred and 00/100 (PhP5,500.00)**.

Payment in checks should be made payable to **DECS – OSEC Trust**.

Bidders are encouraged to order or download the electronic copy of the Bidding Documents free of charge from the PhilGEPS website at **www.philgeps.gov.ph**, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. A copy of the bidding documents and other information may also be viewed and downloaded at the DepEd website at **www.deped.gov.ph**. The pre-bid-conference is open to all prospective bidders.

The issuance of bidding documents shall be ***from November 18, 2019 during office hours to December 9, 2019, 9:00 A.M. at DepEd-ProcMS, Room M-511, 5/F, Mabini Building, DepEd Complex, Meralco Ave., Pasig City.***

6. The *DepEd* will hold a Pre-Bid Conference on **November 26, 2019, 11:00 A.M.** at **Internal Audit Service Conference Room, G/F, Mabini Bldg., DepEd Complex**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **9:00 A.M. of December 9, 2019** at **Rm M-511, Mabini Building, DepEd Complex**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **December 9, 2019, 9:00 A.M.** at **Bureau of Curriculum Development Conference Room, 3/F, Bonifacio Bldg., DepEd Complex**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. DepEd reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

MARILOU A. CAAGBAY

Administrative Officer II

BAC Secretariat Division

Rm. M-511, 5th Floor, Mabini Bldg.

DepEd Central Office Complex

Meralco Avenue, Pasig City

Telephone Nos. 8636-6542 or 8633-9343

Email address: depedcentral.bacsecretariat@deped.gov.ph

(SGD)

RAMON FIEL G. ABCEDE

Director IV

OIC, Office of the Assistant Secretary
for Finance and BAC V Chairperson