



Republic of Philippines  
**Department of Education**  
 OFFICE OF THE ASSISTANT SECRETARY  
 FOR PROCUREMENT AND ADMINISTRATION

**NOTICE TO PROCEED**

**FEB 21 2020**

Date

**ARCH. JONARD S. VITAL**  
 President  
**Marcus Phoenix Media Production Corp.**  
 B1 L25 Tagaytay Farmhills, Ulat  
 Silang, Cavite

Project No.: **2019-10-EPS(007)-BV-CB-017**

Project : **Procurement of Service-Creative Production of Brigada Eskwela (BE) Jingle Audio/Video and Reproduction of BE Jingle in DVD Format**

Dear Arch. Vital:

The attached Contract, bearing no. **2019-10-EPS(007)-BV-CB017-C121**, in the amount of **Philippine Pesos One Million Five Hundred Thousand and 00/100 (PhP1,500,000.00)** only, having been approved, this Notice is hereby issued to the **Marcus Phoenix Media Production Corp.**, that the firm's performance of its contractual obligations shall commence effective from date of receipt of this Notice by the firm.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions and implementation schedule of the Contract.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below.

Very truly yours,

  
**ATTY. SALVADOR C. MALANA III**  
 Assistant Secretary  
 for Procurement and Administration



I acknowledge receipt of this Notice on: FEB 21, 2020

Name of Representative of the Supplier: ARCH. JONARD VITAL

Authorized Signature: 