

Republic of the Philippines

Department of Education OFFICE OF THE ASSISTANT SECRETARY FOR PROCUREMENT AND ADMINISTRATION

NOTICE TO PROCEED

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Date						

PERCIVAL DATU

Corporate Secretary VJ Graphic Arts, Inc. 111 Panay Ave., Quezon City

Project No.: 2020c-DRRMS(003)-AC-NPSVP-009a

Project : Printing and Delivery of IEC Publication for Peace Month

Dear Mr. Datu:

The attached Purchase Order, bearing no. 2020c-DRRMS(003)-AC-NPSVP009a-P001 in the amount of Philippine Pesos Twenty Seven Thousand Five Hundred and 00/100 (PhP27,500.00) only, having been approved, this Notice is hereby issued to the VJ Graphic Arts, Inc. that the firm's performance of its contractual obligations shall commence effective from date of receipt of this Notice by the firm.

Therefore, you are responsible for performing said obligations in accordance with the terms, conditions and implementation schedule of the **Purchase Order**.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below.

ATTY. SALVADOR & MALANAJIL ASSISTANT Secretary
for Procurement and Administration

Name of Representative of the Supplier:

Authorized Signature: