



Republic of Philippines  
Department of Education  
OFFICE OF THE ASSISTANT SECRETARY  
FOR PROCUREMENT AND ADMINISTRATION

NOTICE TO PROCEED

DEC 23 2019

Date

**CRISTINA C. AGPALASIN**

Marketing Manager

**Emmaiah Marketing & Services, Inc.**

40 Mustang St., Village East Executive Homes  
Cainta, Rizal

Project No. : **2019-11-BHROD2(004&005)-BI-CB-043**

Project : **Supply and Delivery of Ham and Cheese Ball for DepEd  
Central Office Personnel (Lot No. 1)**

Dear **Ms. Agpalasin:**

The attached Purchase Order, bearing no. **2019-11-BHROD2(004&005)-BI-CB043-P046**, in the amount of **Philippine Pesos Two Million One Hundred Forty-One Thousand Three Hundred Forty-Three and 60/100 (PhP2,141,343.60)** only, having been approved, this Notice is hereby issued to the **Emmaiah Marketing & Services, Inc.**, that the firm's performance of its contractual obligations shall commence effective from date of receipt of this Notice by the firm.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions and implementation schedule of the Purchase Order.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

**ATTY. SALVADOR C. MALANA III**  
Assistant Secretary for  
Procurement and Administration



I acknowledge receipt of this Notice on: 12/23/19

Name of Representative of the Supplier: Cristina C. Agpalasin

Authorized Signature: