



Republic of the Philippines
 Department of Education
 Procurement Management Service
 BAC Secretariat Division

MAKABAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
 PROCUREMENT MANAGEMENT SERVICE
 BAC SECRETARIAT DIVISION

Annex "B"

ONLINE PRE-BID CONFERENCE FORM

Directions: Please fill out all information requested **legibly**. Also, place a checkmark (✓) in the box(es) corresponding to all applicable items.

To be filled by ProcMS-BACSec staff only:
 Control No.: _____

PROJECT NO.: **2020c-BLR4(004)-BII-CB-010**
 PROJECT: **Supply, Delivery, Installation and One-Year Subscription for Unlimited Users to Learning Tools and Education Continuity Programs Monitoring Application System**
 TOTAL ABC: **PhP25,000,000.00**
 DATE : _____

GENERAL INFORMATION

FULL NAME OF FIRM/COMPANY: _____
 ADDRESS : _____

 TEL. NO(S) : _____
 FAX NO(S) : _____
 EMAIL ADD. : _____

(1) AUTHORIZED REPRESENTATIVE

NAME : _____
 POSITION : _____
 TEL. NO. : _____
 MOBILE NO. : _____
 EMAIL ADD. : _____

(2) AUTHORIZED REPRESENTATIVE

NAME : _____
 POSITION : _____
 TEL. NO. : _____
 MOBILE NO. : _____
 EMAIL ADD. : _____

Where did you find out about this project? PhilGEPS DepEd website Bulletin Board

Authorized by:

Name and Signature

Notes:

- Prospective bidders who intend to participate are required to communicate with the BAC Secretariat through email at depedcentral.bacsecretariat@deped.gov.ph their confirmation and indicate herein the authorized representative/s on or before the deadline indicated in the Invitation to Bid, Bidding Documents or Bid Bulletin.
- During the videoconferencing, a maximum of two (2) representatives per bidder shall be allowed to participate.
- Prospective bidders are required to download and secure accounts of their representative/s of the videoconferencing platform/application to be used.
- Email accounts may be: Google, Yahoo or Outlook.
- Representative/s are required to be present at least 20 mins. before the scheduled time.
- Representatives are required to abide by the house rules/protocol presented during the Pre-bid Conference.
- Upon receipt of this form which should not be later than 12:00 noon of October 25, 2020, the BAC Secretariat Division will send through email the link of the meeting.

This form is not for sale, and may be reproduced. Information to be provided may be supported by additional documents for firm's security.