



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION
RECORDS SECTION, DEPED NCR
RELEASED

By: _____ Date: 17 MAR 2020

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MEMORANDUM - 14

To : **Schools Division Superintendents**
- **Malabon City, Manila and Pasay City**

From : **MALCOLM S. GARMA**
Director IV

Subject : **Evaluation Workshop of DepEd-developed Learning Resources**

Date : **March 9, 2020**

1. This has reference to the attached communication from Dr. Edel B. Carag, Director III / Officer-in-Charge, Office of the Director IV, Bureau of Learning Resources, on the conduct of the above-stated activity on March 15-20, 2020 at Tanza Oasis Hotel and Resort, Capipisa, Tanza, Cavite, contents of which are self-explanatory.
2. Relative to this, the participation of those stated therein is enjoined.
3. Immediate dissemination of this Memorandum is desired.

CLMD/DMM



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Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

March 3, 2020

MALCOLM S. GARMA
Regional Director
DepEd Regional Office NCR
Misamis St., Bago Bantay, Quezon City

Attention: MAURO C. DE GULAN
Schools Division Superintendent of Malabon City

MARIA MAGDALENA M. LIM
Schools Division Superintendent of Manila

LORETA B. TORRECAMPO
Schools Division Superintendent of Pasay City

Dear **Dir. Garma**:

The Department of Education (DepEd) through the Bureau of Learning Resources (BLR) will conduct an *Evaluation Workshop of DepEd-developed Learning Resources (DDLRS)* on **March 15 to 20, 2020** (inclusive of travel time) at the Tanza Oasis Hotel and Resort, Km. 41 A. Soriano Highway, Brgy. Capipisa, Tanza, Cavite.

In this connection, the following personnel in your region have been selected to serve as **evaluators** for this workshop:

Name	Office/ Station
Ms. Dalisay E. Esguerra	Division Office of Malabon City
Mr. Luis M. Anchilo	Division Office of Manila
Mr. Marvin DJ. Villafuerte	Division Office of Pasay City

Evaluators are requested to bring their own laptops, extension cords, and useful reference materials. Participants who travel or render services during the conduct of this activity which may fall on weekends, holidays, or special non-working holidays are entitled to Service Credits equivalent to eight (8) hours of service per day.

All participants are expected to be at the venue on Monday, **March 16, 2020** at 8:00 a.m. The travel day will be on **March 15, 2020** (Sunday) and the first meal to be served is dinner. Check-out time will be at 12:00 noon on March 30, 2020 and meals will be until lunch.

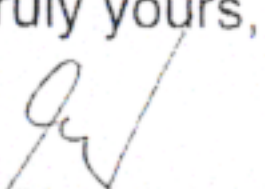
All travelling and other allowable expenses will be reimbursed through funds to be downloaded to the region subject to the usual government accounting and auditing rules and regulations upon submission of required documents. Participants are required to take the most economical means of transportation in attending this activity.

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For any query or clarification and confirmation of attendance, please contact the BLR-Quality Assurance Division (Attention: Mr. Reyangie V. Sandoval and Ms. Micah A. Sandoval) at telephone numbers (02) 8634-1054, 8631-9294, or cell phone numbers 0922 695 4065 and 0918 163 0908.

We anticipate your positive response to this invitation. Thank you.

Very truly yours,


EDEL B. CARAG

Director III

Officer-In-Charge, Office of the Director IV
 

Evaluation Workshop of DepEd-developed Learning Resources

March 2020

Program of Activities

Objectives:

1. To ensure that all content of the DDLRS are accurate and within the standards by the Department of Education.
2. To write specific comments and findings on the margins of pages of the DDLRs where inadequacies in content and/or errors are found.
3. To prepare individual and team Evaluation Rating Sheets (ERS) for each assigned DDLRs.

Time	(Day 0) Sun.	(Day 1) Mon.	(Day 2) Tue.	(Day 3) Wed.	(Day 4) Thurs.	(Day 5) Fri.	(Day 6) Sat.
8:00 – 8:15 a.m.				Management of Learning (MOL)			
8:15 – 8:30 a.m.		Opening Program	Continuation of Workshop 1	Continuation of Workshop 1	Continuation of Workshop 1	Continuation of Workshop 1 and Workshop 2	Continuation of Workshop 3
8:30 – 9:00 a.m.		<ul style="list-style-type: none"> Philippine National Anthem Prayer Introduction of Participants Welcome Remarks Statement of Purpose and Workshop Mechanics House Rules Picture taking 					
9:00 – 10:00 a.m.		Plenary Session 1: Orientation on the Individual Review of DDLRs					
10:00- 10:30				B R E A K T I M E			
10:30 – 1 1:00 p.m.		Plenary 2: break-out session presentation of the stages of the Development of the DDLRs	Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2: Team Review Workshop	Workshop 3: Conformance checking by assigned facilitator of submitted outputs by reviewers	HOME SWEET HOME
11:00 – 1 2:00 p.m.							
12:00 – 1:00				L U N C H B R E A K			
1:00 – 2:00 p.m.		Workshop 1: Start of Individual Review (Release of Assigned DDLRs)	Continuation of Workshop 1	Continuation of Workshop 1	Continuation of Workshop 2		
2:00 – 3:00 p.m.	Registration / Settling in						
3:00 – 3:30 p.m.				B R E A K T I M E			
3:30 – 5:00 p.m.	Registration / Settling	Continuation of Workshop 1	Continuation of Workshop 1	Continuation of Workshop 2	Continuation of Workshop 1 and Workshop 2	Continuation of Workshop 3	
6:00 – 7:00 p.m.				D I N N E R T I M E			
Expected Outputs		Participants are oriented on the mechanics of the review	Participants checks DDLRs for Content and Language errors	Facilitators checks output of reviewer and returned for participants revisions and compliance	Participants are able to confer with team mates (Content, Language, Layout and design) the errors found on the DDLRs	Participants are able to resubmit returned DDLRs checked by facilitators and implement corrections	