



- The **DepEd**, through the Bids and Awards Committee (BAC) I, now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents. ***Expected completion of delivery of the goods is within ninety (90) days upon receipt of Notice to Proceed (NTP) at DepEd Central Office, Meralco Avenue, Pasig City.***

Prospective bidders should have completed, within a period of **five (5) years** immediately preceding the deadline for submission of bids, Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least twenty-five percent (25%) of the ABC to be bid for; OR have completed, within a period of five (5) years immediately preceding the deadline for submission of bids, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least twenty-five percent (25%) of the ABC to be bid for; and the largest of these similar contracts must be equivalent to at least 12.5% of the ABC to be bid. The contracts may come from different agencies/companies.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from the **DepEd Procurement Management Service** at **Telephone Nos. 8636-6542 or 8633-9343** and inspect the Bidding Documents at the address indicated herein for Issuance of Bidding Documents, during office hours.
- A complete set of Bidding Documents may be acquired by interested Bidders from the DepEd Procurement Management Service, Room M-511, 5th Floor, Mabini Building, DepEd Central Office Complex, Meralco Avenue, Pasig City, upon accomplishing a bidder’s information sheet and payment of a non-refundable fee for the Bidding Documents to the DepEd Cashier in the following amounts:

<b>Lot</b>	<b>Amount (in PhP)</b>
1	16,500.00
2	22,000.00
3	16,000.00
4	20,500.00
<b>Total</b>	<b>75,000.00</b>

For those who are interested to purchase, please send an email to [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph).

Payment in checks should be made payable to **DECS OSEC Trust**.

Bidders are encouraged to order or download the electronic copy of the Bidding Documents free of charge from the PhilGEPs website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. A copy of the bidding documents and other information may also be viewed and downloaded at the DepEd website at [www.deped.gov.ph](http://www.deped.gov.ph). The pre-bid-conference is open to all prospective bidders.

The issuance of bidding documents shall be **from August 18, 2020 during office hours to September 9, 2020, 9:00 A.M. at DepEd-ProcMS, Room M-511, 5/F, Mabini Building, DepEd Complex, Meralco Ave., Pasig City.**

6. The **DepEd** will hold a Pre-Bid Conference on **August 26, 2020, 9:00 A.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**, which shall be open to prospective bidders.

Considering the current situation due to the pandemic (COVID-19) and the mandate to observe social distancing, the conduct of the Pre-bid Conference through videoconferencing using the MS Teams may be opted to. Section 22.3 of R.A. 9184 and its IRR provide that Pre-bid Conference may be conducted in person or face-to-face through videoconferencing, webcasting, or similar technology, or a combination thereof. Procuring Entities with videoconferencing capabilities that have manufacturers, suppliers, distributors, contractors and/or consultants that also have videoconferencing capabilities may conduct their pre-bidding conferences electronically. The Pre-bid Conference is open to prospective bidders, and in case of procurement of consulting services, the shortlisted bidder, but attendance shall not be mandatory.

7. Bids must be duly received by the BAC Secretariat at the address below on or before **9:00 A.M. of September 9, 2020** at **Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **September 9, 2020, 9:00 A.M. at Bulwagan ng Karunungan, Ground Floor, Rizal Building, DepEd Complex, Meralco Ave., Pasig City**. Bids will be opened in the presence of the bidders' representatives who choose to attend. Only two (2) authorized representatives per bidder shall be allowed to attend the Bid Opening and must present an authorization letter approved by the duly authorized officer of the company or the bidder being represented.

**For electronic bid submission**, the passwords for accessing the Bidding Documents will be disclosed by the Bidders only during the actual bid opening which may be done in person or face-to-face through videoconferencing, webcasting or similar technology.

**Late bids shall not be accepted.**

8. **DepEd** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
  
9. For further information, please refer to:

**CHRISTA O. NICOLAS**

*Senior Technical Assistant II*

*Procurement Management Service - BAC Secretariat Division*

*Rm. M-511, 5th Floor, Mabini Bldg.*

*DepEd Central Office Complex Meralco Avenue, Pasig City*

*Telephone Nos. 8636-6542 or 8633-9343*

*Email address: [depedcentral.bacsecretariat@deped.gov.ph](mailto:depedcentral.bacsecretariat@deped.gov.ph)*

**(SGD)**

**ALAIN DEL B. PASCUA**

***Undersecretary and Chairperson***