DepEd Task Force COVID-19
MEMORANDUM No. 029
03 April 2020

For: Regional Directors
Schools Division Superintendents
Regional and Division DRRM Coordinators
Regional and Division Health Officers
Public Schools District Supervisors
School Heads

Subject: REGISTRATION OF SINGLE SOURCE OF TRUTH AT THE SCHOOL LEVEL

To assist the Department of Education (DepEd) Task Force COVID-19 in collecting data and reports from the field, the Office of the Undersecretary for Administration (OUA) is enjoining the identification and registration of Single Source of Truth (SST) at the school level and may be composed of the following:

- School Principal or School Head;
- Health and Nutrition Coordinator;
- Clinic Teacher;
- DRRM Coordinator; or,
- a Team of 2-3 School Teachers and Employees.

The designated SST personnel of their school are expected to provide status reports such as:

- Status of school facilities;
- Status of school personnel and learners’ health; and,
- Status of services rendered during the community quarantine period.

SSTs shall use the DepEd Mobile Monitoring Apps for this purpose. Designated SST per school will need to enlist at [http://bit.ly/DepEdSSTRegistrationForm](http://bit.ly/DepEdSSTRegistrationForm) on or before 12:00 Noon of April 8th, Wednesday, for pre-registration of users.
The RDs, SDSs', PSDS, DRRMS and SHD are hereby enjoined to disseminate this memorandum to all schools and to implement the designation of what is required.

For immediate and appropriate action.

ALAIN DEL B. PASCUA  
Undersecretary  
Chairperson, DepEd Task Force COVID-19  
Member, IATF-MEID