



Republic of the Philippines  
Department of Education  
**PROCUREMENT MANAGEMENT SERVICE**  
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## **Bids and Awards Committee II**

### **Minutes of Pre-Bid Conference**

**Project No.** : 2019-09-ICTS3(008)-BII-CB-014a  
**Project** : Supply, Delivery, Installation, Configuration, Testing, Commissioning, Training and Maintenance of Infrastructure Requirement for DERPS/Other Systems (Phase II) (REBID)  
**ABC** : PhP 700,000,000.00  
**End-User** : Information and Communications Technology Service – Technology Infrastructure Division (ICTS-TID)  
**Date & Time** : October 31, 2019; 8:00 A.M.  
**Venue** : BCD Conference Room, 3/F, Bonifacio Building, DepEd Complex, Meralco Ave. Pasig City

Present:

Bids and Awards Committee (BAC) II: Dir. Robert M. Agustin, Vice-Chairperson; and Mr. Cesar S. Abalon and Atty. Cornelio A. Pacala, Provisional Members

Procurement Management Service: Ms. Jessa B. Buela, AO II; Ms. Lady Love S. Arenas, STA II; Ms. Jay Valerie A. Baladiang and Ms. Marianes M. Parcon, TA II; and Mr. Roderin C. Balla, Messenger (BAC Secretariat Division)

Technical Working Group: Ms. Nicole Aquino, ICTS-SDD; and Engr. Sean Michael C. Brucal, ICTS-TID

End-User (EU) Representative(s): Engr. Ofelia L. Algo, ICTS-TID

Observer(s): Mr. Leo Bautista, COA; and Mr. Dennis Bermudez and Mr. Randall Lozano, OUA

Prospective Bidder(s): 1.) Pointwest Tech Corp. (Mr. Emman Baesilico and Mr. Earl Montalbo); 2.) Multisys Technologies Corp. (Ms. Lyka R. Pelonio); 3.) NTT Data Philippines, Inc. (Ms. Therese Castro); and 4.) Secur Links Network and Technologies, Inc. (Mr. Jaime U. Murphy)

#### **I. CALL TO ORDER**

Dir. Robert M. Agustin, BAC II Vice-Chairperson, presided and called the pre-bid conference to order at 9:20 A.M. The BAC Secretariat documented the minutes of meeting.

58 II. CERTIFICATION OF QUORUM

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The BAC II Vice-Chairperson certified that the quorum of the BAC was present to transact business. He acknowledged the presence of the BAC members, BAC Secretariat, Technical Working Group, end-user, observers and prospective bidders.

65 III. HIGHLIGHTS OF DISCUSSION

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The BAC II Vice-Chairperson welcomed everyone to the pre-bid conference.

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The BAC II Vice-Chairperson gave a brief description of the project at hand. He asked if invitations were sent to observers and if acknowledged. Ms Jay Valerie A. Baladiang responded that invitations were sent to the Commission on Audit (COA) and various civil society organizations (CSOs) thru letters dated October 24, 2019 and receipt of invitations were acknowledged through email.

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The BAC II Vice-Chairperson announced that the floor was open to queries, information, proposals or other concerns coming from the prospective bidders or suppliers on the assumption that the prospective bidders have downloaded bidding documents from the PhilGEPS, requested from the BAC Secretariat for copies of the same, or bought copies of the same. The floor was open to all and the BAC Secretariat moderated the discussion.

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The BAC Secretariat proceeded with the presentation of the project information and focused on the salient features of the Bidding Documents and opened the floor for queries after the presentation, details as follows:

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<i>Bid Data Sheet</i>			
<i>Provision</i>	<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
ITB Clause 5.4, page 42	The bidder is requesting to extend the coverage of Single Largest Completed Contract from five (5) years to ten (10) years.	For BAC discussion.	To be determined.
ITB Clauses 21 and 24.1, page 53	The bidder is requesting to move the deadline of submission and opening of bids.	For BAC discussion.	To be determined.

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<i>Others</i>		
<i>Questions/Queries/Clarifications</i>	<i>BAC's Response</i>	<i>For Bid Bulletin (Y/N)</i>
What happened to the previous procurement of the same project-at-hand?	The BAC informed the bidders that the declared bidder as having the Single Calculated Bid from the previous posting was post-disqualified due to failure to accomplish and submit a requirement for the project.	N

<p>Is a suggestion for the improvement on the requirement for the project allowed in the Letter of Clarification(s)? The bidder explained that they may offer to put up kiosk to assist in the on-line updating of profile of employees relative to the requirement for HRIS, especially in the data privacy concerns</p>	<p>Yes. The BAC reminded the bidder to observe the deadline for the submission of Letter of Clarifications.</p>	<p>N</p>
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The BAC II Vice-Chairperson announced that having exhausted most of the bidders' queries and issues, the prospective bidders may write a clarification which may be sent via the BAC Secretariat e-mail address on or before November 4, 2019, 12:00 P.M. Furthermore, the BAC II Vice-Chairperson stated the BAC will issue a Bid Bulletin if necessary on or before November 6, 2019.

Having no other matters to discuss, the pre-bid conference was adjourned at 10:07 P.M.

Prepared by:

Reviewed by:

  
Ms. LADY LOVE S. ARENAS  
Senior Technical Assistant II  
BAC Secretariat Division

  
Ms. JESSA B. BUELA  
Administrative Officer II  
BAC Secretariat Division

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Concurred by:

**BIDS AND AWARDS COMMITTEE II**

  
**Dir. ROBERT M. AGUSTIN**  
Director IV and Vice-Chairperson

  
**Mr. CESAR S. ABALON**  
Provisional Member

  
**Atty. CORNELIO A. PACALA**  
Provisional Member