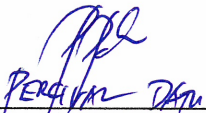


TERMS AND CONDITIONS

1. VJ Graphic shall be responsible for the source(s) of its supplies/materials/equipment; and shall make deliveries in accordance with schedule, quality and specifications of the award or purchase order (PO). Failure by the VJ Graphic to comply with the same shall be ground for cancellation of the award or purchase order issued to VJ Graphic and for awarding the item(s) to the next lowest responsive bidder at DepEd's option.
2. VJ Graphic shall pick-up the Purchase Order and Notice to Proceed in its favor within three (3) calendar days from date of receipt of notice to that effect. A fax transmission or electronic mail shall constitute an official notice to the VJ Graphic. Thereafter, if the purchase order remains unclaimed, the purchase order shall be cancelled. To avoid delay in the delivery of the requesting agency's requirements, VJ Graphics shall be precluded from proposing or submitting substitute quotation(s) or item(s).
3. VJ Graphic who accepted a Purchase Order and Notice to Proceed but failed to deliver the required Goods within the time called for in the Purchase Order shall be disqualified from participating in DepEd or any of DepEd's units' future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its revised IRR against the VJ Graphic.
4. Rejected deliveries shall be construed as non-delivery, and shall be replaced by VJ Graphic subject to liquidated damages for delayed deliveries.
5. All duties, excise, and other taxes and revenue charges shall be paid by the VJ Graphic.
6. As a pre-condition to payment, Importation Documents specifically showing the conditions and serial numbers of the imported equipment purchased shall be submitted by the VJ Graphic to DepEd.
7. All transaction is subject to withholding of credible Value Added Tax and/or Expanded Value Added Tax per revenue regulations of the Bureau of Internal Revenue.
8. VJ Graphic shall provide such packing of the Goods appropriate to prevent their damage or deterioration during transit to the project site. Goods shall be packed with label identifying content and other applicable packaging symbols with name of DepEd.
9. All deliveries by VJ Graphic shall be subject to inspection and acceptance by DepEd Inspection team and the end-user. All costs of the necessary laboratory tests undertaken by DepEd on the Goods shall be to the account of the VJ Graphic.
10. One hundred percent (100%) of the Contract Price shall be paid to VJ Graphic upon completion of services, final inspection and acceptance of the Goods at the Project Site and submission of the following documents:
 - i. Original and 4 copies of the VJ Graphic's Invoice showing the Goods description, quantity, unit price, and total price;
 - ii. Original and 4 copies of Delivery Receipts;
 - iii. Original Statement of Accounts;
 - iv. Approved Notice of Award;
 - v. Approved Purchase Order;
 - vi. Approved Notice to Proceed.
11. Where VJ Graphic has accepted a purchase order but fails to deliver the required goods within the time called for in the purchase order, VJ Graphic shall be charged liquidated damages (LD). The amount of LD, deductible from payments due to VJ Graphic, shall be one tenth of one percent (0.1%) of the cost of the undelivered goods in the PO for every day of delay. Once the cumulative amount of LD reached 10% of the amount of PO, DepEd shall rescind the PO without prejudice to other courses of actions open to DepEd under RA 9184 and its IRR, and other laws.

Conforme:



Signature over printed name of Authorized Representative of VJ Graphic

Date: August 25, 2020



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

Rm 201 MABINI BLDG., DEPED COMPLEX, MERALCO AVENUE, PASIG CITY

Tel Nos: +632-835-3784, +632-636-4997

Telefax Nos: +632-637-4923; +632-637-4608

Mobile Nos: +63908-2630382, +63915-5153138

Email address: dmrmo@deped.gov.ph



Technical Specification	
Printing and Delivery of IEC Publications	
Quantity:	Peace Month Poster 1 500 copies
Size:	B3
Inside:	Foldcote #10 Matte Laminated (1 side front); Full Color
Color:	Full Color (4/0)
Layout:	1 layout
Quantity:	Peace Month Poster 2 500 copies
Size:	B3
Inside:	Foldcote #10 Matte Laminated (1 side front); Full Color
Color:	Full Color (4/0)
Layout:	1 layout
Others:	One (1) mock-up shall be provided by the supplier five (5) calendar days after receipt of the Job Order/Notice to Proceed.
Delivery details:	Complete number of items shall be delivered within thirty (30) calendar days upon approval of the mock-up.
	All items to be delivered at Asset Management Division, DepEd Complex, Meralco Ave., Pasig City
Terms of Payment:	50% shall be paid upon mock-up approval.
	50% shall be paid upon complete delivery of all items.

Prepared by:

Michèle E. Alvarez

Technical Assistant II, DRRMS

Percepcion DRR